



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
October 20, 2020**

Present

Heather Hmieleski
John Haley
Steve Dandaneau
Solito Sumulong
Mark Durand
Tracy Katz
Mikel Zimmerman
Linda Drees
Punkie Whitely
Amanda O'Hayre

Excused

Nancy Kepner

Absent

Guests

Bryan Carney

Staff

Brandee Boice-Street
Carla Conrardy
Debbie Klein
Erin Eulenfeld
Breanne Johan
Karen Gard
Judy Tomcak
Stacy Hill
Theresa Thompson
Veronica Kinn
Angela Woodall
Shauna Poquette
Pat Carney
Kenzie Khoury
Marla Maxey

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:01 pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS:

- There were no potential Board Members present.

PRESENTATIONS: Residential – Bre Johann/Lori Joslin – Bre and Lori shared a presentation on the Residential department and invited questions.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – September 15, 2020

M-S-C (Haley/Zimmerman) – Approve the September 15, 2020 Board Meeting Minutes

FINANCIAL REPORT:

- Carla Conrardy presented the unaudited statement of financial position for the month ending September 30, 2020. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

The above minutes are tentative until voted on and approved at the following month's board meeting.

M-S-C (Haley/Zimmerman) Accept and approve the preliminary financial report position for the month ending September 30, 2020.

OLD BUSINESS: - Game Show – Bryan Carney shared that the event was a success. The Sponsorship target goal was met and the event was profitable. Questions and feedback were invited. Tracy shared her impressions of the event, that it was well executed and enjoyable.

NEW BUSINESS:

- **Annual Policy Statement Review** – The Annual Policy Statements were sent to the Board Members in advance for review. Debbie explained that any changes to policy are reviewed and approved by the Board, this is an additional annual review of all current policies.

M-S-C (Katz/Zimmerman) Agree to accept the policies as stated

Mark shared Romie Tobin's replacement in the School District is interested in joining the Board. Mark shared that he and John met with Aaron Vogt and recommend his acceptance to the Board. Mark invited questions/comments.

M-S-C (Whitely/Zimmerman) Agree to accept Aaron Vogt to the Board

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld** –
 - Cameron Peak Fire – Some Individuals, HHPs, and families have been evacuated multiple times. As of last weekend, we now have staff evacuated. Two additional individuals living with Host Home Providers had to be evacuated last weekend.
 - September – Met with HCPF (Health Care Policy and Financing) staff about FGI's BCP (Business Continuity Plan). HCPF staff have said that the BCP is good and would be approved. HCPF is working on new legislation to extend the CFCM deadlines to 2024.
 - COVID - protocols are being followed, but we are seeing an uptick in positive test results or exposure. FGI is working on a plan in the event that county restrictions are increased. The Public Health Emergency (PHE) due to the pandemic has been extended by CMS (Centers for Medicare & Medicaid Services) from 10/23 to 1/20/21. COVID has been devastating to day programs across the state. Some agencies are unable to provide services under the current restrictions and are closing. Alliance wants to do something about this situation and is putting together financial impact information for the state legislature. Due to day program underutilization, HCPF may be able to redirect funds to allow agencies to survive.
- **Debbie Klein** –
 - Payroll Protection Plan (PPP) – The loan deferral period is ten months and applies to all loans. The loan documents do not need to be amended.
 - FGI's main building's open hours have been extended to give staff more flexibility.
 - The 6th annual Employee Survey has gone live and the response has been good so far
 - PCT (Person Centered Thinking) – Stacy Hill is now the chair of the PCT Council. First meeting was held earlier this month. IT is working on ways for PCT Training to be done virtually.

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- Staff Appreciation – plans for this are ongoing. Brandee is working on the special edition of the Focus and posts are appearing on social media to celebrate those anniversaries through social media.
- The Foothills Gateway Foundation is working on remodeling their 3 rental homes.

COMMITTEE REPORTS:

Executive Committee – Mark Durand shared that the Executive Committee met on October 9th, 2020 and discussed Board Meeting Agenda Review, and a potential Board Member application.

Fiscal and Property Committee – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed designation of the donation from the Service League (\$6,000 to Infant Support and \$3,000 to ACS House Repairs) , the PPP Loan Maturity Update, reviewed the financial statement for September, and the Investment report.

Legislative Affairs Committee – The Legislature is on hiatus until November. John shared the purpose and function of the committee and shared that the committee could use more members. Punkie Whitely volunteered to join this committee.

Other – There were no additional items for discussion.

ADJOURNMENT

M-S-C (Durand/Whitely) Adjourned the meeting at 8:07pm.

Respectfully submitted by,

Steve Dandaneau
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is November 17th, 2020 at 7:00 pm.**

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