



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
January 17, 2023**

Present

Aaron Vogt
Brittany Brown
Chrissi Alvarado
Karen Bennett
Linda Drees
Mark Durand
Mikel Zimmerman
Nancy Kepner
Punkie Whitely
Ron Charkowski
Steve Dandaneau

Excused

Amanda O’Hayre

Absent

Guests

Staff

Erin Eulenfeld
Debbie Klein
Angela Woodall
Brandee Boice-Street
Carla Conrardy
Cynthia Hansford
Ed Bowers
Judy Tomcak
Marla Maxey
Shauna Poquette
Stacy Hill
Teri Billingsley
Lori Joslin
Karen Feldman

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00 pm and welcomed attendees.

OPEN FORUM

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS

- Debbie shared that there was a potential board member who was invited to join the meeting this evening. Mark asked the three new Board members to introduce themselves.

PRESENTATIONS

- **Residential Services - Judy Tomcak & Lori Joslin** – Judy and Lori shared a presentation on Residential Services, inviting questions.

CONSENT AGENDA

- Approval of Board Meeting Minutes – November 15, 2022
- Approval of email vote to add new Board members: Chrissi Alvarado, Karen Bennett & Brittany Brown

M-S-C (Durand/Zimmerman) Approve the Consent Agenda as detailed above.

FINANCIAL REPORT

- Carla Conrardy presented the unaudited statement of financial position for the six months ending December 31, 2022. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

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M-S-C (Whitely/Zimmerman) Accept and approve the preliminary financial report position for the six months ending December 31, 2022.

OLD BUSINESS

- **Sunshine Law Postings – Debbie Klein read the following -**
In accordance with a portion of the Colorado Sunshine Law, which states that meeting notices must be posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. The designated place for posting notice is identified at the first regular meeting of each calendar year.
Foothills Gateway, Inc. has identified the following locations for notice of meetings:
 - The FGI website
 - The Bulletin Board outside of the facility's main entrance
 - The Bulletin Board near the Everitt Conference Room inside the main facility
- **Employee Engagement Survey –** Teri presented the survey results, Chrissi asked why the survey provider was changed. Debbie shared that the same questions had been used for several years and FGI's management did not feel that any new information was being generated. Discussed confidentiality and how FGI worked hard at protecting the anonymity of staff completing the survey. Brittany asked about the response rate, it was shared that the response rate is usually in the 70-74% range, but there were also more employees in previous years. Erin also shared the amount of compensation increases that have been granted to staff in the past couple of years to maintain salaries at the market rate.

NEW BUSINESS

- **Board Member terms –** Debbie shared that there are three board members whose terms end in 2023, Aaron, Mikel and Mark. Mark will work with each member to see if they wish to remain on the Board or not.
- **Annual Meeting –** The Annual Meeting will be held on Monday, March 6th. This will be followed by the March Board Meeting.
- **Case Management Redesign (CMR) Update –** Erin shared that the Case Management Agency (CMA) Request for Proposal (RFP) was released just before January 1st. The RFP contains almost three hundred pages of information. An internal committee of FGI staff reviewed the RFP and formed questions, those questions were submitted today ahead of deadline. The State will post all questions received as well as their answers. Responses to the RFP are due February 28th.
- **Prevocational Services Update –** Erin shared that this program works with community contractors to provide paid work opportunities for people with Intellectual and Developmental Disabilities (IDD). The State Legislature passed a law eliminating subminimum wage payments in Colorado. As a result, FGI's program will end as of June 30th this year (2023). Families and teams have been kept informed. FGI is working with contractors to try and transition people with IDD into community jobs and other programs. Punkie asked what can be done for people who cannot get a job in the community. Erin shared that FGI has created a new program that allows people to volunteer in the community and also provides skill training options that would assist individuals in

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acquiring community jobs. Foothills Gateway will also be installing a computer lab and teaching other soft skills training to transition people into community jobs. Linda asked, if a federal agency wanted to contract with FGI, would this work? Erin shared that there would still be issues with the state law. Ron asked how many contracts FGI had and whether this will affect local contractors. Erin shared that this would impact local contractors and would have an impact on the small businesses in the community who have historically used this service. Nancy asked if people are aware of the consequences of this decision. Erin shared that the law took some time to pass which allowed for a great deal of discussion. The State is working on efforts to make community jobs paying at least minimum wage more accessible to people with IDD.

EXECUTIVE TEAM UPDATES

Erin Eulenfeld –

Early Intervention (EI) – Erin explained that in the last Legislative session, the previous eligibility rules for EI were reinstated. The reinstated eligibility rules are 30% delay in one area or 25% delay in two areas. FGI is already experiencing a lot of referrals and will be hiring additional Service Coordinators.

Commission on Accreditation of Rehabilitation Facilities (CARF) – Erin shared that the media release regarding FGI's CARF accreditation was picked up by the Reporter Herald and BizWest. Erin also shared that FGI received a card from the Larimer County Clerk and Recorder with a copy of the printed article and a note congratulating FGI and expressing gratitude for our contributions to Larimer County.

Debbie Klein –

Debbie shared that, in response to the Board's request to preserve the historical documents and pictures used in the 50th Anniversary Celebration, Brandee has hired a receptionist whose secondary duties will be the archiving of those items. This will be an ongoing project that is being coordinated with IT. Community Relations is reaching out to Legislators. A tour of FGI planned for today has been rescheduled two weeks out because of the anticipated storm. Debbie is also working on new board member orientations.

COMMITTEE REPORTS

Executive Committee – Mark Durand shared that the Executive Committee met on January 6, 2023, and discussed the Board Meeting Agenda, Annual Meeting/Slate of Officers/Board members' terms, and the Officer updates given above.

Fiscal and Property Committee – Aaron shared that the Fiscal and Property Committee met prior to this meeting and discussed an Investment Presentation, Committee designation of donations over \$10,000 - Foothills Gateway Foundation donation of \$40,000, Designation of a \$5,000 donation from Brunson, Financial Statement review YTD – November FYI due to sale of Lakeview; December, Roof Update, Lakeview Sale as shown on Financials, and a Mineral Rights Offer Update

Legislative Affairs – Erin shared that the Legislative Affairs Meeting was held on the 14th of January and discussed Alliance Legislative Priorities, Changes/updates to Governor's Proposed Budget, and State Legislators representing Larimer County for the 2023 Session.

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ADJOURNMENT

M-S-C (Durand/Zimmerman) Adjourned the meeting at 8:39pm.

Respectfully submitted by,

Linda Drees
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is February 21st at 7:00 pm.**