



**\*This meeting was held virtually\***

**FOOTHILLS GATEWAY, INC.  
BOARD OF DIRECTORS MEETING  
February 20, 2024**

**Present**

Steve Dandaneau  
Brittany Brown  
Chrissi Alvarado  
Karen Bennett  
Mark Durand  
Mikel Zimmerman  
Nancy Kepner  
Punkie Whitely

**Excused**

Ron Charkowski  
Aaron Vogt

**Absent**

Amanda O’Hayre

**Guests**

**Staff**

Erin Eulenfeld  
Debbie Klein  
Brandee Boice-Street  
Carla Conrardy  
Lori Sauvageau  
Shauna Poquette  
Sara Koopman  
Pat Carney  
Teri Billingsley  
Stacy Hill  
Cynthia Hansford  
Ed Bowers  
Judy Tomcak  
Angela Woodall  
Marla Maxey

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00 pm and welcomed attendees.

**OPEN FORUM**

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

**POTENTIAL BOARD MEMBERS**

- Debbie shared that no one is currently going through the membership application process.

**PRESENTATIONS**

- **Community Relations – Stacy Hill** – Stacy shared a presentation on Community Relations Department, inviting questions. Punkie asked how things would change when FGI becomes a Case Management Agency. Stacy shared that, while FGI will no longer be able to provide direct services that are billable to Medicaid Waiver or State General Fund (SGF) dollars, FGI will be expanding the population that we provide case management for. FGI will also be able to continue providing services that are paid for through Mill Levy and donations, such as Early Intervention (EI) – both Service Coordination and Direct Services; the Housing Choice Voucher program; Crisis Response; Supported Employment; and Adult Care Services (ACS). Stacy shared that many stories FGI has shared in the past we have shared in the past have been people being served through FGI’s case management rather than services. FGI’s core message is reminding people that we are still here; we are simply providing case management services to more people. As we move into March we will ‘reintroduce’ FGI to the public and our constituents, reassuring folks that FGI will continue serving our community,

The above minutes are tentative until voted on and approved at the following month’s board meeting.

### **CONSENT AGENDA**

- Approval of Board Meeting Minutes – November 21, 2023

***M-S-C (Whitely/Zimmerman) Approve the Consent Agenda as detailed above.***

### **FINANCIAL REPORT**

- **Approval of Financial Report** - Carla Conrardy presented the unaudited statement of financial position for the seven months ending January 31, 2024. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

***M-S-C (Whitely/Zimmerman) Accept and approve the preliminary financial report position for the seven months ending January 31, 2023.***

- **Amended Budget- 3/1/2024-6/30/2024** – Carla shared a PowerPoint presentation explaining that the FY23/24 budget was approved, not know whether FGI would be the CMA or not. Now that FGI will complete the 23/24 FY in a new structure, some changes to the budget are being made. Carla reviewed the presentation and invited questions. Mark shared the Prop Finance Reviewed these changes in detail in the Property and Finance committee meeting held prior to this Board meeting.

***M-S-C (Brown/Zimmerman) approve the amended budget as presented.***

### **OLD BUSINESS**

- **Annual Meeting Update** – Erin shared a reminder that FGI’s Annual Meeting will be held on March 4<sup>th</sup> 2024, with a short Board meeting to follow.
- **Transition(s) Update** – Erin shared a PowerPoint presentation on FGI’s Case Management Agency Transition Phase II and invited questions. Erin also shared that Transition II is from November 1<sup>st</sup>, 2023 to February 29<sup>th</sup> 2024. Erin further shared that Pat Carney, and his staff will continue to provide Family Support Services Program (FSSP) services.

### **NEW BUSINESS**

- **Slate of Board Officers for 24-25** – Mark shared that the Slate of Officers will remain the same for the coming Fiscal year. The Slate of Officers is as follows:
  - Mark Durand (President)
  - Steven Dandaneau (Vice President)
  - Ron Charkowski (Secretary)
  - Aaron Vogt (Treasurer)

***M-S-C (Whitely/Zimmerman) Approve the Slate of Officers as presented.***

- **Policy Add/Change** – Debbie presented the Policy change and explained that the only change was grammatical, to bring the policy in line with FGI’s expanded mission. Erin clarified that complaints are formalized grievances.

***M-S-C (Durand/Zimmerman) Approve the policy change as presented.***

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- **Sunshine Law Postings – Debbie read the sunshine law posting below:**  
*In accordance with a portion of the Colorado Sunshine Law, which states that meeting notices must be posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. The designated place for posting notice is identified each year at the first regular meeting of each calendar year.*

*Foothills Gateway, Inc. has identified the following locations for notice of meetings:*

- *FGI website*
- *Bulletin Board outside of the facility's main entrance*
- *Bulletin Board near the Everitt Conference Room inside the main facility*

### **CHIEF OFFICER UPDATES**

- **Erin Eulenfeld** – Erin's update is provided above under Transition Update
- **Debbie Klein** – Debbie shared that Admin is working on the AbleLight lease, the FY 23/24 budget adjustment, and the CMA transition

### **COMMITTEE REPORTS**

- **Executive Committee** – Mark Durand shared that the Executive Committee met on February 9, 2024, and discussed the Board Meeting Agenda, Board Member Terms and Recommendations for Officers, including replacement Secretary, Executive Committee and Annual Meeting dates – February 22nd and March 4<sup>th</sup>, the Comprehensive Case Management Update - Kickoff meeting with State, AbleLight transition, hiring and training of Case Management staff, vehicle sales, and the Officer updates given above.
- **Fiscal and Property Committee** – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed Investments, Designation of a \$40,000 donation, Designation of a \$5,000 donation, BOD Designated funds, Financial Statement review YTD December and January and information regarding February close of State Contract, Mill Levy Report 22/23 and the Budget Revision for this fiscal year.
- **Legislative Affairs** – Erin shared that the Legislative Affairs Committee met on the 16<sup>th</sup> of February and discussed the Joint Budget Committee and Economic Forecast, Alliance Legislative Priorities and IDD Awareness Day, which is scheduled for March 20<sup>th</sup>.

### **ADJOURNMENT**

***M-S-C (Durand/Zimmerman) Adjourn the meeting at 8:09 pm.***

Respectfully submitted by,

*Mark Durand*

Board President

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors will be March 4<sup>th</sup> immediately following the Annual Meeting**

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