



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
May 16th, 2023**

Present

Steve Dandaneau
Ron Charkowski
Karen Bennett
Aaron Vogt
Chrissi Alvarado
Mark Durand
Mikel Zimmerman
Nancy Kepner

Excused

Brittany Brown
Amanda O’Hayre

Absent

Punkie Whitely

Guests

Staff

Erin Eulenfeld
Debbie Klein
Brandee Boice-Street
Carla Conrardy
Ed Bowers
Sara Koopman
Lori Sauvageau
Cynthia Hansford
Judy Tomcak
Marla Maxey
Pat Carney
Stacy Hill
Teri Billingsley
Laura Sidener
Angela Woodall

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:03pm and welcomed attendees.

OPEN FORUM

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS

- No potential Board members were present

PRESENTATIONS

- **NICU Team (Infant Support Team) – Laura Sidener** – Laura shared a presentation on the Infant Support Team, inviting questions. Chrissi asked how many families are currently being served by the Infant Support Team. Laura shared that there are currently six hundred and seventy-seven families being served. Laura also clarified that the number fell considerably during the pandemic but has begun rapidly increasing in recent months.

CONSENT AGENDA

- Approval of Board Meeting Minutes – April 18, 2023

M-S-C (Dandaneau/Zimmerman) Approve the Consent Agenda as detailed above.

The above minutes are tentative until voted on and approved at the following month’s board meeting.

- **FINANCIAL REPORT** - Carla Conrardy presented the unaudited statement of financial position for the ten months ending April 30, 2023. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.* Mark asked about the payment schedule of Mill Levy funds and Carla explained.

M-S-C (Bennett/Zimmerman) Approve the Financials as presented.

OLD BUSINESS

- **CMRD (Case Management Redesign)** – Erin shared that the anticipated date for HCPF (Health Care Policy and Financing) to release the results of the CMRD RFP has been changed from May 31st to mid-June, potentially later. The due date for transition plan has been changed from June 30th to July 15th.

NEW BUSINESS

- **Budget Meeting Discussion** – A meeting has been scheduled to allow the Board and FGI management to review the FY 2023/2024 budget line by line. This meeting is open to all Board Members and will be held June 14th at 8:00am.

CHIEF OFFICER UPDATES

- **Erin Eulenfeld**
 - **CMRD (Case Management Redesign) and Change Management Workshops** – Erin shared that FGI contracted with professional counselors to put together Change Management Workshop sessions with staff. In these sessions it came to light that not all staff have a consistent understanding of CMRD, its history and the potential impacts of the RFP results. Erin and Debbie put together a presentation that was shared with staff in multiple meetings over a period of two weeks with several presentations given per day to allow everyone the opportunity to attend. These sessions were attended by ninety-five FGI staff and was very well received by staff.
 - **State Budget for FY24** has been approved and signed. HCPF (Health Care Policy and Financing) has confirmed that the common policy rate increase will stand. The budget includes targeted rate increases as well, and more information on specific rates will be available in June.
 - **EI (Early Intervention)** – Erin shared that the Dept of Early Childhood, which is not officially impacted by Case Management Redesign has announced that they want to go through an RFP process to determine which agencies will be providing this service going forward. FGI plans to respond to this RFP.
- **Debbie Klein** –
 - **PCT (Person Centered Thinking)** – Debbie shared that part of FGI's efforts regarding the implementation of PCT many years ago was the formation of a PCT Council as well as a PCT Coaches and Leaders group. Given that the PCT Council is made up of Management Team members who already meet every two weeks, it was agreed that PCT will be added as a standing item on Management Team meeting agendas going forward rather than having the same group of people meet twice. PCT Leaders is largely made up of Management Team Members as well, with three additional members. Debbie shared that, while this group was instrumental in beginning, this group has now served its purpose and will no longer be meeting separately.
 - **Flying Pig Race**– Debbie shared that the Flying Pig Race made \$21,000 for FSSP (Family Support Services Program) this year.

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- **Budget FY 2023/24** – Debbie shared that Carla has been working on the budget, which will be complete and voted upon at the June Board Meeting. There will be a budget revision after the CMRD (Case Management Redesign) RFP results are known.
- **CCB (Community Centered Board)** – FGI has been successful with the CCB Designation application this year. FGI will now be eligible to apply for CCB status next year since only successful applicants will be able to apply going forward. The application next year will be much simplified and will be awarded for a ten-year period instead of one.

COMMITTEE REPORTS

- **Executive Committee** – Steve Dandaneau shared that the Executive Committee met on May 5, 2023, and discussed the Board Meeting Agenda Review, Change Management Sessions, the Early Intervention RFP and the Officer Updates given above.
- **Fiscal and Property Committee** – Aaron Vogt shared that the Fiscal and Property Committee met prior to this meeting and discussed the Financial Statements YTD – April, Staff bonus, and scheduled FY 23/24 Budget BOD meeting. Aaron also commended FGI’s Management on their efforts to educate and support staff during the CMRD (Case Management Redesign) process.
- **Legislative Affairs** – Ron Charkowski shared that the Legislative Affairs Committee met on April 14th and discussed The State budget update and Alliance Legislative updates. The Legislative Session is now closed, the June meeting for this committee will be cancelled.

ADJOURNMENT

M-S-C (Charkowski/Zimmerman) Adjourn the meeting at 7:42pm.

Respectfully submitted by,

Ron Charkowski

Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors will be June 20th, 2023**

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