



FOOTHILLS GATEWAY, INC.

BOARD OF DIRECTORS MEETING

October 15, 2019

Present

Mark Durand
Tracy Katz
Punkie Whitely
Mikel Zimmerman
John Haley
Heather Hmieleski

Excused

Steve Dandaneau
Nancy Kepner
Linda Drees

Staff

Debbie Lapp
Carla Conrardy
Erin Eulenfeld
Debbie Klein
Michelle Jones
Cynthia Hansford

Absent/Unexcused

Amanda O'Hayre
Carol Morris
Romie Tobin

Guests

Cal Logan

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:01pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests present wished to speak.

POTENTIAL BOARD MEMBERS:

- There are currently no potential Board Members going through the application process

PRESENTATIONS:

- **Audit Exit Report** - Cal Logan presented the audited financials for FY 2018/2019. The board discussed why charitable contributions may have decreased this year. The board discussed the audit process and that nothing unusual was discovered during the audit.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – September 17, 2019

Postponed due to lack of quorum.

The above minutes are tentative until voted on and approved at the following month's board meeting.

FINANCIAL REPORT:

Carla Conrardy presented the unaudited statement of financial position for the twelve months ending August 31, 2019, noting financial highlights. Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.

Presented but not voted on due to lack of quorum.

OLD BUSINESS:

- **360 Reviews** – the 360 reviews have been completed, and the 360 Review Committee is in process of reviewing them. Debbie K. requested that the information be sent out before the next board meeting.

NEW BUSINESS:

- **Annual Policy Statement Review – postponed due to lack of quorum**

EXECUTIVE TEAM UPDATES:

Debbie K. –

- Debbie K. shared that the Organizational Survey launched last week. The deadline for completion is October 21st, and 53% are currently completed. Debbie K. mentioned that there had been a glitch with the survey that required participants to give their work area and how long they had worked at FGI (this information was supposed to be optional), but it has since been fixed.
- The morning's Legislative Town Hall had about 60 attendees, including representatives from multiple county, state, and federal offices.
- The Game Show will be held October 26th. Debbie K. stated that FGI would pay for Board Members tickets, but not their guests. RSVP's with food selections will be needed as soon as possible.

Erin E. –

- Erin shared that Alliance has released their Legislative priorities and they want to eliminate the waiting list by having 500 individuals per year receive an HCBS-DD resource. Alliance and advocacy agencies (Disability Law and the Arc of Colorado) want to eliminate sub-minimum wage in Colorado. A bill will be introduced to do a 5 year phase out of sub-minimum wage in Colorado.
- The State has requested a good faith delay in Electronic Visit Verification (EVV), which has been approved by CMS. FGI staff have already begun training for EVV.
- Erin met with HCPF and Rocky Mountain Health Plans regarding Crisis Services. Both of whom expressed encouragement about future funding and potential legislative efforts.

Debbie L. –

- Debbie L. said that she had scheduled a meeting for October 29 with the Executive Director and case management staff from another CCB. They will discuss how FGI might be affected based on changes at that CCB.
- Case Management staff will be meeting with Single Entry Points for Larimer and Weld counties to become reacquainted with their new employees and to share information regarding case management.

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- Survey for Transition Coordination – Debbie L. stated that FGI has been working on a transition plan regarding individuals moving out of institutions or nursing homes, but individuals with IDD who move out of nursing homes or institutions into the community are given a resource and do not need Transition Coordination. Debbie L. thought that it did not make sense for FGI to continue offering Transition Coordination. A letter will be written to HCPF discontinuing Transition Coordination.
- Debbie L. mentioned the possibility of Nancy Kepner’s Leadership Program for management staff in October or January.

COMMITTEE REPORTS:

- Executive Committee** – Mark Durand mentioned that they discussed the Executive Team’s reports.
- Fiscal and Property Committee** – Mark Durand reported that the committee met prior to the Board Meeting. The committee approved re-designating some Children’s funds to the Infant Support Team until the Foundation is able to donate funding. The committee also discussed aligning the terminology used at FGI with the terminology in Cal Logan’s audit, creating consistency between policies and procedures, and adjusting language in a couple documents for consistency. The request to eliminate the “Working Capital Policy” will be presented next month to the board. The committee approved designating 3 months average budgeted expenses in current fiscal year in order to carry sufficient reserve in a financial downturn. The Committee reviewed a quarterly investment update from First National Bank and discussed updates to the Sweep Account. The committee also discussed receiving additional family support funds as one-time payment.
- Legislative Affairs Committee** – John Haley reported that the committee is on hiatus while the legislature is not in session; the committee plans to next meet on November 12. Governor Polis will come to Fort Collins soon at the invitation of Commissioner Kefalas. Board members suggested this might be a potential opportunity to speak about IDD issues. Erin will see if the commissioners have this meeting in their open meeting schedule.
- Joint Resource Committee** – This committee did not meet this month.

ADJOURNMENT

No Quorum - Adjourn the meeting at 8:03 pm.

Respectfully submitted by,

Tracy Katz

Tracy Katz, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is November 19, 2019 at 7:00 pm.**

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