



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
October 21, 2025**

Present

Chrissi Alvarado
Karen Bennett
Mark Durand
Ron Charkowski
BJ Russell
Lora Jonson
Mikel Zimmerman
Brittany Brown

Nancy Kepner

Excused

Steve Dandaneau

Guests

Cal Logan

Absent

Punkie Whitely

Staff

Alexandra Braine
Brandee Boice-Street
Carla Conrardy
Cynthia Hansford
Dylan Metzgar
Erin Eulenfeld
Jeff White
Lori Sauvageau
Marla Maxey
Pat Carney
Sara Koopman
Stacy Hill
Teri Billingsley

Vice-President Chrissi Alvarado called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:04pm and welcomed attendees.

OPEN FORUM

Vice-President Chrissi Alvarado invited guests to speak.

- No guests wishing to speak were present.

POTENTIAL BOARD MEMBERS

- Erin shared there are no potential Board members going through the application process.

PRESENTATIONS

- **Audit Presentation(s) – Cal Logan** – Cal Logan presented the audited financial statements for Foothills Gateway, explaining the unmodified audit opinion, changes in assets and liabilities, revenue and expense trends, and the impact of board designations, with detailed discussion and clarifications provided to the board. Cal also presented the draft single audit report (federal), outlining the pending status due to federal compliance supplement delays, the requirements for single audits based on federal funding thresholds, and Foothills Gateway's qualification as a low-risk auditee after three consecutive years without findings.

CONSENT AGENDA

- Approval of Board Meeting Minutes – September 16, 2025

M-S-C (Russell/Zimmerman) Approve the minutes from the September 16, 2025 Board Meeting.

The above minutes are tentative until voted on and approved at the following month's board meeting.

- Annual Policy Review

M-S-C (Brown/Zimmerman) Approve the list of Policies reviewed by the Board.

FINANCIAL REPORT

- **Approval of Financial Report** - Carla Conrardy presented the unaudited statement of financial position for the three months ending September 30, 2025. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Russell/Zimmerman) Accept and approve the preliminary financial report position for the three months ending September 30, 2025.

CHIEF OFFICER UPDATES

- **Erin** - Erin shared that the contract with the Colorado Department of Early Childhood was finalized, and the organization will begin the analysis and work necessary to bill medical insurance for Early Intervention services. Erin also reported on anticipated Medicaid budget cuts for FY27 and scheduled a Legislative Affairs Committee on November 14th meeting to discuss budget impacts once the Governor's FY27 budget is released. Erin informed the board about the planned development of 38 acres east of Foothills Gateway, which will include 265 rental units and a recreation center. An easement was granted for storm drainage work on FGI's southeast corner, and the project will be managed by Zocalo Community Development.
- **Marla** - Marla reported positive stabilization numbers, timely completion of assessments and service plans, and successful onboarding of new staff, despite some terminations and increased leaves. A new float case manager position has been created to provide additional coverage. The Early Intervention team saw a stable increase in referrals and increased community engagement. Ongoing case management teams faced delays with the nurse assessor referral system and issues with the direct care service calculator, requiring staff to implement workarounds and respond to additional data requests from state agencies.
- **Stacy** - Stacy announced the rollout of an online supervisor training program, highlighted the success of a recent Foothills Gateway Foundation event that raised over \$52,000, and noted the addition of Carol Morris to the Foundation Board. The Foothills Service League continues to host social events, now expanded to include more community participants.

COMMITTEE REPORTS

- **Executive Committee** –Chrissi shared that the Executive Committee met on October 3, 2025, and discussed the Board Meeting Agenda Review, the audit review given today, and Officer Updates given above.
- **Fiscal and Property Committee** – Brittany shared that the Executive Committee met on October 3, 2025, and discussed review of a \$6,000 designated donation, financial

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statements, designated funds, the audit presentation, and the quarterly investment report.

ADJOURNMENT

M-S-C (Dandaneau/Zimmerman) Adjourn the meeting at 8:10pm.

Respectfully submitted by,

Chrissi Alvarado

Board Vice-President

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors will be November 18, 2025.**

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