

Amended: 07/15/20

This meeting will be virtual. For additional information
and to learn how you can participate:

Please go to www.foothillsgateway.org/event
and click on "Board of Director's Meeting" on July 21st

Foothills Gateway, Inc.

Supporting People with Disabilities

*We believe in a life of opportunity, of choice, and of dignity
for every individual, regardless of age or ability.*

*The Mission of Foothills Gateway, Inc. is to advocate for and empower
individuals with disabilities to lead lives of their choice.*

Board of Director's Meeting Agenda

July 21, 2020

7:00 pm

MEETING CALLED TO ORDER 10 min.

Public Comment - The Board allocates 10 minutes at the beginning of each board meeting for "Public Comment". Each speaker, at the Chair's discretion, may speak for up to five minutes.

Potential Board Members – Should any potential Board members be in attendance, the Board allocates this time for introductions.

CONSENT AGENDA 2 min.

Approval of Board Meeting Minutes – June 16, 2020

FINANCIAL REPORT 10 min.

Approval of Financial Report

OLD BUSINESS 15 min.

NEW BUSINESS 15 min.

Email from FGI Management Team
Policy Updates
Corporate Resolutions

EXECUTIVE UPDATES 15 min.

COMMITTEE REPORTS 20 min.

Executive Committee
Fiscal and Property Committee
Legislative Affairs Committee

Executive Session: (CRS 25.5-10-209-2,b,IV (G)) – Matters required to be kept confidential by federal or state law or rules

ADJOURNMENT

From: Debbie Klein <debbiek@foothillsgateway.org>
Sent: Tuesday, June 30, 2020 3:17 PM
To: FGI All Users <FGIAllUsers@foothillsgateway.org>
Subject: Statement from Management Team

Hello FGI Staff,

The last few months have been challenging in numerous ways. We know many of you have experienced disruption to your routines, unexpected setbacks, and increased anxiety about the things happening in our world related to the pandemic. And then, events in Minneapolis and across the country caused all of us to take notice and realize there is currently much more beyond COVID-19 that requires our attention and action. We recognize that we have a responsibility to all of you, and the people we serve, to push forward and improve our practices.

Foothills Gateway, as an organization, has a stated vision of believing in a life of opportunity, of choice, and of dignity for every individual. Supporting people with disabilities and their families is our priority, but we also want to ensure that everything we do has an underlying current of respect for others, no matter their race, beliefs, or any other defining attributes. Moreover, it is essential that our employees feel supported and accepted at work. The culture and environment at Foothills Gateway should always be person-centered, encouraging us to express our needs and support each other. As your Management Team, we wanted to reach out today to let you know what steps we are taking and how you can help.

Improving What Exists

Currently, our Human Resources (HR) staff are reviewing and updating all policies that address inclusion and diversity in the workplace. We must have this solid foundation to guide our actions as employees and supervisors. HR staff are also working to find updated cultural awareness trainings for employees. Additionally, our affiliation with CARF and their accreditation process for the past 30 years has given us guidance to establish policies and practices that acknowledge and promote cultural diversity.

Opportunity for Involvement

In 2014, Foothills Gateway created a Cultural Competency and Diversity Plan (can be found on the FGI Portal under Policies & Procedures/Administration) that has continued to evolve since that time. The purpose of this Plan is to enhance the organization's cultural awareness and sensitivity in order to provide better services and a stronger work environment for our staff. ***This is where you can help.*** Although this document was recently reviewed and updated in February, we feel it should be reviewed again with fresh eyes and by a larger group. If you are interested in supporting this effort, we invite you to serve on the committee that will review and update our Cultural Competency and Diversity Plan.



Policy Change Request Form

Name of Policy Requesting Change Executive Team Expense Administration

Current Policy Book Section (s) Fiscal Management

What change is requested?(also, please attach old policy and requested policy)

Remove Policy

Why is this Policy change necessary?

The Executive Team has changed. This policy will be replaced with the Chief Executive Officer Expense Administration

Submitted By Debbie Klein

FOOTHILLS GATEWAY, INC.

Executive Team Expense Administration

POLICY:

It is the policy of Foothills Gateway, Inc. to provide to the Chairman of the Property/Finance Committee of the Board of Directors, for review and approval, the Executive Team's monthly expense reporting, including supporting documentation, for all credit card expenditures and for all monthly reimbursement requests.

02/09; 10/09; 10/10; 3/14, 8/16; 3/18; 3/19; 6/20



Policy Change Request Form

Name of Policy Requesting Change Chief Executive Officer Expense Administration

Current Policy Book Section (s) Fiscal Management

What change is requested?(also, please attach old policy and requested policy)

Add Policy

Why is this Policy change necessary?

This Policy replaces the Executive Team Expense Administration due to change in structure of Executive position.

Submitted By Debbie Klein

FOOTHILLS GATEWAY, INC.

~~Executive Team~~ Chief Executive Officer Expense Administration

POLICY:

It is the policy of Foothills Gateway, Inc. to provide to the Chairman of the Property/Finance Committee of the Board of Directors, for review and approval, the Chief Executive Officer's ~~Executive Team's~~ monthly expense reporting, including supporting documentation, for all credit card expenditures and for all monthly reimbursement requests.

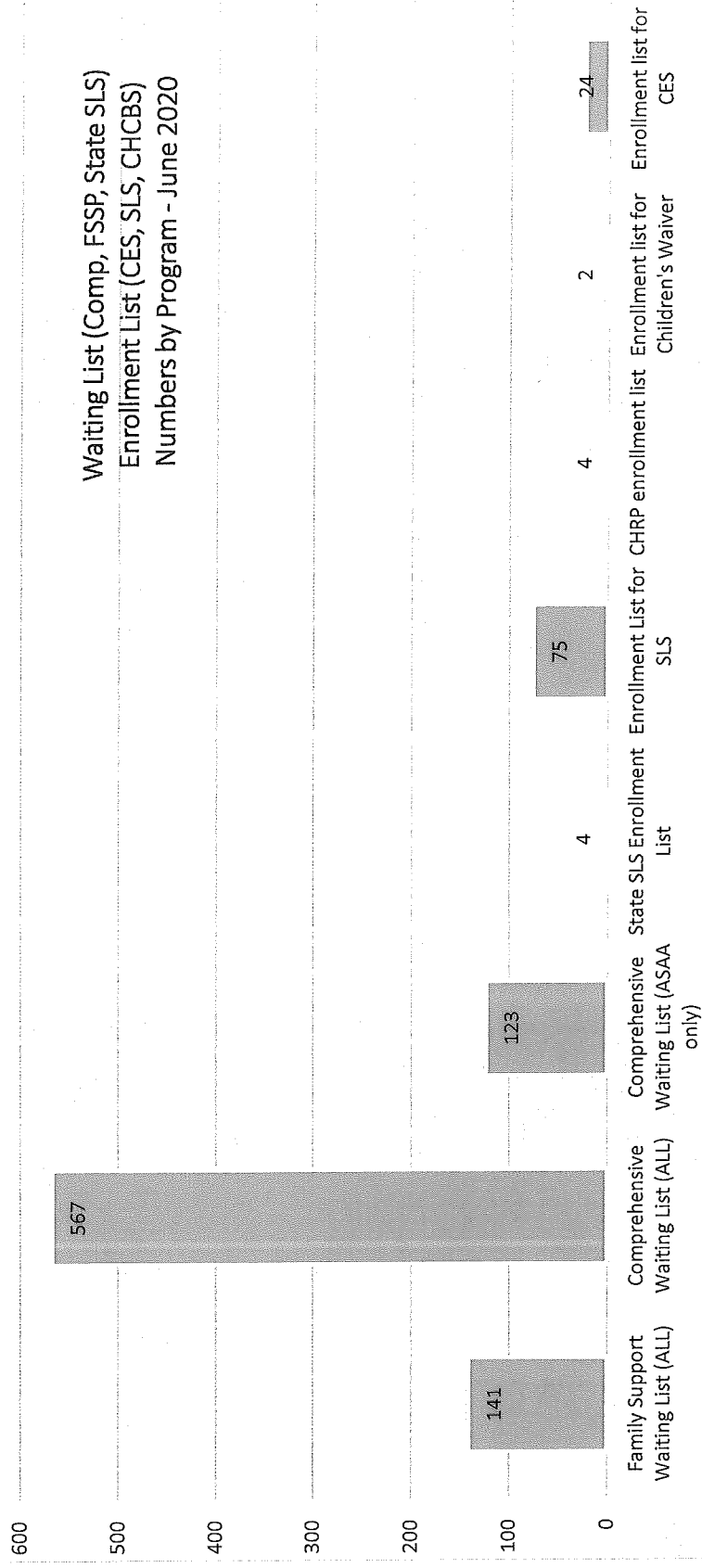
02/09; 10/09; 10/10; 3/14, 8/16; 3/18; 3/19; 6/20; 7/20

Waiting List numbers

Family Support Waiting List (ALL)
 Comprehensive Waiting List (ALL)
 Comprehensive Waiting List (ASAA only)
 State SLS Enrollment List
 Enrollment List for SLS
 CHRP enrollment list
 Enrollment list for Children's Waiver
 Enrollment list for CES

Jun-20

141
 567
 123
 4
 75
 4
 2
 24



* ALL means everyone on the waiting list including safety net, As Soon As Available and Specific Date Status

Determinations completed July 2019

Eligible	Not Eligible
4	0

4

0

Total

4

DD Determinations June 2020

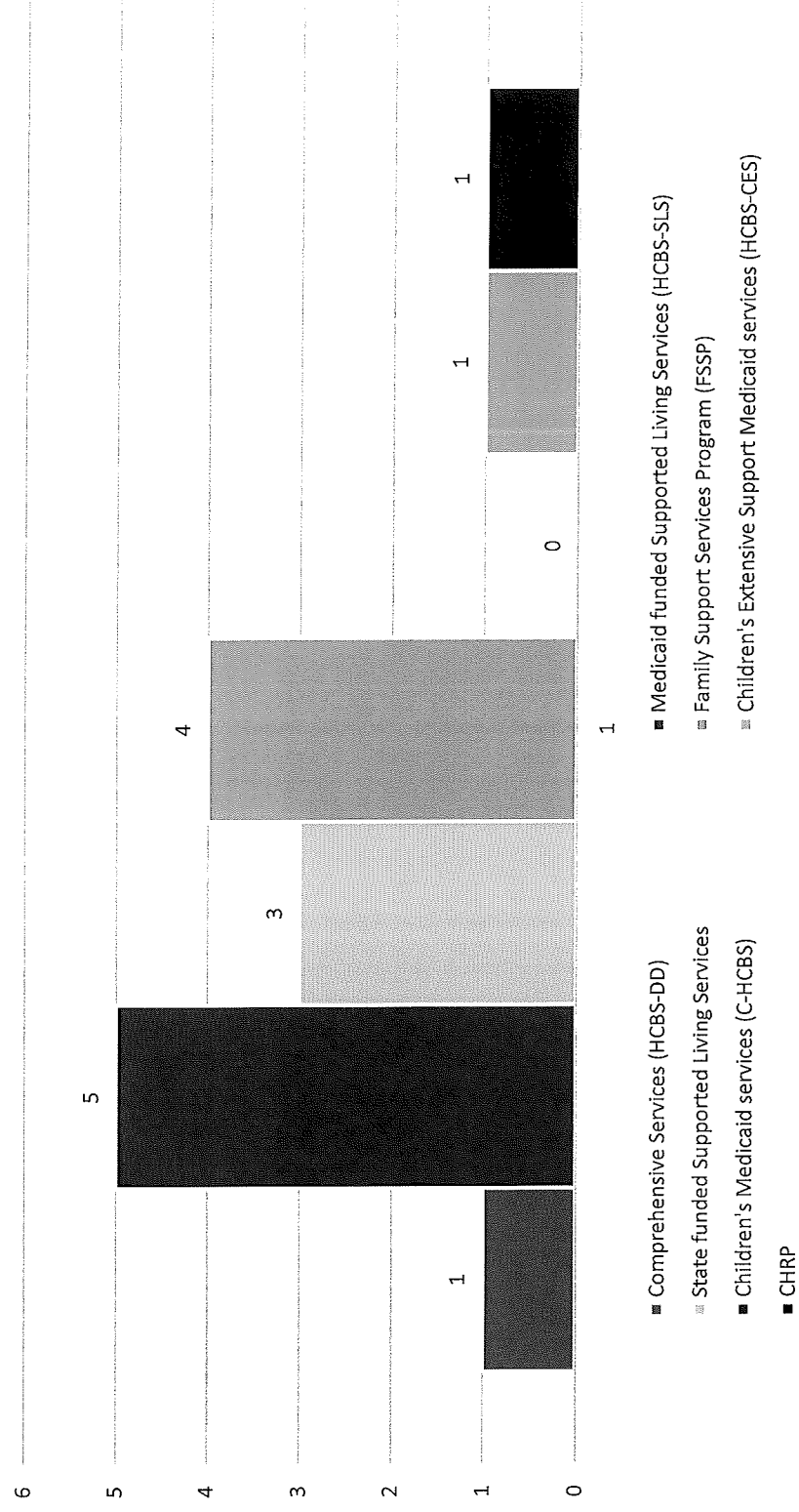
4

Jun-20

Comprehensive Services (HCBS-DD)
 Medicaid funded Supported Living Services (HCBS-SLS)
 State funded Supported Living Services
 Family Support Services Program (FSSP)
 Children's Medicaid services (C-HCBS)
 CHRP
 Children's Extensive Support Medicaid services (HCBS-CES)

1
5
3
4
0
0
1

of Enrollments by Program for June 2020



FOOTHILLS GATEWAY, INC.

UNAUDITED

Preliminary Financial Reports
for the 12 months ending June 30, 2020

MONTHLY FINANCIAL HIGHLIGHTS

- * Revenues are 2.2% under YTD Budget
- * Expenses are 3.2% under YTD Budget
- * Net Loss is \$201,077 less than YTD Budgeted Net Loss

<i>Financial Status</i>	at June 30, 2019	at June 30, 2020	Change
Total Assets	\$12,819,021	\$14,793,061	\$1,974,040
Total Liabilities	\$1,697,481	\$3,861,328	\$2,163,847
Net Assets (Fund Balances)	\$11,121,541	\$10,931,733	(\$189,807)
Undesignated Net Assets	\$2,430,127	\$1,965,299	(\$464,829)
Designated Net Assets	\$8,691,413	\$8,966,435	\$275,022

Current Year Financial Performance at 12 months / 100% of annual revenue and expense

	Actual Year to Date	YTD Budget	% Actual to YTD Budget	Annual Budget	% Actual to Annual Budget
Revenues					
State/Medicaid Funds	\$13,470,028	\$14,215,389	94.8%	\$14,215,389	94.8%
Vocational Income	252,631	307,714	82.1%	307,714	82.1%
Public Support	203,647	208,400	97.7%	208,400	97.7%
Larimer County Mill Levy	4,724,262	4,555,128	103.7%	4,555,128	103.7%
Other	594,174	390,801	152.0%	390,801	152.0%
Total Revenue	\$19,244,743	\$19,677,432	97.8%	\$19,677,432	97.8%
Expenses					
Salaries, Taxes & Benefits - Staff	\$12,367,322	\$12,555,273	98.5%	\$12,555,273	98.5%
Salaries, Taxes & Ben - Individuals in Svcs	308,456	304,020	101.5%	304,020	101.5%
Vocational/Contract Supplies	28,417	31,680	89.7%	31,680	89.7%
Supplies, Equipment & Building Expense	977,445	1,127,958	86.7%	1,127,958	86.7%
Vehicle Expense	375,479	425,972	88.1%	425,972	88.1%
Program Related Expense	2,896,396	3,105,810	93.3%	3,105,810	93.3%
Purchase of Service	2,082,859	1,991,552	104.6%	1,991,552	104.6%
Other	398,177	526,051	75.7%	526,051	75.7%
Total Expenses	19,434,550	\$20,068,316	96.8%	\$20,068,316	96.8%
Revenue Over (Under) Expense	(\$189,807)	(\$390,884)	48.6%	(\$390,884)	48.6%

Foothills Gateway
Statement of Financial Condition
Tuesday, June 30, 2020
Unaudited

ASSETS

Current Assets	
Cash	\$3,763,232.11
Investments - Money Mkt	934,068.26
Investments - Short Term	2,496,513.71
Sub Total Cash & Equivalents	<u>7,193,814.08</u>
Receivables	
Fees and grants from governmental agencies	2,809,255.08
Vocational contracts	18,445.50
Notes Receivable	
Other	41,620.01
Sub Total Receivables	<u>2,869,320.59</u>
Inventory	5,762.06
Prepaid expense and other	63,006.76
Total Current Assets	<u>10,131,903.49</u>
Other Investments	3,054,140.70
Land, Building & Equipment, net	<u>1,607,016.84</u>
Total Assets	<u>14,793,061.03</u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts Payable and Accrued Expense	1,931,201.07
Current portion of Long-Term Debt	466,410.87
Deferred Revenue	150.48
Total Current Liabilities	<u>2,397,762.42</u>
Long Term Debt	
Notes Payable (less current portion)	<u>1,463,565.13</u>
Total Liabilities	<u>3,861,327.55</u>

NET ASSETS (FUND BALANCES)

Unrestricted Funds	
Designated Memorial Funds	150,159.42
Designated Capital Repair & Replacement	50,000.00
Designated YMCA Camp	8,379.98
Designated Other Purposes	78,487.38
Designated CFCM Project	2,000,000.00
Designated 3 Mths Bdgt Exp	5,017,079.00
Net Investment in Land, Bldg & Equipment	1,607,016.84
Undesignated	1,994,718.21
Total Unrestricted Funds	<u>10,905,840.83</u>
Temporarily Restricted Funds	<u>25,892.65</u>
Total Net Assets (Fund Balances)	<u>10,931,733.48</u>
Total Liabilities and Fund Balances	<u>14,793,061.03</u>

Foothills Gateway, Inc.
Fund Detail
June 30, 2020

BOARD DESIGNATED:

Cash in Bank	153,767.47
Due (To) / From General Fund	(3,608.03)
	<u>150,159.44</u>

FUND BALANCES:

Memorial Fund	150,159.44
<i>Total</i>	<u>150,159.44</u>

Foothills Gateway, Inc.
Fund Detail
June 30, 2020

DONOR DESIGNATED:

Cash in Bank	52,985.02
Accounts Payable	(27,092.37)
<i>Total</i>	<u>25,892.65</u>

FUND BALANCES:

Miscellaneous Restricted Donations	24,955.14
Rotary - Residential Holiday Fund	250.00
Colorado Controls - Residential Holiday Fund	1.91
Colorado Gives Day - FSS Program	1,204.08
Comm Found - Boone - Supported Employment	1,000.00
Denise Peters - Supported Employment	250.00
Bones Du Jour, LLC - Supported Employment	579.60
Hair Farmers Contest - Individual's Hygeine	458.89
Nancy Hansford - PSCS	1.12
Foothills Gateway Foundation - Adult Needs	3,614.46
Foothills Gateway Foundation - Children / Family Needs	3,446.34
Fort Collins Breakfast Rotary - FSS Activity	763.70
FSS - Flying Pig 5k Run/Walk Current Year	13,385.04
Foothills Service League	937.51
Parent Training	462.28
Supported Employment	475.23
<i>Total</i>	<u>25,892.65</u>

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2020

	Current Month Balance	Year to Date Balance	Budget FY19-20	Variance YTD Budget	Percent YTD Budget
REVENUES					
State General Fund					
4010... Infant/Toddler	123,901	1,454,989	1,185,762	269,227	122.7%
4040... Supported Living Services	54,368	672,705	674,856	(2,151)	99.7%
4050 Family Support Services-Direct	87,191	336,838	380,787	(43,949)	88.5%
4060 Case Management	68,329	876,287	826,715	49,572	106.0%
4071 Management Fees	13,017	485,831	568,669	(82,838)	85.4%
4062 PASRR - State	0	418	1,672	(1,254)	25.0%
4067 IDD Determination	2,363	26,520	45,513	(18,993)	58.3%
4063 Special Purpose Funds	11,748	140,976	140,976	0	100.0%
Total State General Fund	360,917	3,994,563	3,824,950	(169,613)	104.4%
Part C					
4090... Part C - Direct Services			165,966	(165,966)	0.0%
4092 Part C - Private Ins Trust Fund	14,025	125,842	102,000	23,842	123.4%
4093 Part C - Private Ins Broker Fee	2,384	21,393	17,340	4,053	123.4%
4097 Part C - Private Ins Serv Coord	3,494	45,973	45,864	109	100.2%
Total Part C	19,903	193,208	331,170	(137,962)	58.3%
Medicaid Waiver					
4110 CES Program	44,124	461,399	609,062	(147,663)	75.8%
4112 HCBS	3,292	45,310	54,828	(9,518)	82.6%
4114 Day Services - Non-Integrated	177,015	1,854,030	2,004,221	(150,191)	92.5%
4120 Day Services - Integrated	58,563	619,929	668,585	(48,656)	92.7%
4130 Residential Services	217,685	2,722,163	2,693,549	28,614	101.1%
4140 Supported Living Services	63,726	834,645	1,044,120	(209,475)	79.9%
4162 Targeted Case Management	158,357	2,114,373	2,251,257	(136,884)	93.9%
4163 Util Review/BUS Assmnt/SEP	8,241	77,783	70,754	7,029	109.9%
4164 CMW200 Case Management	0	2,584	608	1,976	424.9%
4165 Quality Assurance	24,208	253,811	235,080	18,731	108.0%
4166 Case Management -SIS	482	9,403	17,602	(8,199)	53.4%
4180 Transportation	2,071	286,827	409,603	(122,776)	70.0%
Total Medicaid Waiver	757,763	9,282,258	10,059,269	(777,012)	92.3%
Other Service Related Revenue					
4215 Room & Board	1,400	22,356	25,272	(2,916)	88.5%
4230 NVP	0	575	2,041	(1,466)	28.2%
4245 Private Pay Revenue	6,550	50,543	42,548	7,995	118.8%
4250 Billing Agent Fees	512	14,534	15,924	(1,390)	91.3%
Total Other Service Related Revenue	8,462	88,008	85,785	2,223	102.6%
Other Gov't Fees & Grants					
4320 Larimer County Mill Levy	1,242,475	4,724,262	4,555,128	169,134	103.7%
4350 Colo Division of Housing	3,479	42,797	44,028	(1,231)	97.2%
4360 Division of Vocational Rehabilitation - DD	577	28,633	48,588	(19,955)	58.9%
Total Other Gov't Fees & Grants	1,246,532	4,795,692	4,647,744	147,948	103.2%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2020

	Current Month Balance	Year to Date Balance	Budget FY19-20	Variance YTD Budget	Percent YTD Budget
Vocational Income					
4402 CIE - Res & Comm'l Cleaning	0	22,812	33,369	(10,557)	68.4%
4404 CIE - Enclave	0	12,463	18,951	(6,488)	65.8%
4406 CIE - Other	0	10,096	11,308	(1,212)	89.3%
4410 Vocational Contracts	17,233	207,260	244,086	(36,826)	84.9%
Total Vocational Income	17,233	252,631	307,714	(55,083)	82.1%
Public Support					
4510 United Way	475	2,818	3,500	(682)	80.5%
4530 Donor Restricted Contributions	(620)	38,192	57,500	(19,308)	66.4%
4560 Donations - Unrestricted	5,421	156,300	128,000	28,300	122.1%
4580 In Kind Revenue	2,627	6,337	19,400	(13,063)	32.7%
Total Public Support	7,902	203,647	208,400	4,753	97.7%
Other Income					
4810 Rent Income	1,200	14,400	14,400	0	100.0%
4820 Grant Income	0	28,200	17,000	11,200	165.9%
4850 Interest Income	5,865	98,027	96,000	2,027	102.1%
4855 Change in Market Value	16,479	75,271		75,271	0.0%
4870 Dividend Income	5,625	72,714	60,000	12,714	121.2%
4880 Miscellaneous Income	3,400	121,107	12,000	109,107	1,009.2%
4896 (Gain)/Loss on Sale of Assets	5,000	25,017	13,000	12,017	192.4%
Total Other Income	37,569	434,736	212,400	222,336	204.7%
TOTAL REVENUE	2,456,282	19,244,743	19,677,432	(432,689)	97.8%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2020

	Current Month Balance	Year to Date Balance	Budget FY19-20	Variance YTD Budget	Percent YTD Budget
EXPENSES					
Salaries & Wages					
5010 Full Time Wages	734,680	8,850,873	8,957,031	106,158	98.8%
5011 Part Time Wages	50,851	563,730	637,022	73,292	88.5%
5012 Bonus	1,999	91,544	56,843	(34,701)	161.0%
5509 PTO	76,421	99,628	35,937	(63,691)	277.2%
5015 Full Time Wages-Overtime	5,334	62,551	46,798	(15,753)	133.7%
5016 Part Time Wages-Overtime	6	2,209	1,376	(833)	160.5%
Total Salaries & Wages	869,291	9,670,535	9,735,007	64,472	99.3%
Wages - Individuals in Services					
5020 Vocational Wages	24,078	208,173	200,840	(7,333)	103.7%
5030 Janitorial Wages	(263)	11,697	15,613	3,916	74.9%
5031 Aide Wages	0	82	322	240	25.5%
5041 Res & Comm'l Cleaning Wages	3,015	35,939	28,372	(7,567)	126.7%
5044 Enclave Wages	(357)	14,877	19,036	4,159	78.2%
5060 Outside Contract Wages	(148)	8,875	10,084	1,209	88.0%
Total Wages - Individuals in Svcs	26,324	279,642	274,267	(5,375)	102.0%
Contract Wages					
5105 Contract Wages			150	150	0.0%
5110 Consulting	540	35,959	87,502	51,543	41.1%
5120 Professional Fees	3,796	69,072	82,220	13,148	84.0%
Total Contract Wages	4,336	105,031	169,872	64,841	61.8%
Staff Payroll Taxes					
5310 Staff FICA	58,151	707,445	702,428	(5,017)	100.7%
5315 Worker's Comp	8,506	117,774	155,249	37,475	75.9%
Total Staff Payroll Taxes	66,657	825,219	857,677	32,458	96.2%
Payroll Taxes - Individuals in Svcs					
5320 FICA - Vocational	1,860	15,943	15,365	(578)	103.8%
5325 W/Comp - Vocational	485	5,054	6,396	1,342	79.0%
5330 FICA - Janitorial	(19)	896	1,195	299	75.0%
5331 Aide FICA	0	6	22	16	28.4%
5335 W/Comp - Janitorial	0	319	508	189	62.8%
5336 Aide W/Comp	0	2	12	10	17.5%
5341 FICA - Res & Comm'l Cleaning	234	2,752	2,170	(582)	126.8%
5344 FICA - Enclave	(26)	1,139	1,457	318	78.2%
5346 W/Comp - Res & Comm'l Cleaning	83	1,371	908	(463)	151.0%
5349 W/Comp - Enclave	0	408	624	216	65.4%
5360 Outside Contract FICA	(11)	680	770	90	88.3%
5365 Outside Contract W/Comp	0	242	326	84	74.4%
Total Payroll Taxes - Indiv in Svcs	2,606	28,813	29,753	940	96.8%
Staff Benefits					
5500 CUC	0	9,807	3,750	(6,057)	261.5%
5510 Health Insurance	112,130	1,365,482	1,439,406	73,924	94.9%
5515 Dental Insurance	4,786	58,430	60,793	2,363	96.1%
5520 Disability	6,199	75,678	84,501	8,823	89.6%
5530 Life Insurance	998	11,728	11,463	(265)	102.3%
5540 Retirement	29,703	350,443	362,676	12,233	96.6%
Total Staff Benefits	153,817	1,871,568	1,962,589	91,021	95.4%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2020

	Current Month Balance	Year to Date Balance	Budget FY19-20	Variance YTD Budget	Percent YTD Budget
Supplies					
5700 Office Supplies	1,127	30,726	46,307	15,581	66.4%
5720 Center Supplies	878	15,859	24,840	8,981	63.8%
5725 Nursing Supplies	(839)	5,868	4,260	(1,608)	137.7%
5730 Janitorial Supplies	202	6,621	8,280	1,659	80.0%
5740 Unit Supplies	1,250	7,070	13,712	6,642	51.6%
5750 Postage	2,007	15,244	19,683	4,439	77.4%
Total Supplies	4,625	81,389	117,082	35,693	69.5%
Vocational/Contract Supplies					
5810 Contract Materials	176	2,151	3,180	1,029	67.6%
5815 Contract Postage	49	18,366	28,500	10,134	64.4%
5875 Bad Debt Expense	0	7,900		(7,900)	0.0%
Total Vocational/Contract Supplies	225	28,417	31,680	3,263	89.7%
Occupancy					
5900 Telephone	2,590	21,100	17,700	(3,400)	119.2%
5903 Cell / Digital Phones	9,331	111,371	111,744	373	99.7%
5910 Board & Liability Insurance	7,490	103,232	106,522	3,290	96.9%
5920 Building Maintenance	15,097	80,635	110,800	30,165	72.8%
5925 Grounds Maintenance	8,074	32,787	19,632	(13,155)	167.0%
5930 Taxes & Licenses	0	17	4,520	4,503	0.4%
5940 Depreciation	18,366	213,787	239,061	25,274	89.4%
5950 Security	911	11,236	12,540	1,304	89.6%
5960 Utilities	7,727	95,053	104,736	9,683	90.8%
5965 Refuse Collection	(258)	9,503	14,799	5,296	64.2%
5971 Rent	1,495	18,270	18,350	80	99.6%
5985 Moving Exp	478	1,970	4,020	2,050	49.0%
Total Occupancy	71,300	698,960	764,424	65,464	91.4%
Equipment					
6100 Equip Maint & Repair	1,215	4,400	4,468	68	98.5%
6110 Equip under \$3000	18,923	58,152	38,704	(19,448)	150.2%
6125 Equipment Lease Expense	1,684	29,514	33,408	3,894	88.3%
Total Equipment	21,821	92,066	76,580	(15,486)	120.2%
Professional Growth					
6300 Travel	0	9,140	31,150	22,010	29.3%
6310 Meetings & Conferences	25	14,037	35,074	21,037	40.0%
6320 Professional Dues & Publications	1,745	40,539	41,407	868	97.9%
6330 Staff Recognition	(13)	23,678	33,271	9,593	71.2%
6340 Staff Training	1,777	21,634	24,272	2,638	89.1%
6341 Computer Training	1,095	5,472	5,600	128	97.7%
6342 PCT Training	0	2,138	10,690	8,552	20.0%
6350 Employee Relations	0	5,745	8,972	3,227	64.0%
Total Professional Growth	4,628	122,383	190,436	68,053	64.3%
Vehicle Expense					
6410 Mileage Reimbursement Expense	440	50,820	67,115	16,295	75.7%
6420 Fuel & Oil Expense	1,550	56,345	80,840	24,495	69.7%
6430 Vehicle Repair & Maintenance	13,011	80,100	68,400	(11,700)	117.1%
6450 Vehicle Insurance Expense	5,861	45,384	43,668	(1,716)	103.9%
6460 Vehicle Licensing Expense	1,499	6,148	5,745	(403)	107.0%
6465 Vehicle Depreciation	12,940	146,079	160,204	14,125	91.2%
6480 Veh Repair Reimb by Insurance	0	(9,397)		9,397	0.0%
Total Vehicle Expense	35,301	375,479	425,972	50,493	88.1%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2020

	Current Month Balance	Year to Date Balance	Budget FY19-20	Variance YTD Budget	Percent YTD Budget
Other Expense					
6605 Board Expense	0	450	2,390	1,940	18.8%
6610 Public Relations	3,492	9,530	16,970	7,440	56.2%
6616 Misc Fees & Expenses	1,004	13,433	13,370	(63)	100.5%
6620 CARF	0	10,560	20,000	9,440	52.8%
6625 Advertising	0	563	1,900	1,337	29.6%
6645 Interest Expense	1,652	4,130		(4,130)	0.0%
6650 Data Processing	8,056	105,921	96,296	(9,625)	110.0%
6660 Mill Levy - County Admin Fees	24,855	94,191	95,659	1,468	98.5%
6675 Ergonomical Evaluations	300	3,980	6,928	2,948	57.4%
6680 Staff Hep B Shots	44	1,023	553	(470)	185.0%
6681 CBI Checks	102	7,803	6,549	(1,254)	119.2%
6689 In-kind Donations Expense	2,627	6,337	19,400	13,063	32.7%
6690 Contribution	0	17,872	21,800	3,928	82.0%
6695 Grants			33,800	33,800	0.0%
Total Other Expense	42,132	275,793	335,615	59,822	82.2%
Direct Exp - Individuals in Svcs					
7010 Supplies	4,479	46,585	49,349	2,764	94.4%
7017 Household Supplies	0	937	3,460	2,523	27.1%
7020 Telephone	90	1,079	1,044	(35)	103.4%
7025 Cleaning	19,909	221,286	289,110	67,824	76.5%
7040 Recreational Services	0	9,720	10,110	390	96.1%
7045 Food & Personal Needs	0	12,665	16,120	3,455	78.6%
7046 Medical Supplies	8	599	540	(59)	111.0%
7048 Clothing Allowance	78	119	175	56	68.1%
7050 Services	0	820		(820)	0.0%
7057 Personal Assist - HHA's	559	3,884	4,838	954	80.3%
7060 Transportation	854	8,816	14,628	5,812	60.3%
7070 Family Direct Pmts	96,691	347,220	480,000	132,780	72.3%
7072 Family Training	159	1,042	484	(558)	215.3%
7073 Misc Indiv in Svc Needs	0	10		(10)	0.0%
7075 Direct Service Payments	133,524	1,522,850	1,383,644	(139,206)	110.1%
7078 Home Modification	0	24,105	33,606	9,501	71.7%
7079 Assistive Technology	(2,150)	93,890	139,809	45,919	67.2%
7081 Therapies	32,707	329,800	358,218	28,418	92.1%
7082 Medical Prof Services - Other	(2,078)	32,545	38,725	6,180	84.0%
7085 Craft Supplies	26	338	680	342	49.8%
7086 Women's Group	(34)	(118)		118	0.0%
7087 Men's Group	65	111		(111)	0.0%
Total Direct Exp - Indiv in Svcs	284,886	2,658,303	2,824,540	166,237	94.1%
Room & Board Expense					
7205 Property & Liability Insurance	59	702	2,556	1,854	27.5%
7210 Building Maintenance	263	17,384	16,610	(774)	104.7%
7215 Grounds Maintenance	241	2,123	1,350	(773)	157.3%
7220 Depreciation	913	10,956	10,956	0	100.0%
7225 Refuse Collection	71	710	600	(110)	118.3%
7230 Equipment Maint & Repair	0	114		(114)	0.0%
7240 Household Supplies	76	1,854	1,560	(294)	118.8%
7247 Security	0	1,037	1,200	163	86.5%
7250 Utilities	511	650	1,900	1,250	34.2%
7260 Food	653	8,355	6,060	(2,295)	137.9%
Total Room & Board Expense	2,787	43,887	42,792	(1,095)	102.6%

Foothills Gateway
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 Preliminary - UNAUDITED
 Consolidated
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	Current Month Balance	Year to Date Balance	Budget FY19-20	Variance YTD Budget	Percent YTD Budget
Unallowable Expenses					
7310 Unallow - Mental Health	(400)	94,937	100,967	6,030	94.0%
7314 Unallow - Prof Svcs Other	1,534	27,189	44,125	16,936	61.6%
7315 Unallow - Dental	0	556		(556)	0.0%
7316 Unallow - Vision	0	1,269		(1,269)	0.0%
7320 Unallow - Provider Other	202	6,906	2,100	(4,806)	328.9%
7321 Unallow - Occupancy	3,831	4,491		(4,491)	0.0%
7337 Unallow - Transportation	0	5		(5)	0.0%
7339 Unallow - Other	9,029	40,775	60,245	19,470	67.7%
Total Unallowable Ex	14,196	176,127	207,437	31,310	84.9%
Other Program Related Expense					
7440 NVP	0	975	2,041	1,066	47.8%
7450 Provider Training	486	11,527	22,000	10,473	52.4%
7460 Guardianship Expense	215	5,576	7,000	1,424	79.7%
Total Other Program Related Expense	701	18,079	31,041	12,962	58.2%
Purchase of Service					
7510 P/S Transportation Other	222	69,913	109,150	39,237	64.1%
7524... Program Approved Service Agencies	37,178	433,876	432,617	(1,259)	100.3%
7590 Host Homes	135,954	1,579,070	1,449,785	(129,285)	108.9%
Total Purchase of Service	173,354	2,082,859	1,991,552	(91,307)	104.6%
TOTAL EXPENSES	1,778,988	19,434,550	20,068,316	633,766	96.8%
REVENUE OVER (UNDER) EXP	677,294	(189,807)	(390,884)	201,077	48.6%