



**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
November 20, 2018**

Present

Amanda O’Hayre
Carol Morris
Steve Dandaneau
John Haley
Katie Fahrenbruch
Tracy Katz
Mikel Zimmerman
Mark Durand
Punkie Whitely
Romie Tobin

Excused

BJ Russell
Linda Drees
Susie Trethewey

Absent

Guests

Staff

Erin Eulenfeld
Debbie Klein
Carla Conrardy
Brandee Boice-Street
Jan Irvin
Jackie O’Riordan Leal

President Katie Fahrenbruch called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:01pm and welcomed guests.

OPEN FORUM:

Katie Fahrenbruch invited guests to speak.

- No guests present wished to speak.

PRESENTATIONS:

- **Day Habilitation – Jackie O’Riordan Leal** – Jackie gave a presentation on the Day Habilitation programs at Foothills, sharing details and inviting questions.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – October 16, 2018
- Approval of the 2019-2020 Meeting Calendar

M-S-C (Haley/Durand) Approve the October 16, 2018 Board Minutes and the 2019-2020 Meeting Calendar

FINANCIAL REPORT:

Carla Conrardy presented the unaudited statement of financial position for the four months ending October 31, 2018. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Whitely/Durand) Accept and approve the preliminary financial report for the four months ending October 31, 2018.

The above minutes are tentative until voted on and approved at the following month’s board meeting.

OLD BUSINESS:

- **Board Retreat Discussion:** Debbie K shared that there was further discussion about the location for the Board retreat and an alternative has been found. Erin shared that the Board Retreat will be held at High Plains Environmental Center in Loveland which is available to non-profits free of charge. The retreat will be scheduled for the 26th of January from 9:30am to 4:00pm. Brandee will send the location information to the Board members by email along with an agenda once that has been developed.

NEW BUSINESS:

- **Annual Review of FGI Policy Statements** – The policy statements were emailed to the Board Members in advance for their review. Erin also shared that the annual review of Policy Statements is a CARF requirement. Erin further shared that any changes to Policy are brought to the Board for approval when made.
- **December Meetings** – The Board discussed that the December Board and Committee Meetings are typically cancelled due to the holidays unless issues arise that need to be addressed. The meetings scheduled for December this year were discussed and it was agreed that they would be held if issues were to arise that need the Board's attention.

M-S-C (Katz/Durand) Approve cancelling all Board and Committee Meetings scheduled for the month of December unless issues arise that require the Board's attention.

EXECUTIVE TEAM UPDATES:

- **Debbie L (given by Debbie K):**
 - Two new COMP resources were received today.
 - The two day PCT training went well, there were people from SummitStone and the Office on Aging in attendance. Debbie L further shared that Julie Malette's meetings with Coaches and Leaders also went very well. Julie has shared that she is very impressed with FGI's progress and stated that there are agencies that have been doing this for 20 years that aren't as far along as FGI is on the PCT journey.
 - CHRP (Children's Habilitation Residential Program) will be the responsibility of Community Centered Boards as of July 2019, there are major changes to the system. Erin shared that START-type services may be included in the CHRP services, feedback has been positive so FGI has proposed to the State that START-type services be considered for children receiving CHRP. Punkie asked if CHRP is a Pilot program, Erin clarified that this is not a Pilot but the CHRP waiver is being modified and that Case Management will be moved to the CCB's.
- **Erin:** Monitoring and reviewing the Governor's proposed budget for 2019-2020, highlights of the proposed budget are:
 - New emergency HCBS-DD (Comp) resources are included
 - A .75% rate increase for Medicaid rates
 - Targeted rate increases for Personal Care and Homemaker services, in addition to other targeted rate increases (no other specific categories were listed)
 - Health Care Policy and Financing (HCPF)/Office of Community Living (OCL) is requesting that some of the State's IDD cash funds be used to implement some of the recommendations from the Employment First Advisory Partnership, eliminating the

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- State Supported Living Services waiting list, and enrolling 272 Individuals across the State to the Family Support services Program (FSSP)
 - HCPF/OCL is also requesting funding for constructing the third-party broker for Case Management Agency selection, and for permanently funding a position to coordinate the Cross System Crisis Response Pilot.
 - ET participated in a CCB Coalition (now CCDD) Retreat. to discuss issues and legislation.
 - Debbie L and Erin planned to meet with the Governor's Budget staff to talk about the importance of ongoing funding for Crisis Services
 - Erin also shared that FGI staff have met with Division of Vocational Rehabilitation (DVR) and PASA's to review the workflow process and continue to improve processes and communication.
 - The Legislative Affairs Committee meets for the first time for the 2019 session on Thursday November 15th at 7:45am, Stacy Hill will coordinate and facilitate.
- **Debbie K:** Debbie K shared that last month she reported that Nathan and Chrissi were attending a Woodward luncheon but they actually met with Group Publishing. The Woodward luncheon will be in December. Debbie K also shared that Joint Resource Committee (JRC) was cancelled on Wednesday because no one from the Foundation was available to attend. Debbie K further shared that Colorado Gives Day is December 4th; Stacy, Nathan and Chrissi will be guest baristas at two Human Bean locations, ten percent of the profits will be donated Foothills Gateway. The Tree For All is scheduled for December 1st. At Foothills Gateway, December 12th is the Gift Shop, December 13th is the New Horizons Holiday Concert, and December 20th is the Staff Holiday Breakfast. Debbie K also shared that the State of Colorado underwent an OIG audit. The State of Colorado will be required to pay back \$2M to the Federal Government. FGI's portion of the \$2M was \$762. FGI staff feel this is incorrect and will be being disputed.

COMMITTEE REPORTS:

- **Executive Committee** – Katie reported the committee met on November 9, 2018 and discussed the Board Meeting Agenda Review, 2019-2020 Meeting Schedule, Board Retreat Update and Executive Team Updates given above.
- **Fiscal and Property Committee** – Mark reported the committee met prior to this meeting and discussed the Investment Directives, 990 Review, Donation Designation Procedure, Financial Statement review YTD October and Mill Levy designation. The Committee was also reminded of a lunch meeting scheduled with Cal regarding Undesignated Funds.
- **Legislative Affairs Committee** – John reported the Committee met on November 15th and discussed an Alliance Legislative Update, Legislative Session/Bill Update, the HRC Bill, Host Home Bill, Election Results/Impacts, JBC Members, changes in local representation, 2019 Governor's Proposed Budget and Ballot Issue 1A which was passed. Steve volunteered to join the Legislative Affairs Committee.
- **Joint Resource Committee** – The Joint Resource Committee did not meet this month.

EXECUTIVE SESSION - (CRS 25.5-10-209-2,b,IV (C) – Matters required to be kept confidential by federal or state law or rules

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M-S-C (Haley/Durand) Unanimously approved convening an Executive Session to discuss a matter pursuant to section 25.5-10-209-2,b,IV (C) of the open meetings statute at 8:06pm

M-S-C (Haley/Durand) Move to adjourn Executive Session and reconvene Regular Board Meeting at 8:24 pm.

ADJOURNMENT

M-S-C (Fahrenbruch/Haley) Adjourn the meeting at 8:24 pm.

Respectfully submitted by,

Tracy Katz

Tracy Katz, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is January 15, 2019 at 7:00 pm.**

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