

This meeting will be virtual. For additional information and to learn how you can participate:

Please go to

<http://www.foothillsgateway.org/event> and click on "Board of Director's Meeting" on September 20th.



Foothills Gateway, Inc.

Supporting People with Disabilities

We believe in a life of opportunity, of choice, and of dignity for every individual, regardless of age or ability.

The Mission of Foothills Gateway, Inc. is to advocate for and empower individuals with disabilities to lead lives of their choice.

Board of Director's Meeting Agenda September 20, 2022 7:00 pm

MEETING CALLED TO ORDER	10 min.
Public Comment - The Board allocates 10 minutes at the beginning of each board meeting for "Public Comment". Each speaker, at the Chair's discretion, may speak for up to five minutes.	
Potential Board Members – Should any potential Board members be in attendance, the Board allocates this time for introductions.	
PRESENTATIONS – Audit Presentation - Cal Logan	45 min.
CONSENT AGENDA	2 min.
Approval of Board Meeting Minutes – August 16, 2022	
FINANCIAL REPORT	10 min.
Approval of Financial Report	
OLD BUSINESS	15 min.
<ul style="list-style-type: none">• Review/approval of email votes<ul style="list-style-type: none">○ Mineral lease payout vote○ Approve the use of donated adult beverages at the 50th celebration• Roof Update	
NEW BUSINESS	15 min.
CARF Accreditation Survey Dates	
OFFICER UPDATES	15 min.
COMMITTEE REPORTS	20 min.
Executive Committee	
Fiscal and Property Committee	
ADJOURNMENT	



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
August 16, 2022**

Present

Mark Durand
Ron Charkowski
Nancy Kepner
Aaron Vogt
Mikel Zimmerman
Steve Dandaneau
Tracy Katz
Linda Drees

Excused

Punkie Whitely
Amanda O’Hayre-Fabrizio

Absent

Guests

Staff

Erin Eulenfeld
Debbie Klein
Carla Conrardy
Brandee Boice-Street
Ed Bowers
Marla Maxey
Angela Woodall
Teri Billingsley
Ari Edgley
Cynthia Hansford
Judy Tomcak

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:03pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS:

- There were no potential Board Members present. Debbie shared that an application had been received but would not be pursued on advice of potential conflict of interest.

PRESENTATIONS

Transportation – Ari Edgley gave a presentation on Transportation Services, inviting questions. Discussed the theft of catalytic converters and the new security measures that have been put into place at FGI to prevent recurrence. The new cameras have motion sensor lighting that will add to the enhanced lighting already installed. FGI also updated the pole lighting within the past year and took measures at that time to prevent the improved lighting from adversely affecting the surrounding neighborhood. The security company has also increased their patrols from 3 times per night to 4 times per night.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – June 21, 2022

The above minutes are tentative until voted on and approved at the following month’s board meeting.

M-S-C (Katz/Zimmerman) – Approve the consent agenda as presented.

FINANCIAL REPORT

- **Approval of June & July Financial Reports** - Carla Conrardy presented the unaudited statement of financial position for the months ending June 30th and July 31st 2022. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Charkowski/Zimmerman) – Approve the financial reports as presented.

EXECUTIVE TEAM UPDATES

Erin Eulenfeld

- **Program Quality Survey by CDPHE:** All direct services provided by FGI were surveyed by the state. The survey lasted for 4 full days and evaluated program and personnel practices. Overall, the survey went very well with some specific recommendations for follow up for certain programs. All follow up should be completed this week and uploaded to the state's database.
- **Post Payment Review FY20-21 of Case Management activities/billing :** Recently completed a post payment review for case management activities/billing. Staff provided documentation and responses to questions for this review of FGI's billing during the FY20-21 time period. A follow up meeting has been scheduled with HCPF staff on 9/19.
- **Lakeview House:** Finished up some repairs and had the house professionally cleaned. An email was sent to all PASAs to see if a PASA would be interested in leasing the house for residential services. More to come.
- **Alliance's Legislative Agenda for 2023:** Alliance staff, members and the lobbyist will be focusing on Targeted Rate increases for certain services – Day Hab, Personal Care, Transportation, Basic Homemaker, and Respite during this next legislative session. They will also be advocating for a higher (than usual) common policy rate increase. This effort is to try and help agencies stabilize their workforce!
- **CARF:** The CARF accreditation survey is scheduled for October 19-21 and will be a digital/virtual survey.

Debbie Klein–

- Our agency audit will be the last week in August.
- Community Relations team is working on the 50th Anniversary celebration (Saturday September 10th) please RSVP. Stacy is also supporting/helping the Foundation with the Game Show. It will be in person this year on October 8th at the Hilton. Please watch email for updates.

COMMITTEE REPORTS

Executive Committee – Steve shared that the Executive Committee met on August 5, 2022 and discussed the Board Meeting Agenda Review, Potential Board Members, Executive Session for the Board

The above minutes are tentative until voted on and approved at the following month's board meeting.

Fiscal and Property Committee – Aaron shared that the Fiscal and Property Committee met prior to this meeting and discussed Financial Statement review YTD June (end of fiscal year) and July (start of fiscal year 22/23), Day Program Revenues as impacted by COVID, Audit Scheduled for week of August 29th, Roof Repairs and the Mineral Lease with Surprise Valley update.

M-S-C (Durand/Zimmerman) Unanimously approved convening an Executive Session to discuss a matter pursuant to section (CRS 25.5-10-209-2, b, IV (C) – (Matters required to be kept confidential by federal or state law or rules and based on Foothills Gateway's Bylaws) at 7:33pm.

M-S-C (Durand/Zimmerman) Move to adjourn Executive Session and reconvene Regular Board Meeting at 8:30pm.

ADJOURNMENT

M-S-C (Durand/Zimmerman) Adjourned the meeting at 8:31pm.

Respectfully submitted by,

Linda Drees
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is September 20th at 7:00 pm.**

FOOTHILLS GATEWAY, INC.

UNAUDITED

Preliminary Financial Reports
for the 2 months ending August 31, 2022

MONTHLY FINANCIAL HIGHLIGHTS

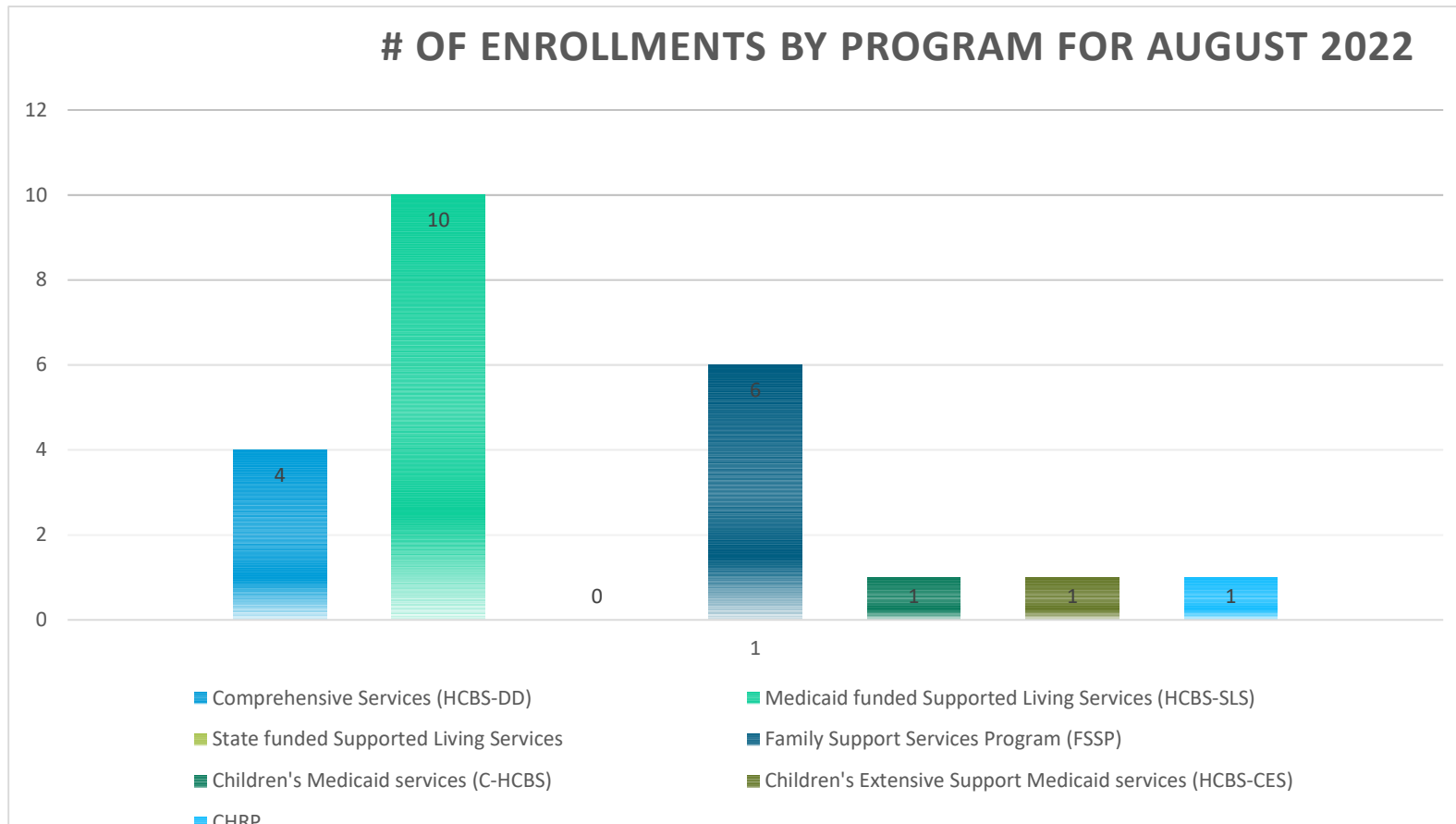
- * Revenues are 10.5% under YTD Budget
- * Expenses are 9.6% under YTD Budget
- * Net Loss is \$63,166 less than YTD Budget

<u>Financial Status</u>	at June 30, 2022	at August 31, 2022	Change
Total Assets	\$11,957,909	\$11,044,100	(\$913,809)
Total Liabilities	\$1,614,442	\$1,545,755	(\$68,687)
Net Assets (Fund Balances)	\$10,343,467	\$9,498,345	(\$845,122)
Undesignated Net Assets	\$2,267,429	\$1,037,234	(\$1,230,195)
Designated Net Assets	\$8,076,038	\$8,461,111	\$385,073

Current Year Financial Performance at 2 months / 16.6% of annual revenue and expense

	Actual Year to Date	YTD Budget	% Actual to YTD Budget	Annual Budget	% Actual to Annual Budget
Revenues					
State/Medicaid Funds	\$1,945,706	\$2,211,216	88.0%	\$13,179,384	14.8%
Vocational Income	25,698	32,400	79.3%	189,400	13.6%
Public Support	7,202	9,000	80.0%	198,000	3.6%
Larimer County Mill Levy	101,585	117,671	86.3%	5,677,970	1.8%
Other	88,887	54,317	163.6%	849,140	10.5%
Total Revenue	\$2,169,078	\$2,424,604	89.5%	\$20,093,894	10.8%
Expenses					
Salaries, Taxes & Benefits - Staff	\$1,917,100	\$2,137,654	89.7%	\$12,941,183	14.8%
Salaries, Taxes & Ben - Individuals in Svcs	18,726	22,672	82.6%	136,332	13.7%
Vocational/Contract Supplies	0	640	0.0%	3,440	0.0%
Supplies, Equipment & Building Expense	177,330	168,013	105.5%	1,098,465	16.1%
Vehicle Expense	63,615	60,214	105.6%	384,067	16.6%
Program Related Expense	460,396	515,043	89.4%	2,966,771	15.5%
Purchase of Service	328,432	367,573	89.4%	2,159,462	15.2%
Other	48,601	61,083	79.6%	500,543	9.7%
Total Expenses	\$3,014,200	\$3,332,892	90.4%	\$20,190,263	14.9%
Revenue Over (Under) Expense	(\$845,122)	(\$908,288)	93.0%	(\$96,369)	877.0%

	Aug-22
Comprehensive Services (HCBS-DD)	4
Medicaid funded Supported Living Services (HCBS-SLS)	10
State funded Supported Living Services	0
Family Support Services Program (FSSP)	6
Children's Medicaid services (C-HCBS)	1
CHRP	3
Children's Extensive Support Medicaid services (HCBS-CES)	1



Determinations completed August 2022

Eligible Not Eligible
35 2

Total

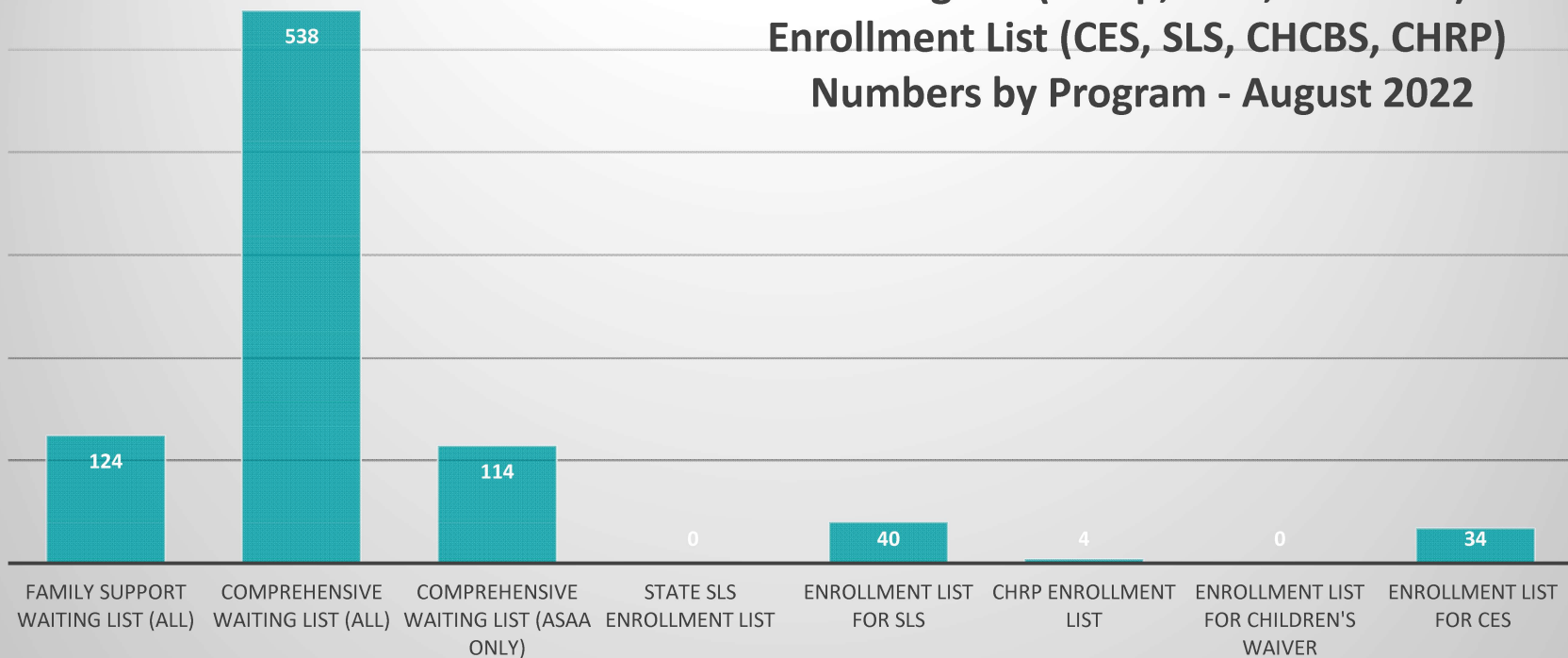
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DD Determinations August 2022



<u>Waiting List numbers</u>	<u>August</u>
Family Support Waiting List (ALL)	124
Comprehensive Waiting List (ALL)	538
Comprehensive Waiting List (ASAA only)	114
State SLS Enrollment List	0
Enrollment List for SLS	40
CHRP enrollment list	4
Enrollment list for Children's Waiver	0
Enrollment list for CES	34

**Waiting List (Comp, FSSP, State SLS)
Enrollment List (CES, SLS, CHCBS, CHRP)
Numbers by Program - August 2022**



*** ALL means everyone on the waiting list including safety net, As Soon As Available and Specific Date Status**