



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
April 19, 2022**

Present

Steve Dandaneau
Solito Sumulong
Mark Durand
Tracy Katz
Mikel Zimmerman
Linda Drees
Nancy Kepner
Aaron Vogt
Ron Charkowski

Excused

Amanda O’Hayre
Punkie Whitely

Absent

Guests

Michelle Thomas
Julie Daniel
Ashlee Trejo

Staff

Erin Eulenfeld
Debbie Klein
Carla Conrardy
Brandee Boice-Street
Ed Bowers
Marla Maxey
Pat Carney
Angela Woodall
Judy Tomcak
Laura Sidener
Etta Schwirtz

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:03pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS:

- There were no potential Board Members present.

PRESENTATIONS

Early Intervention and BrightStart – Laura Sidener gave a presentation on the Early Intervention and BrightStart programs, inviting questions. Steve asked whether the number of referrals for Early Intervention in March (over 80) was unusual. Laura shared that the number of referrals during the pandemic were much lower, however, the pre-pandemic numbers were close to this number.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – March 1, 2022
- Approval of Annual Meeting Minutes – March 1, 2022

M-S-C (Drees/Zimmerman) – Approve the Annual Meeting and March 1, 2022 Board Meeting Minutes

The above minutes are tentative until voted on and approved at the following month’s board meeting.

FINANCIAL REPORT

- Carla Conrardy presented the unaudited statement of financial position for the month ending March 31, 2021. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Kepner/Zimmerman) – Approve the financial report as presented.

OLD BUSINESS: There was no old business to discuss

NEW BUSINESS:

- 2022-2023 Agency Calendar – The proposed agency closure dates for the 2022-2023 fiscal year were reviewed and discussed. Debbie shared that Juneteenth, a new federal holiday celebrating emancipation, as well as Veteran’s Day have been added to the agency calendar.

M-S-C (Katz/Zimmerman) – Approve the slate of holidays proposed for the FY 2022/2023 as presented

EXECUTIVE TEAM UPDATES

Erin Eulenfeld –

- **COVID** – Though the restrictions have largely been lifted, Board and Committee meetings will continue to be held virtually for the time being. Holding these meetings virtually has proved beneficial to attendees and has made attendance more consistent and efficient for Board members. Day Hab and Transportation mask and social distancing requirements have all been relaxed. EI (Early Intervention) has also received a relaxation of COVID restrictions. EI Service Coordinators can now go into homes for evaluations and in-person visits with children/families. Other Case Managers can only visit do an in-person visit if requested by the person receiving services and if the case managers is vaccinated. This information has been put into guidance for those case managers.
- **Staffing issues** – We continue to experience staffing issues due to the Great Resignation. The State is applying ARPA (American Rescue Plan Act) funds to HCBS (Home and Community Based Services) and case management rates to try and stabilize the workforce. FGI is broadening where and how jobs are posted to enhance recruitment efforts.
- **CARF** – FGI’s 3-year accreditation will expire this fall and the CARF application will be submitted soon for a survey in October/November of this year.

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- **Case Management Redesign** - Health Management Associates (HCPF contractor) is working with the CCBs and Single-Entry Points (SEPs) to determine resources and supports required to support CMRD transition efforts. HCPF is planning to have 1:1 agency meetings with CCBs/SEPs in May/June.
- **Strategic Plan** – FGI’s Strategic Plan has been sent to the Board Members for their review. The Strategic Plan update will be posted to the agency website.

The Vitals App, UCHHealth, and Ft Collins PD - FGI was asked to participate in a community event to roll out the new initiative with the Fort Collins Police Department, UCHHealth, Co-Responders, and The Vitals App that will provide a digital medical id to certain populations (people with IDD, dementia, and behavioral health support needs). Individuals can sign up for The Vitals App and add their relevant information to the application. When the police/co-responders come in contact with an individual using the app, a notification is received on the phone of the police/co-responder that they are near a member of a special population. Fort Collins is the first community in the state provide this option for residents. If a user of the application lives outside of Fort Collins. The Vitals App staff will be meeting with FGI Case Managers in the near future to update the staff on this initiative with Ft Collins PD and UCHHealth.

Debbie Klein–

- The CCB designation application has been submitted to HCPF.
- Stacy Hill, along with Marla Maxey and Pat Carney, arranged a tour of FGI with staff from the Public Defender’s Office. Stacy also provided tours to board members Ron and Solito and will be doing the same for Aaron.
- The Staff Development and Training Coordinator was able to do Supervisor training (three-part class) in person this month. This training has 8 new supervisors, and he will be doing another training in May for the rest of our new supervisors.
- Staff are working with FGI’s insurance broker on renewals for benefits and commercial liability insurance.
- The HR Director position has been posted for six weeks now and still no qualified applicants.
- The Flying Pig 5k is on April 24th. Glow Golf has been cancelled for this year, and a tentative date for Game Show has been selected - October 8th

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COMMITTEE REPORTS

Executive Committee – Mark shared that the Executive Committee met on April 8, 2022 and discussed the Board Meeting Agenda, Bylaws: Fiscal Prop Chair considerations, Oil, Gas, Minerals Lease Follow up, and the Officer updates given above.

Fiscal and Property Committee – Mark shared that the Fiscal and Property Committee met prior to this meeting and discussed the designation of \$6,000 & \$9,500 donations, Financial Statement review YTD March, Investments for Jan – March Quarterly Report, and a Mineral Lease update.

Legislative Affairs – Linda shared that the Legislative Affairs Committee met on the 15th of April and discussed the State Budget Update and Alliance Legislative Updates and Policy priorities.

ADJOURNMENT

M-S-C (Durand/Zimmerman) Adjourned the meeting at 8:12pm.

Respectfully submitted by,

Linda Drees
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is May 17th at 7:00 pm.**