



**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
August 20, 2019**

Present

Steve Dandaneau
Carol Morris
Punkie Whitely
Mikel Zimmerman
Mark Durand
John Haley
Heather Hmieleski
Tracy Katz
Amanda O’Hayre
Linda Drees
Nancy Kepner

Excused

Romie Tobin

Absent

Guests

John, Erica & Willa Fitzgerald

Staff

Debbie Lapp
Carla Conrardy
Erin Eulenfeld
Debbie Klein
Brandee Boice-Street
Laura Veradt
Cynthia Hansford
Jan Irvin

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests present wished to speak.

POTENTIAL BOARD MEMBERS:

- There are currently no potential Board Members going through the application process

PRESENTATIONS:

- Laura Veradt, Part C Coordinator, shared a presentation about Early Intervention Services, inviting questions. Laura introduced John, Erica & Willa Fitzgerald who shared their experiences with Early Intervention at Foothills Gateway.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – June 18, 2019

M-S-C (Durand/Zimmerman) Approve the June 18, 2019 Board Minutes.

FINANCIAL REPORT:

- Carla Conrardy presented the unaudited statement of financial position for the twelve months ending June 30, 2019 as well as for the one month ending July 31, 2019. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

The above minutes are tentative until voted on and approved at the following month’s board meeting.

M-S-C (Whitely/Zimmerman) Accept and approve the preliminary financial report position for the twelve months ending June 30, 2019.

M-S-C (Whitely/Zimmerman) Accept and approve the preliminary financial report position for the one month ending July 31, 2019.

OLD BUSINESS:

- **Strategic Plan Update** – Erin Eulenfeld shared the Strategic Plan with the updates that had been made following discussion at the Executive Committee Meeting. Steve Dandaneau requested clarification on the items indicating Board responsibility, Erin explained that this had been requested by the Executive Committee and clarified the intentions behind each.

NEW BUSINESS:

- **Staff Appreciation** – Debbie Klein pointed out the invitation to the Staff Appreciation dinner included in the Board Packet. Debbie K also shared that the Staff Appreciation Committee seeks the Board's approval to serve limited, donated adult beverages at the event.

M-S-C (Katz/Durand) Approve the service of donated adult beverages at the Staff Appreciation Dinner on September 17th 2019.

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld:** Erin shared Prop 1A/Behavioral Health has awarded \$865k to various agencies for use until Sept 2020. \$155k is remaining and community non-profits can apply for up to \$10k for that time period. FGI will apply for the \$10k amount available per application. Erin will be attending a meeting on August 27th in Denver with staff from HCPF, Center for START Services, ARC of Colorado, JFK Partners and STRIVE regarding the CSCR Pilot Legislative Report concerns. HCPF is also going to provide FGI with Crisis Response implementation Updates at this meeting. Erin shared that a meeting has been requested with Banner Health to discuss Crisis Response Services for Individuals with IDD. Specific events concerning IDD individuals and the hospitals in Larimer County were discussed at length.
- **Debbie Klein:** Debbie K shared that there is a Donor Appreciation event scheduled for September 12th. Arrival time for Board members and staff is 5:30pm, additional guests will arrive at 6:00pm. A Department of Labor audit is scheduled for September 12th. FGI's regular audit is scheduled for the end of August. Staff Appreciation and Audit Report will be presented to the Board on September 17th. CSU is no longer doing Ascend but the person that created the survey was contacted and will be contracting with FGI in October to do the same survey.
- **Debbie Lapp:** Debbie Lapp shared PCT Leaders are working on a project - "are we who we say we are?" the Leaders have been asked to send "mild negatives" to Marla so they can be compiled. A two day PCT training was held on August 15th and 16th. Attendees were from FGI, DHS, SummitStone and the Office on Aging. On July 1st FGI began providing CHRP Case Management for Larimer County. Currently one child is being served and assessments have been completed on three others with no Child Welfare involvement. Three additional children are in the early stages of screening. HCPF is struggling finding PASA's to provide CHRP services. No Wrong Door – In July Debbie L attended a Learning Community in Denver which involved all 4 pilot sites. HCPF is wanting to create State-wide data system and looking for ways to fund the NWD system in Colorado.

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COMMITTEE REPORTS:

Executive Committee – Mark Durand reported the Executive Committee met on August 9, 2019 and discussed the Board Meeting Agenda, Strategic Plan Update and the BCP Timeline Review, Applications of Potential Board Members and the Executive Team Updates given above.

Fiscal and Property Committee – Mark Durand reported the Fiscal and Property Management Committee met prior to this meeting and ratified the email vote pertaining to Board Designated Donations. The Committee also discussed reallocating Board Designated Donations, the YTD July Financial Statement review, Undesignated Net Assets, FY18/19 Audit update, June Year End Info, Investment Update and FSSP Waitlist Funding.

Legislative Affairs Committee – This committee did not meet this month.

Joint Resource Committee – This committee did not meet this month.

Executive Session: *(CRS 25.5-10-209-2,b,IV (C) – Matters required to be kept confidential by federal or state law or rules.*

M-S-C (Durand/Zimmerman) Unanimously approved convening an Executive Session to discuss a matter pursuant to section 25.5-10-209-2,b,IV (C) and (G) of the open meetings statute at 8:15 pm

M-S-C (Whitely/Zimmerman) Move to adjourn Executive Session and reconvene Regular Board Meeting at 9:00pm.

ADJOURNMENT

M-S-C (Durand/Zimmerman) Adjourn the meeting at 9:00 pm.

Respectfully submitted by,

Tracy Katz
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is September 17, 2019 at 7:00 pm.**