



**\*This meeting was held virtually\***

**FOOTHILLS GATEWAY, INC.  
BOARD OF DIRECTORS MEETING  
January 19<sup>th</sup>, 2021**

**Present**

Heather Hmieleski  
John Haley  
Steve Dandaneau  
Solito Sumulong  
Mark Durand  
Tracy Katz  
Mikel Zimmerman  
Linda Drees  
Nancy Kepner  
Punkie Whitely  
Aaron Vogt

**Excused**

**Absent**

Amanda O'Hayre

**Guests**

Barbara Garrido

**Staff**

Brandee Boice-Street  
Carla Conrardy  
Debbie Klein  
Erin Eulenfeld  
Judy Tomcak  
Stacy Hill  
Marla Maxey  
Angela Woodall  
Er Bowers  
Kortney Campbell  
Pat Carney

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:05pm and welcomed attendees.

**OPEN FORUM:**

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

**POTENTIAL BOARD MEMBERS:**

- There were no potential Board Members present.

**PRESENTATIONS:**

- **Supported Employment** – Kortney Campbell shared a presentation on the Supported Employment Program. Mark asked how long it usually takes to get a job and this was discussed. Nancy asked how the Board could help Supported Employment. Kortney shared that typically when an individual expresses interest in a type of work, job coaches go out and contact businesses. Business contacts that the Board already has could be very useful in identifying community employment opportunities. Mark asked if Kortney could think about businesses that might or might not be a great fit to help the Board know whom to approach.

**CONSENT AGENDA:**

- Approval of Board Meeting Minutes – November 17, 2020

**M-S-C (Haley/Zimmerman) – Approve the November 17, 2020 Board Meeting Minutes**

**FINANCIAL REPORT:**

The above minutes are tentative until voted on and approved at the following month's board meeting.

- Carla Conrardy presented the unaudited statement of financial position for the month ending December 2020. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

**M-S-C (Whitely/Katz) Accept and approve the preliminary financial report position for the month ending December 31, 2020.**

**OLD BUSINESS:** -

- **Sunshine Law Posting** - Debbie Klein read the following statement.

“In accordance with a portion of the Colorado Sunshine Law, which states that meeting notices must be posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting, the designated place for posting notices is identified each year at the first regular meeting of each calendar year.

Foothills Gateway, Inc. has identified the following locations for notice of meetings:

- FGI website
- Bulletin Board outside of the facility’s main entrance
- Bulletin Board near the Everitt Conference Room inside the main facility”

Debbie K also shared that though the Sunshine Law requires 24-hour notice for meetings; under State law the notice required for Board Meetings is ten (10) days.

**NEW BUSINESS:**

- **Board Member Terms** – Debbie shared that the following Board members have their three year term expiring in March – Amanda O’Hayre, Steve Dandaneau, Doris “Punkie” Whitely and Linda Drees. Mark will reach out to these members to see if they are interested in continuing with the Board.
- **Annual Meeting** – Erin shared that staff are in discussion about the format of the annual meeting. The Annual Meeting will be virtual this year. Potential speakers are being contacted and a slideshow is being put together. The Annual Meeting will be held on the first Monday in March (March 1<sup>st</sup> at 7pm).
- **Policy Change Request** – Anti-Discrimination Policy – Debbie explained the need for a change in language to this policy. Tracy asked if FGI’s remaining policies are expansive enough. Debbie shared that all policies and procedures are reviewed annually to ensure up to date language is used. FGI also has a Diversity, Equity, and Inclusion committee that that has been reviewing FGI policies to assure they included the needed elements.

**MSC (Katz/Zimmerman)– Approve the change in language to the Anti-Discrimination Policy as stated.**

**EXECUTIVE TEAM UPDATES:**

- **Erin Eulenfeld** – FGI is working on spending down the money in the FSSP program. Pat, Carla and IT have worked to set up systems to manage this effort. Funds will be granted to families for purchase of services and supports. FGI is also expanding the number of people who have access to these funds to include those in a waiver. FGI will also be moving around 80 individuals into the Supported Living Program in January and February. PASAs have been informed to expect RFPs to provide services.

HCPF has been attempting to make changes to the Day Hab program at the request of PASAs and other stakeholders since the COVID19 pandemic has caused many changes in how Day Hab services are

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provided. The first version was postponed due to concerns raised by stakeholders. An additional draft was created, and more concerns were raised by provider agencies and families. Another stakeholder meeting is scheduled to discuss proposed changes on Jan 29. Erin will send out information to those board members who have expressed interest in attending. There have been no updates from HCPF regarding the Case Management Redesign bill. This is likely due to the Legislative session beginning February 16th. IT and Case Management are also working with HCPF on CCM (Care in Case Management) data system. This system will replace the SIS, CCMS, the Bridget, and the BUS.

- **Alliance** – Alliance has been advocating for an expansion of COVID vaccination in the early phases to include direct support professionals (DSPs) and individuals with IDD. DSP's were slated initially to be in the second phase of vaccinations; however, they have recently been bumped up to the Phase 1b group. However, individuals with IDD have not yet been moved up into an earlier phase. Alliance is also creating a PR campaign to encourage employees to get the vaccine. Alliance is also running two bills: 1) One to end subminimum wage payments for Individuals with IDD; and 2) One to move non-medical transportation back to HCPF's jurisdiction.
- **Debbie Klein** – Due to the public health emergency, staff will be provided up to two weeks' pay if they need to be off work for COVID related issues i.e.: illness of self or household, children being out of school, childcare issues, etc. The Public health emergency has been extended to April 20, 2021.
  - Daryl Dekkers retirement after 40 years was held on Friday, and this event was celebrated in a socially distanced manner out of doors.
  - Community Relations has begun work on the 2021 Flying Pig Race. They are pursuing a hybrid event, part in-person and part virtual. The date is currently set for April 11.
  - FFCRA has been extended to March 31<sup>st</sup>. FFCRA is no longer mandated, but FGI has continued it.
  - There is no new news on PPP loan forgiveness as yet.
  - Seven members of staff have been affected by unemployment fraud. Each case has been contested.
  - The Foundation is currently remodeling the basement in one of their rental properties, another property is being repaired following a septic issue.

### **COMMITTEE REPORTS:**

**Executive Committee** – Mark Durand shared that the Executive Committee met on January 8<sup>th</sup>, 2021 and discussed the Board Meeting agenda, Annual Meeting, Slate of officers, Board Member terms and the Officer updates given above.

**Fiscal and Property Committee** – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed the investment presentation, donation designations, the financial statement for YTD December, PPP Loan Forgiveness and the FSSP waiting list.

**Legislative Affairs Committee** – John shared that the Legislative Affairs Committee met on January 15<sup>th</sup>, 2021 and discussed HCBS Services update, Alliance Legislative updates, and the Legislative Session timeline.

**Other** – There were no additional items for discussion.

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**ADJOURNMENT**

**M-S-C (Durand/Haley) Adjourned the meeting at 8:37 pm.**

Respectfully submitted by,

**Steve Dandaneau**  
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors is February 16<sup>th</sup> at 7:00 pm.**