



**\*This meeting was held virtually\***

**FOOTHILLS GATEWAY, INC.  
BOARD OF DIRECTORS MEETING  
January 18, 2022**

**Present**

Heather Hmieleski  
Aaron Vogt  
Steve Dandaneau  
Mikel Zimmerman  
Mark Durand  
Tracy Katz  
Nancy Kepner  
Punkie Whitely  
Linda Drees

**Excused**

John Haley  
Solito Sumulong

**Absent**

Amanda Fabrizio  
Ron Charkowski

**Guests**

Nicole Aernie and family

**Staff**

Erin Eulenfeld  
Carla Conrardy  
Brandee Boice-Street  
Stacy Hill  
Ed Bowers  
Angela Woodall  
Judy Tomcak  
Pat Carney  
Marla Maxey  
Olivia Knieff  
Jeneen Viens

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:03 pm and welcomed attendees.

**OPEN FORUM**

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

**POTENTIAL BOARD MEMBERS**

- Mark shared that some Board Members will be retiring this year and requested that any potential Board Members be referred to Debbie Klein for follow up.

**PRESENTATIONS**

- **Family Support Services Program** – Pat Carney, the Support Services Case Management Director gave a presentation on the operation of the Family Support Services Program, inviting questions.

**CONSENT AGENDA**

- Approval of Board Meeting Minutes - November 16, 2021

**M-S-C (Durand/Kepner) Approve the minutes from the Board Meeting held on November 16, 2021.**

The above minutes are tentative until voted on and approved at the following month's board meeting.

## **FINANCIAL REPORT**

- Carla Conrardy presented the unaudited statement of financial position for the month ending December 31, 2021. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

**M-S-C (Whitely/Zimmerman) Accept and approve the preliminary financial report position for the month ending December 31, 2021.**

## **OLD BUSINESS**

- **Sunshine Law Postings** – Brandee Boice-Street read the following:  
In accordance with a portion of the Colorado Sunshine Law, which states that meeting notices must be posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. The designated place for posting notice is identified at the first regular meeting of each calendar year. Foothills Gateway, Inc. has identified the following locations for notice of meetings:
  - The FGI website
  - The Bulletin Board outside of the facility's main entrance
  - The Bulletin Board near the Everitt Conference Room inside the main facility

## **NEW BUSINESS**

- **Board Member terms** - Erin shared the list of Board Members whose terms are ending this year. Members discussed who plans to leave at the end of their term and who wishes to remain for an additional term. Mark will be speaking offline with a few members whose terms are ending. Mark also encouraged all Board members to be on the lookout for new potential Board Members.
- **Annual Meeting** – Erin shared the Annual Meeting will be held on the first Monday in March (March 7<sup>th</sup> @ 7pm). This meeting will likely be virtual this year. FGI staff are working on a slideshow and presentation. There will be a short Board Meeting after the Annual Meeting.
- **Case Management Redesign (CMRD) Timeline Changes/Update** – Erin shared the power point showing the latest information on CMRD along with an updated timeline. Board members asked questions related to the revised timeline, CCB functions, CCB designation, and Case Management Agency responsibilities. Reviewed next steps which includes the updating of the agency's strategic plan.

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## **EXECUTIVE TEAM UPDATES**

### **Erin Eulenfeld –**

- Vaccine Mandates/COVID – Supreme Court blocked OSHA’s ETS to require vaccines and testing for employees of any company with more than one hundred employees. There is a separate vaccine mandate for licensed programs , and all staff working in this licensed program are already vaccinated. FGI has been hit really hard with individuals testing positive, as well as agency staff. However, it was noted that all cases resulted from community spread and FGI has not experienced an outbreak within its facilities or programs. There are days where staffing is challenging but taking it a day at a time.
- Workforce shortage – all agencies have been ordered to ensure all Direct Support Professional (DSP) positions start at a minimum of \$15 per hour. FGI has been in compliance with this new minimum wage since September. Per diem rates have also been increased for Host Home Providers, affected staff and Host Home providers have been informed of the changes.
- CARF accreditation will be due again in 2022; the survey is expected to take place in Oct/Nov 2022.

### **Debbie – Erin shared from Debbie**

- The Giving Tree Program and the drive-up breakfast for staff prior to winter break were both successful. Very positive response has been received from staff.

## **COMMITTEE REPORTS**

**Executive Committee** – Mark Durand shared that the Executive Committee met on January 7, 2021 and discussed the Board Meeting Agenda, Annual Meeting/Slate of Officers/Board members’ terms, and the Officer updates given above.

**Fiscal and Property Committee** – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed Investments, the Designation of three \$5,000 donations, Financial Statement review YTD December and Corporate Credit Cards changing from Wells Fargo to FNBO

**Legislative Affairs** – Erin shared that the Legislative Affairs Meeting was held on the 14<sup>th</sup> of January and discussed the Alliance Legislative Updates/Policy Priorities, Workforce Shortages, Reimbursement Rates, Early Intervention (EI) Evaluations, and Waiting List. Also discussed engaging with representatives and Alliance on challenges currently being faced.

**M-S-C (Whitely/Zimmerman) Unanimously approved convening an Executive Session to discuss a matter pursuant to section (CRS 25.5-10-209-2, b, IV (C) – (Matters**

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**required to be kept confidential by federal or state law or rules and based on Foothills Gateway's Bylaws) at 8:20pm.**

**M-S-C (Durand/Zimmerman) Move to adjourn Executive Session and reconvene Regular Board Meeting at 8:29pm.**

**ADJOURNMENT**

**M-S-C (Durand/Zimmerman) Adjourned the meeting at 8:29pm.**

Respectfully submitted by,

**Linda Drees**  
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors is February 15<sup>th</sup> at 7:00 pm.**