



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
June 16, 2020**

Present

Heather Hmieleski
John Haley
Steve Dandaneau
Nancy Kepner
Mark Durand
Tracy Katz
Mikel Zimmerman
Amanda O’Hayre
Linda Drees
Solito Sumulong

Excused

Absent

Punkie Whitely

Guests

Barbara Garrido

Staff

Brandee Boice-Street
Carla Conrardy
Debbie Klein
Debbie Lapp
Erin Eulenfeld
Paul Liptak
Judy Tomcak
Ian Hopkins
Marla Maxey
Pat Carney
Bre Johann

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests were present wishing to speak.

POTENTIAL BOARD MEMBERS:

- There were no potential Board Members present.
- Mark Durand welcomed new member Solito Sumulong to the Board. Mr. Sumulong was voted on to the Board via email following his introduction at the May 2020 Board Meeting.

Presentations: Comprehensive Case Management – Marla Maxey & Ian Hopkins – Marla shared a presentation about Comprehensive Case Management and invited questions. Marla also shared information regarding the development of the Quality Assurance position created in the Case Management Division and introduced Ian Hopkins. Ian then shared the function of his position and the results he has seen in his work.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – May 19, 2020

M-S-C (Haley/Zimmerman) – Approve the May 19, 2020 Board Meeting Minutes with the understanding that the date of the meeting has been corrected in the minutes.

The above minutes are tentative until voted on and approved at the following month’s board meeting.

FINANCIAL REPORT:

- Carla Conrardy presented the unaudited statement of financial position for the eleven months ending May 31, 2020. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Katz/Zimmerman) Accept and approve the preliminary financial report position for the eleven months ending May 31, 2020.

OLD BUSINESS: - There was no old business to discuss.

NEW BUSINESS:

- **FY20-21 State Budget Discussion** – The reason for the delay in the development of the State’s FY 2020-2021 budget was discussed at length. The need for FGI’s budget process to be delayed as a result was also discussed. John suggested that FGI’s budget process be delayed for three months with the understanding that it could be completed sooner if the State rates become available.

M-S-C (Haley/Zimmerman) Agree to extend the FGI FY 2020-2021 budget process for three months, with the rates used to be comparable to the last quarter of FY 2019-2020 – with the caveat that should budget information be received within that time, the delay will be shortened.

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld** – The July Board Meeting is typically cancelled due to summer vacations. Erin asked, if no one is travelling, should the July Meeting go ahead? This was discussed and it was agreed that the July meeting should go ahead. Erin also shared that attendance to the August Board Meeting could be important. If possible, the budget could be available for review and vote. The parade for Debbie Lapp’s retirement was discussed. Erin shared that HCPF has relaxed the requirements for providing Day Program Services slightly. Day Program is now allowed to gather in small groups if a plan can be submitted to HCPF for approval. FGI has submitted a plan to have two day program groups in the FGI building. The plan is to have 10 people in each room, each having separate entrances, restrooms and HVAC systems. Erin shared that FGI is still providing 1 to 1 and at-home services. FGI also submitted a request to HCPF to use face shields instead of cloth masks in certain cases, and this was disallowed. Erin further shared that the Global Down Syndrome Foundation has made a donation of PPE supplies to FGI, and when received, these items will be shared with residential PASA’s. The Legislature has approved the state budget (Long Bill) which is going to the Governor for signature. State Legislature has also fast-tracked a request to repeal the Gallagher amendment and this resolution will be on the November ballot. Erin clarified that the Gallagher Amendment sets the percentage of property tax for residential and commercial properties.
- **Debbie Klein** – Debbie K shared that the Paycheck Protection Plan has been amended, PPP will now be paid for 24 weeks instead of 8 and the repayment period has increased from 2 years to 5 years. Debbie K also shared that IT has updated all the agency computers, using scheduled drop-off and collection for mobile employees. The Foundation will be going ahead with the Glow Golf event which will be abbreviated and socially distanced. A survey has been sent out to assess interest in Game Show.

The above minutes are tentative until voted on and approved at the following month’s board meeting.

- **Debbie Lapp** – Debbie L shared that Marla and Pat are prepared for the change in structural leadership after her retirement. Debbie L also thanked the Board for their support, especially over the last five years.

COMMITTEE REPORTS:

Executive Committee – Mark shared that the Executive Committee met on April 10th, 2020 and discussed Board Meeting Agenda Review, the 2020/2021 Budget, the Parade for Debbie Lapp’s retirement and Executive Team Updates given above.

Fiscal and Property Committee – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed the YTD May Financial Statement, Designation of the \$5,000 donation from the Foothills Service League, The delay of Budget FY 20/21, Investments and FSSP Waitlist Funding.

Legislative Affairs Committee – John Haley shared that the Legislative Affairs Committee was scheduled for Friday June 19th but has been canceled. Stacy and Erin will send out an update to the committee and to the board.

ADJOURNMENT

M-S-C (Durand/Zimmerman) Adjourn the meeting at 8:16 pm.

Respectfully submitted by,

Steve Dandaneau
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is July 21, 2020 at 7:00 pm.**

The above minutes are tentative until voted on and approved at the following month’s board meeting.