



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
November 17th, 2020**

Present

Heather Hmieleski
John Haley
Steve Dandaneau
Solito Sumulong
Mark Durand
Tracy Katz
Mikel Zimmerman
Linda Drees
Punkie Whitely
Aaron Vogt
Nancy Kepner

Excused

Amanda O'Hayre

Absent

Guests

Danielle Reise

Staff

Brandee Boice-Street
Carla Conrardy
Debbie Klein
Erin Eulenfeld
Judy Tomcak
Stacy Hill
Marla Maxey
Angela Woodall
Reni Moreno
Cynthia Hansford

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:08 pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS:

- There were no potential Board Members present.

PRESENTATIONS:

- **START Coordination and Crisis Services** – Reni Moreno shared a presentation on the START Coordination and Crisis Services and invited questions. John asked if FGI is funding this project or if it is State funded. Erin shared that following a State-funded pilot program, FGI opted to continue funding this program using reserves until State funding becomes available. Linda asked if this program coordinates with the Children's Hospital in Denver. Reni shared that the program assists and advocates with families wherever they need to go, and that she has accompanied families to the Children's Hospital. Mark asked if other CCB's provide this service. Erin shared that RMHS had expressed interest in training and creating their own team. Since the State funding ceased, the Western Slope CCB partner agency working with FGI on the pilot had to discontinue due to funding issues.

The above minutes are tentative until voted on and approved at the following month's board meeting.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – October 20, 2020

M-S-C (Sumulong/Zimmerman) – Approve the October 20, 2020 Board Meeting Minutes

FINANCIAL REPORT:

- Carla Conrardy presented the unaudited statement of financial position for the month ending October 31, 2020. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Haley/Zimmerman) Accept and approve the preliminary financial report position for the month ending October 31, 2020.

OLD BUSINESS:

- **Case Management Redesign -**
Erin reviewed Health Care Policy and Financing's (HCPF's) plans for revising Colorado's Conflict Free Case Management (CFCM) legislation along with redesigning case management services for the state of Colorado. HCPF was granted an extension by the Centers for Medicare and Medicaid Services (CMS) to complete Case Management Redesign (CMRD) by July 1, 2024. Erin reviewed the proposed timeline for the various changes and steps that will need to occur by July 2024. Foothills Gateway's case management staff along with management staff from the other divisions have also been given the CMRD update and timeline information. Board members asked questions regarding some of the steps in the state's timeline, the Case Management Agency Request for Proposals process, and also inquired about Community Centered Board status related to these changes.

NEW BUSINESS:

- **Cancellation of the December Meeting –** Mark shared that, due to the holidays, the December Board and committee meetings are usually cancelled. Should the need arise for the Board or one of its committees to meet, a meeting will be scheduled with the usual notification given to Board Members and the public as appropriate.

MSC (Haley/Zimmerman)– Approve the cancellation of the December Board and Committee Meetings

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld –** Erin shared that Carla, Pat, Debbie, Erin and Laura met to discuss Early Intervention (EI) budgeting with the Colorado Department of Human Services/Office of Early Childhood. Carla submitted the resultant budget information to CDHS. The FGI budget changes for the EI program and in line with state parameters and program changes.
- **COVID –** Erin shared that there have been a few cases of COVID reported in associated programs, with people in the community and agency staff out of the building. FGI is paying close attention to the situation, FFCRA (Families First Corona Virus Act) paperwork is going out, and FGI has developed its own contact tracing system in place to help FGI more rapidly identify individuals who have been exposed. Erin further shared that FFCRA will cease December 31st. Debbie detailed the different scenarios that will result in quarantine and testing. Debbie further shared that all staff entering the building must complete a symptom questionnaire, and anyone 'failing' that questionnaire is informed they are not approved to report to work. At which point, the management structure for that staff member is informed and appropriate measures are

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taken. Erin and Debbie also shared that staff have been expressing appreciation for how FGI has responded to the pandemic.

- **Debbie Klein** – The application for PPP forgiveness has been completed. Staff Appreciation was recognized virtually, gifts went out, those who agreed to have their stories shared on social media were included in Facebook posts. A Special Edition of the Focus newsletter was created and mailed to board members and is also posted on the board portal. Debbie also shared that the Giving Tree is still in the planning stage. Due to the timeline, FGI will likely purchase gifts using donations. Stacy’s team is also working on Colorado Gives Day. The Service League will be creating the ‘Gift Shop’ by creating gift bags that can be delivered.

COMMITTEE REPORTS:

Executive Committee – Mark Durand shared that the Executive Committee met on November 6th, 2020 and discussed Board Meeting Agenda Review, and a potential Board Member application.

Fiscal and Property Committee – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed Reallocating Board Designated Memorial Funds in Grants to Emergency Funds, the Financial Statement review YTD October, PPP Loan Maturity update and FSSP Waitlist – Funding information.

Legislative Affairs Committee – John shared that the Legislative Affairs Committee met on November 13th, 2020 and discussed State election results with potential IDD Impacts and the Governor’s Proposed Budget for FY21-22.

Other – There were no additional items for discussion.

ADJOURNMENT

M-S-C (Durand/Haley) Adjourned the meeting at 8:37 pm.

Respectfully submitted by,

Steve Dandaneau
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is January 19th at 7:00 pm.**

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