



FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
June 18, 2019

Present

Steve Dandaneau
Carol Morris
Punkie Whitely
Mikel Zimmerman
Mark Durand
Romie Tobin
Heather Hmieleski
Tracy Katz

Excused

Amanda O’Hayre
Linda Drees
John Haley

Absent

Guests

Staff

Debbie Lapp
Carla Conrardy
Erin Eulenfeld
Debbie Klein
Brandee Boice-Street
Amy Baca
Judy Tomcak
Stacy Hill

President Mark Durand called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:03pm and welcomed attendees.

OPEN FORUM:

Mark Durand invited guests to speak.

- No guests present wished to speak.

POTENTIAL BOARD MEMBERS:

- Mark Durand shared that he and Tracy Katz met with Nancy Kepner regarding her application to the Board. Both recommend Nancy’s appointment to the Board, this will be voted on later in the meeting when more Board Members are present.

PRESENTATIONS:

- Amy Baca shared a presentation about Intake and Eligibility and Waiting List, inviting questions. Tracy Katz asked what happens if someone does not meet intellectual/developmental disability (IDD) eligibility criteria during the Intake process. Amy explained that anyone not approved for IDD services is referred to other resources and encouraged to reapply if they have additional information or their diagnosis changes.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – May 21, 2019

M-S-C (Katz/Zimmerman) Approve the May 21, 2019 Board Minutes.

FINANCIAL REPORT:

- Carla Conrardy presented the unaudited statement of financial position for the eleven months ending May 31, 2019. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

The above minutes are tentative until voted on and approved at the following month’s board meeting.

M-S-C (Whitely/Zimmerman) Accept and approve the preliminary financial report for the eleven months ending May 31, 2019.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS:

- **FY 19-20 Budget Approval** – The Executive Summary of the Draft Budget was shared and discussed. Mark Durand shared that a detailed analysis of the budget was reviewed in the Executive Committee Meeting held on Friday, June 7th which was also open to the Full Board. Mark Durand shared that the Executive Committee recommends approval of this budget to the full Board. Tracy Katz explained the Finance Committee’s recommendation to allocate Undesignated Funds to the Crisis Program which is not being funded by the State at this time. The Draft Budget was discussed with questions being asked and answered.

M-S-C (Whitely/Zimmerman) Approve the budget for the Financial Year 2019-2020 as presented.

- **July Meeting Cancellation Discussion** – Mark shared that the possible cancellation of the July Board Meeting will be determined in the July 1st Executive Committee Meeting.
- **Other** – Now that more Board Members are present, Mark Durand repeated the information given at the beginning of this meeting regarding Nancy Kepner’s application to the Board.

M-S-C (Whitely/Zimmerman) Approve acceptance of Nancy Kepner as a new Board Member.

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld:** Erin shared that the Executive Team attended the Alliance Summit last week. Erin further shared that there were two sessions was run by Dr. Karen Weigle, one of the founders of the START program. Also present was the Executive Director of South Dakota Community Providers who wants to replicate the START (crisis) program in that State. Erin shared that the Larimer County Behavioral Health Technical Advisory Committee is currently working on the criteria for funding requests. One question asked of the Committee was whether TAC members could also apply for the funding, this was answered in the affirmative. Erin also shared that she applied to the State’s Behavioral Health Task Force. Erin further shared that there were 500 applications to the Task Force. While Erin will not be serving on the Task Force, Erin has been invited to participate in smaller group discussions and open forums.
- **Debbie Klein:** Debbie K shared that the CCB contract has been signed and submitted to HCPF. Debbie K also shared that FGI is working on the National CORE Indicator Survey (in response to HB18-1407), and Open Enrollment staff benefits is currently underway. Debbie K further shared the Glow Golf invitation to the Board. Debbie K shared that the donation from the Foothills Service League has been received (\$32,000), this donation is a result of the Tree for All and Taste of Loveland fundraisers. Debbie K also shared that the letter from the County regarding URA (Urban Renewal Authorities) stating that the URA changes will not affect FGI’s Mill Levy payment. The URA agreement with the county has been signed and returned.
- **Debbie Lapp:** Debbie Lapp share that No Wrong Door presentations are scheduled for July 8th, Amy Baca and Debbie Lapp will be attending. Debbie L also shared that she has been appointed by the Larimer County commissioners to the Larimer County Interagency Oversight Group (LCIOG) (This citizen’s advisory group will be looking at programs to prevent Child Abuse and increase collaboration regarding children’s issues in Larimer County. Debbie L further shared

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that the Family Support Services program (FSSP) regulations have been adopted for a July 1 implementation. HCPF will be asking CCBS for information regarding the FSSP waiting list in order to facilitate allocation of funding for FSSP.

COMMITTEE REPORTS:

- **Executive Committee** – Mark Durand reported the Executive Committee met on June 7, 2019 and discussed the Board Meeting Agenda the potential cancellation of the July Board Meeting and Applications of Potential Board Members.
- **Fiscal and Property Committee** – Mark Durand reported the Fiscal and Property Management Committee met prior to this meeting and discussed the Financial Statement Review, Undesignated Net Assets, 2019/2020 Budget, 2019/2020 Compensation Analysis and FSSP Waitlist Funding Information
- **Legislative Affairs Committee** – This committee did not meet this month.
- **Joint Resource Committee** – Punkie Whitely reported that the Joint Resource Committee met on June 5th and discussed Glow Golf, Game Show, Community Outreach Activities and the FGI Update.

Executive Session: C.R.S. 25.5-10-209-2.b.IV.C and G - (Matters to be kept confidential and Personnel matters)

M-S-C (Whitely/Zimmerman) Unanimously approved convening an Executive Session to discuss a matter pursuant to section 25.5-10-209-2,b,IV (C) and (G) of the open meetings statute at 8:00 pm

M-S-C (Zimmerman/Whitely) Move to adjourn Executive Session and reconvene Regular Board Meeting at 8:09pm.

ADJOURNMENT

M-S-C (Durand/Zimmerman) Adjourn the meeting at 8:09 pm.

Respectfully submitted by,

Tracy Katz
Board Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is July 18, 2019 at 7:00 pm.**

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