



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
May 18, 2021**

Present

Heather Hmieleski
John Haley
Steve Dandaneau
Solito Sumulong
Mark Durand
Tracy Katz
Linda Drees
Aaron Vogt
Nancy Kepner
Punkie Whitely
Amanda O’Hayre

Excused

Mikel Zimmerman

Absent

Guests

Staff

Erin Eulenfeld
Debbie Klein
Carla Conrardy
Brandee Boice-Street
Jackie O’Riordan-Leal
Ed Bowers
Stacy Hill
Cynthia Hansford

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed attendees.

OPEN FORUM

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS

- There were no potential Board Members present.

PRESENTATIONS

- **Personal, Social and Community Services – Jackie O’Riordan-Leal** - Jackie shared a presentation about Personal, Social and Community Services and invited questions.

CONSENT AGENDA

- Approval of Board Meeting Minutes – April 20, 2021 – This was tabled to the June Board Meeting.

FINANCIAL REPORT

- Carla Conrardy presented the unaudited statement of financial position for the month ending April 30, 2021. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

The above minutes are tentative until voted on and approved at the following month’s board meeting.

M-S-C (Whitely/Durand) Accept and approve the preliminary financial report position for the month ending April 20, 2021.

OLD BUSINESS

- There was no old business to discuss

NEW BUSINESS

- **Budget Meeting** – Carla shared the budget meeting date – May 27th at 2:30pm; all Board members are invited if they wish to attend. This meeting will be virtual, the invite will be sent out tomorrow (May 19th)

EXECUTIVE TEAM UPDATES

- **Erin Eulenfeld**
 - Workforce Shortage: As things start to open up, staff are leaving from direct services and case manager positions to seek other opportunities. Applicants are few and far between even with enhanced recruiting efforts. It's been difficult to backfill vacant positions and current staff are being stretched thin as they have to cover more responsibilities. More to come as we navigate through this tough situation!

Erin reviewed a legal situation with board members.

- COVID19: FGI is a 'Limited Healthcare Setting' and the recent mask/face covering changes do not change the requirements for settings like ours – we must continue the use of masks/face coverings for everyone. HCPF/CDPHE have been discussing modified guidance
Legislative Update:
The Long Bill/state budget has been signed by the governor. We'll be receiving a 2.5% rate increase on Medicaid and State rates. An additional 667 adults with IDD will be taken off the HCBS-DD waiting list starting July 1st.
- The Case Management Redesign Bill (CMRD) HB21-1187 was passed by the legislature and has been signed into law by the governor.
- More information will be coming regarding Case Management Redesign in the coming months.
- Strategic Plan:
Updating the Strategic Plan for the latter half of this fiscal year. Once updates have been completed, will be shared with the Board of Directors for review.

Nancy asked how staff taking up the slack are being managed. Management staff have been expressing appreciation and providing small incentives to staff who have taken on additional responsibilities.

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Linda asked if the Board can still meet even though the building has to be closed to the public. Erin shared that there are still physical restrictions regarding how many people can be in a room at once due to FGI being a Limited Healthcare Setting.

- **Debbie Klein**

- Debbie shared that FGI staff are working on the FY 2021-2022 budget.
- IT is looking at putting in a new fob system.
- In reference to the bonus discussion, there is a great deal of effort being expended towards hiring agency wide.
- We hope to begin American Sign Language classes again in September, once more than ten people can be in the Everitt at once. Suicide Prevention training will also be offered at no cost to FGI, first to Supervisors and Management, then to additional staff.
- FGI's PTO Procedure has been updated. In future, any staff having over the maximum number of PTO hours will stop accruing hours until their number of hours falls below that maximum. The accrual rate for PTO will not change.
- The Foundation is working on planning the 2021 Glow Golf. This will be held on July 9th and is planned as a full capacity event this year. Solito asked how FGI's job postings can be shared. Debbie shared that he is welcome to share the information that FGI is hiring and that there is a link on FGI's website that can be shared by Board members.
- FGI's CCB designation has also been received.

COMMITTEE REPORTS

Executive Committee – Mark Durand shared that the Executive Committee met on April 9th, 2021 and discussed the Board Meeting Agenda Review, Budget Meeting Dates, follow up from April meeting regarding Board Members as agency employees, and the Officer updates given above.

Fiscal and Property Committee – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed a request to redesignate \$13,300 previously designated by the Fiscal & Property Finance Committee from Healthy Relationship Classes to new category: Unbillable Services, Financial Statement review YTD for April, Investment Directives change, Year End Net Income Estimate / Bonus discussion, the 2021/2022 FY Budget Meeting and BrightStart at Foothills Gateway.

Legislative Affairs Committee – John shared that the Legislative Affairs Committee met on May 14th, 2021 and discussed the State Budget Update, Alliance Legislative updates, First Responder training, The Legislative session timeline and the state's mask order.

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OTHER There were no additional items for discussion.

ADJOURNMENT

M-S-C (Durand/Whitely) Adjourned the meeting at 7:59pm.

Respectfully submitted by,

Linda Drees
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is June 15th at 7:00 pm.**