



**\*This meeting was held virtually\***

**FOOTHILLS GATEWAY, INC.  
BOARD OF DIRECTORS MEETING  
August 15<sup>th</sup>, 2023**

**Present**

Steve Dandaneau  
Brittany Brown  
Mikel Zimmerman  
Chrissi Alvarado  
Nancy Kepner  
Mark Durand  
Ron Charkowski

**Excused**

Karen Bennett  
Aaron Vogt

**Absent**

Punkie Whitely  
Amanda O’Hayre

**Guests**

**Staff**

Erin Eulenfeld  
Debbie Klein  
Brandee Boice-Street  
Carla Conrardy  
Ed Bowers  
Teri Billingsley  
Cynthia Hansford  
Lori Sauvageau  
Pat Carney  
Marla Maxey  
Judy Tomcak  
Amy Augspurger  
Angela Woodall

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:01pm and welcomed attendees.

**OPEN FORUM**

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

**POTENTIAL BOARD MEMBERS**

- No potential Board Members are currently undergoing the application process.

**PRESENTATIONS**

**Supported Employment – Amy Augspurger** – Amy shared a presentation on the Supported Employment program and invited questions. Mark asked if there were shifts in the job market for people in the program and whether the Board should get involved in attempting to improve the response from the business community to applications from people in this program. Erin shared that FGI does promotional videos, and creates brochures and other promotional materials that are shared with prospective employers. Nancy asked if there were concerns due to asset limits that could be impacted by community employment. The question was asked if volunteer jobs be an option. Erin shared that there are other FGI programs that provide volunteer opportunities. Erin also shared that the State and FGI encourage people with IDD to work in the community and there are now options to mitigate some of those asset limits such as ABLE bank accounts and the Medicaid Buy-In program. Division of Vocational Rehabilitation (DVR) also has Benefits Counselors who are able to assist the person and their inter-disciplinary team in making an informed decision regarding community employment and the potential change in benefits. Chrissi offered assistance with creating or updating the one-page document with success stories and references that can be shared with prospective employers. Brittany shared that there are marketing avenues available with the local Chambers of Commerce and it was discussed that Foothills Gateway is a member of the chambers, too.

The above minutes are tentative until voted on and approved at the following month’s board meeting.

### **CONSENT AGENDA**

- Approval of Board Meeting Minutes – July 18, 2023

***M-S-C (Alvarado/Zimmerman) Approve the Consent Agenda as detailed above.***

**FINANCIAL REPORT** - Carla Conrardy presented the unaudited statement of financial position for the one month ending July 31, 2023. Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.

***M-S-C (Alvarado/Zimmerman) Approve the Financials as presented.***

### **OLD / NEW BUSINESS**

- **Case Management Redesign (CMRD) Update** – Erin reviewed the components of HCPF's most recent announcement and shared that there is another protest period for this stage of the process. The state is hoping to resolve the protest soon. Erin shared the listing of Case Management Agencies for the Designated Service Areas released by HCPF. Mark asked if there has been any change due to the protest periods that have already passed. Erin shared the details that are known regarding the RFP responses and protest periods and shared that we are not privy to any details about this protest period or the other protest periods. Statutory components of protest periods were reviewed with the board. A CORA (Colorado Open Records Act) request was submitted previously for the CMA RFP evaluation documentation to review the comments of the evaluators, and FGI did receive the evaluation documents to review. Brittany requested clarification, is it correct that someone has protested the assignment of the CMAs for designated service areas? Erin shared that this is correct. Erin shared that the State created three CMA transition phases, and FGI has requested to be part of the third and final transition phase; this request has been granted although it is subject to change. Erin explained the transition periods and which regions are assigned to each phase.

### **CHIEF OFFICER UPDATES**

- **Erin Eulenfeld** – Case Management Division is working hard on the new Care and Case Management system and working diligently through the issues with HCPF. CMAs are meeting weekly with HCPF to address issues and ask questions. Mark asked if enough resources are being applied to these issues. Marla shared that there are regular meetings to discuss the issues, everyone is working hard and being patient.
- **Debbie Klein** – Mark asked how employment/recruiting efforts are progressing. Debbie shared that FGI was not receiving applications for open positions in the services division until we changed the postings to 'temporary' positions. Once the Part time/temp positions were posted, FGI started receiving applications, one new employee is starting, and more applications are in process.

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### **COMMITTEE REPORTS**

- **Executive Committee** – Steve Dandaneau shared that the Executive Committee met on August 4, 2023, and discussed the Board Meeting Agenda Review, Case Management Update and the Officer Update given above.
- **Fiscal and Property Committee** – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed the Financial Statement review YTD – July 31, 2023, the audit scheduled for later this month.

### **ADJOURNMENT**

***M-S-C (Durand/Zimmerman) Adjourn the meeting at 8:00pm.***

Respectfully submitted by,

*Ron Charkowski*

Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors will be September 19<sup>th</sup> 2023**