

# **FOOTHILLS GATEWAY, INC.**

## **Grant Funding**

### **POLICY:**

It is the policy of Foothills Gateway, Inc. to allocate funding, as resources allow each fiscal year, for the purpose of assisting programs or agencies to meet the unmet needs of individuals with Intellectual and Developmental Disabilities (IDD)/developmental delays served by Foothills Gateway, Inc and who reside in Larimer County.

### **PROCEDURE:**

Annually, during the budgeting process, Foothills Gateway, Inc., designates, as practicable, a specific amount of money from Mill Levy funds be used to grant funds to community organizations. The proposed funding amount allocated for grants will be reviewed during the annual budget discussion, which is recommended by the Fiscal/Property Committee of the Board of Directors. If additional grant funds are needed (more than the approved budgeted amount) in a fiscal year and are \$25,000 or more than budgeted, the additional funding request will be taken to Fiscal/Property Committee for approval, and the committee will report on the change to the Board of Directors, Grants will address unmet needs of individuals with IDD/developmental delays by creating or expanding programs and services in Larimer County. Grants are limited to support for individuals with IDD/developmental delays who live in Larimer County and who receive case management services from Foothills Gateway, Inc.

### **Community Organizations/Provider Agencies:**

- Interested community organizations/provider agencies can request information and an application from Foothills Gateway's Development and Communications Director or complete the webform located on the website.
- Completed applications should be submitted online to the attention of the Development and Communications Director. The Development and Communications Director will review each application with Foothills Gateway's Management Team.
- Once a funding decision has been made regarding the grant request, the Development and Communications Director will inform the requesting organization of the outcome and the amount of funding to be allocated. Funds are allocated to be used during the current fiscal year, unless otherwise requested and approved by Foothills Gateway.
- The funded organization/provider agency will communicate monthly on the progress made on the grant's stated goals with the Development and Communications Director and will complete the required reports two weeks following the end of each quarter of the grant period, as applicable.

- Forty-five days after the end of the grant period, the funded organization will submit a final report that outlines the project's results and outcomes, the lessons learned by the organization, whether or not the project is sustainable, and outline the financial expenditures for the project.

7/18; ... 7/21; 7/22; 7/23; 8/24; 7/25