



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
February 15, 2022**

Present

Heather Hmieleski
Aaron Vogt
Steve Dandaneau
Mikel Zimmerman
Ron Charkowski
Tracy Katz
Amanda Fabrizio
Punkie Whitely
Linda Drees
Solito Sumulong
John Haley

Excused

Mark Durand

Absent

Nancy Kepner

Guests

Staff

Erin Eulenfeld
Carla Conrardy
Brandee Boice-Street
Cynthia Hansford
Judy Tomcak
Marla Maxey
Pat Carney
Ed Bowers

Vice-President Steve Dandaneau called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7pm and welcomed attendees.

OPEN FORUM

Steve Dandaneau invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS

- There are no current potential Board Members. Steve reminded everyone that there is a current need to cultivate new members, any referrals should be directed to Debbie Klein.

PRESENTATIONS

- There was no presentation this month

CONSENT AGENDA

- Approval of Board Meeting Minutes - January 18, 2022

M-S-C (Whitely/Haley) Approve the minutes from the Board Meeting held on January 18, 2022.

The above minutes are tentative until voted on and approved at the following month's board meeting.

FINANCIAL REPORT

- Carla Conrardy presented the unaudited statement of financial position for the month ending January 31, 2022. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Haley/Zimmerman) Accept and approve the preliminary financial report position for the month ending January 31, 2022.

OLD BUSINESS

- **Board terms update** – Debbie shared that there are four Board Members whose three-year terms expire in 2022. Tracy Katz and Nancy Kepner will remain on the Board for another three-year term. John Haley and Heather Hmieleski will be stepping down from the Board effective March 7th.

NEW BUSINESS

- **Slate of Board Officers** – Debbie shared the proposed Slate of Officers for the Fiscal Year 2022/2023 as listed below.
 - Mark Durand – President
 - Steve Dandaneau – Vice - President
 - Linda Drees – secretary
 - Aaron Vogt – Treasurer

M-S-C (Whitely/Zimmerman) Approve the Slate of Officers as presented and agree that this Slate of Officers be voted on via email.

The email vote will be sent via email tomorrow to Board Members' Foothills Gateway email address. Board Members are requested to cast their vote via email by February 22nd.

- **Staff Survey** – Debbie shared her screen and presented the results of the 2021 Staff Survey. This same survey has been completed annually for the last seven years. Though the results of the survey have been valuable, management feels that the questions being asked could be altered to reflect more current needs. As such, other surveys will be researched for future use. The results of the 2021 Staff Survey will be available on the Board and Employee portal.

EXECUTIVE TEAM UPDATES

Erin Eulenfeld –

- Dr Chris Mullen, previously with CSU and now with Kronos Workforce Management, will be providing training to FGI's Management Support Group on February 24th.

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- Larimer County's mask mandate has ended. However, Foothills Gateway is under the control of HCPF (the Department of Health Care Policy & Financing) who has been more prescriptive with masking requirements. As such, FGI's mask mandate continues to be in effect until further notice.
- IDD Awareness Day will be March 23rd. This will be a virtual event. FGI has once again submitted a nomination for Direct Support Professional (DSP) of the year.
- Management Team members are updating Foothills Gateway's Strategic Plan. When complete, the Strategic Plan will be shared with the Board.
- FGI is also working with HCPF (the Department of Health Care Policy & Financing) regarding Case Management rate development. Staff met last week and have since sent a document containing additional feedback.
- The CCB (Community Centered Board) designation application has been received and is due by April 15th.

Debbie Klein–

- Paul Liptak has been on FMLA since October and has decided to retire. Debbie shared a statement from Paul addressed to the Board that Paul requested be shared. Debbie also shared that the Executive Committee of the Board drafted and sent a letter to Paul thanking him for his years of service and IT contributions to Foothills Gateway over the years. Debbie introduced Ed Bowers, who is now the IT Director.
- Flying Pig Race will be April 24th.
- Glow Golf will likely be cancelled. The team who worked on Glow Golf is investigating other opportunities for a replacement event.
- FGI is still struggling with hiring and HR staff are attending job fairs at CSU, UNC, as well as a local high school.

COMMITTEE REPORTS

Executive Committee – Erin shared that the Executive Committee met on January 7, 2021 and discussed the Board Meeting Agenda, Board Member Terms and Recommendations for Officers, Executive Committee and Annual Meeting scheduled dates, Revalidation and Fed requirement for BOD person's name and information and the Officer updates given above.

Fiscal and Property Committee – Steve shared that the Fiscal and Property Committee met prior to this meeting and discussed Financial Statement review YTD January and Foothills Gateway's 990. Board Members were informed that the 990 was reviewed in detail by the Fiscal and Property Committee. Board Members are being asked to review the draft 990 document posted on the portal and ask any questions by February 28th.

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Legislative Affairs – John shared that the Legislative Affairs Committee met on the 14th of January and discussed the Alliance Legislative Updates, reviewed Bills relevant to Foothills Gateway’s population and IDD Awareness Day.

ADJOURNMENT

M-S-C (Dandaneau/Zimmerman) Adjourned the meeting at 7:58pm.

Respectfully submitted by,

Linda Drees
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is March 7th at 7:00 pm.**