



This meeting was held virtually

**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
May 19, 2020**

Present

Heather Hmieleski
John Haley
Steve Dandaneau
Nancy Kepner
Mark Durand
Tracy Katz
Mikel Zimmerman
Amanda O’Hayre
Punkie Whitely
Linda Drees

Excused

Absent

Guests

Solito Sumulong

Staff

Brandee Boice-Street
Carla Conrardy
Debbie Klein
Debbie Lapp
Erin Eulenfeld
Judy Tomcak
Paul Liptak
Angela Woodall
Marla Maxey
Pat Carney
Lori Joslin
Bre Johann

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests present wished to speak.

POTENTIAL BOARD MEMBERS:

- Mark Durand invited John Haley to speak. John introduced Solito Sumulong who is interested in joining the Board.

Presentations: There was no presentation this month

CONSENT AGENDA:

- Approval of Board Meeting Minutes – April 21, 2020
- Agency Calendar FY 2020/2021

M-S-C (Whitely/Zimmerman) – Approve the April 21, 2020 Board Meeting Minutes

M-S-C (Whitely/Katz) – Approve the 2020/2021 FGI Annual Calendar with the change of holidays from 23 to 19

FINANCIAL REPORT:

- Carla Conrardy presented the unaudited statement of financial position for the nine months ending April 30, 2020. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

The above minutes are tentative until voted on and approved at the following month’s board meeting.

M-S-C (Katz/Zimmerman) Accept and approve the preliminary financial report position for the nine months ending April 30, 2020.

OLD BUSINESS:

- **MOU between FGI and the Foothills Gateway Foundation** – Mark shared the MOU that has been updated following legal consultation. Mark explained the addition to the MOU and invited questions/discussion.

M-S-C (Katz/Zimmerman) Accept the new MOU between Foothills Gateway Inc. and the Foothills Gateway Foundation as circulated on May 19th 2020.

NEW BUSINESS:

- **FY20-21 State Budget Information** – Erin shared the information from the State Budget, Punkie asked how CFCM plans are being impacted. Erin shared that this is unknown at present though the decision to combine IDD Case Management and Single Entry Point Case Management along with combining all the HCBS Waivers has been delayed for at least another year. Erin shared that the pandemic will also affect Mill Levy funding, and this was discussed.

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld - COVID19 Update:** Erin shared that under the Safer at Home order effective May 4th, FGI can increase number of staff in the building up to 50%. Staff are entering the building at a specific time each day, and the Executive Team is performing health screenings. Building reopening will happen slowly as state orders are modified. HCPF has provided stringent direction to CCB's and PASA's about how services are to be provided at this time. Transportation is only allowed on a 1:1 basis and social distancing (must be six feet apart) must occur in the vehicle. Services can be provided but only with masks and whilst maintaining social distance. Day Program can only have 10 people total (staff and persons with IDD) together in the FGI building. No physical support or personal care can be provided. Symptom and temperature checking will also have to be done on Individuals. Acquiring Personal Protective Equipment (PPE) equipment has also been problematic. Erin has been listening to calls with government and health agencies to stay on top of information relating to the pandemic. Mikel asked when the next PCT Coaches and Leaders meeting will be occurring. Debbie L said the April Leader's Meeting and May PCT Council meetings have been cancelled, and the next Leaders meeting is currently scheduled for July. Mark offered the Board's support and assistance should FGI need it.
- **Debbie Klein:** The CCB designation for the coming year has been received.
- **Debbie Lapp:** Debbie L has been working with Pat and Marla on plans for the next year.

COMMITTEE REPORTS:

Executive Committee – Mark shared that the Executive Committee met on April 10th, 2020 and discussed the Board Meeting Agenda, COVID 19 Update, Nancy Kepner training question, FGI's Agency Calendar for FY20-21 and the Executive Team Updates given above.

Fiscal and Property Committee – Mark Durand shared that the Fiscal and Property Committee met prior to this meeting and discussed the YTD April Financial Statement, Investments and FSSP Waitlist – Funding information

The above minutes are tentative until voted on and approved at the following month's board meeting.

Legislative Affairs Committee – John Haley shared that The Legislative Affairs Committee met on May 15th, 2020 and discussed the Alliance Legislative Update and the Legislative Session Outlook.

ADJOURNMENT

M-S-C (Durand/Zimmerman) Adjourn the meeting at 8:12 pm.

Respectfully submitted by,

Steve Dandaneau
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is June 16, 2020 at 7:00 pm.**