



**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
September 18, 2018**

Present

BJ Russell
Carol Morris
Susie Trethewey
John Haley
Katie Fahrenbruch
Tracy Katz
Mikel Zimmerman
Mark Durand
Punkie Whitely
Amanda O’Hayre
Romie Tobin
Linda Drees

Excused

Absent

Guests

Steve Dandaneau
Monica Zimmerman
Cal Logan

Staff

Debbie Klein
Debbie Lapp
Erin Eulenfeld
Carla Conrardy
Brandee Boice-Street
Jan Irvin
Katie Smith

President Katie Fahrenbruch called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:01pm and welcomed guests.

OPEN FORUM:

Katie Fahrenbruch invited guests to speak.

- No guests present wished to speak.

M-S-C (Durand/Haley) Approve the reinstatement of Doris (Punkie) Whitely to the Board

M-S-C (Russell/Zimmermann) Approve the ratification of the email vote approving Steve Dandaneau as a new Board Member

PRESENTATIONS:

- **Audit Exit Report** - Cal Logan presented the audited financials for FY 2017/2018. The ratio was discussed and the Board requested this be reported on a monthly basis. There was discussion regarding the percentage of admin costs, Mark asked how FGI’s admin percentage compared to other CCB’s, (10.5 – 11) non-profit can be up to 20% and still be acceptable.

CONSENT AGENDA:

- Approval of Board Meeting Minutes – August 21, 2018

M-S-C (Russell/Katz) Approve the August 18, 2018 Board Minutes

FINANCIAL REPORT:

Carla Conrardy presented the unaudited statement of financial position for the two months ending August 31, 2018. Tracy requested Carla share what the Mill Levy is and how that benefits FGI for the

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benefit of new Board Members. *Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.*

M-S-C (Katz/Durand) Accept and approve the preliminary financial report for the two months ending August 31, 2018.

OLD BUSINESS:

NEW BUSINESS:

- **Policy Change Request – Change Policy – Remove Affirmative Action Plan from the Equal Employment Opportunity/Affirmative Action Policy.** Debbie K shared the information behind the change.

M-S-C (Katz/Durand) Approve the removal of Affirmative Action from the Equal Employment Opportunity/Affirmative Action Policy

EXECUTIVE TEAM UPDATES:

- **Debbie L:** -The resources from the state for the HCBS-DD Waiver was a total of 23. There were 7 from the 168 the State found available and then 16 from the 300 that were allocated from the new legislation. 17 of the 23 were accepted and 6 were declined. FGI has been allocated 8 Emergency resources. When declined they go back to the state. It is expected that we will have more come in one or two at a time. When people decline they stay on the Wait List as Safety Net. They can request to change back to the ASAA (As Soon As Available) HCPF stakeholder meetings are being held for Waiver renewals. Case Management qualification added to the waiver application-Bachelor's degree or equal number of years' experience in the system. FGI has required Bachelor's degree, but some of the CCBs have not had these requirements. DVR regional quarterly meeting was held in our gym. It was a round table providing information regarding Supported Employment and its future. The PASA Director quarterly meeting was held recently. They were excited about the fact that FGI would be offering Grants. Also, discussed whether the PASA Director meetings should continue. It was said that these are valuable meetings and they'd like them to continue. They get valuable information from FGI.-Pat Carney as the PCT trainer, said that he saw the Board training for the retreat would be insight into core concepts of PCT and then PCT Skills. It would take about 3 hours. 2-day training is October 25th and 26th.
- **Erin:** Still waiting to receive the CSCR (Crisis) contract. The State is holding Residential stakeholder meetings. This is about changing rules on safety settings for Host Home Provider. FGI staff have been listening in on these. Alliance is changing the Government Relations committee to GRACE committee. This is a select group of 7 that will spend more time developing legislation. All may listen in to the GRACE committee meetings, but not participate.
- **Debbie K:** The State Auditor's exit is on October 22, 2018 from 1-2. Findings are still confidential and could only be discussed in Executive Session, but there have been no changes since last discussed. It will no longer be Confidential on December 3rd when it is released by the Legislative Audit Committee. The Executive Team will be attending, with Debbie Lapp & Erin having a seat at the table. Debbie Klein will be in attendance with Stacy Hill, Pat Carney & Marla Maxey. Board members are welcome. The ASCEND survey will be done again from October 5-October 22. This

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is the 4th time it's been done and the end of our three year contract. The Game Show is Saturday October 6th at the Hilton, cost is \$75/ticket. HR team is developing Stay Interviews. The videos for the Board portal are being updated. The next 2 day PCT Training is October 25 & 26. New Board member Carol Morris is interested in attending. Mark Durand has also said that he would try to attend. Debbie Lapp will assure they are on the list for this training. Legislative forum is scheduled for October 2 at the Drake Center. Susie shared she has a flyer if anyone would like to see it.

COMMITTEE REPORTS:

- **Executive Committee** – Katie reported the committee met on September 7, 2018 and discussed the Board Meeting Agenda Review, the Procedure for potential Board applicants, Potential Board Members and the Executive Team Updates given above.
- **Fiscal and Property Committee** – Mark reported the committee did not meet prior to this meeting the next meeting of this committee is scheduled for October 16th 2018.
- **Legislative Affairs Committee** – John reported the committee did not meet this month. The next meeting is scheduled for November 13th.
- **Joint Resource Committee** – Susie reported the Joint Resource Committee met on August 22nd and discussed the Glow Golf results, Community Outreach Activities and an update from Debbie K on FGI activities. Susie asked about the time change. Debbie K shared that the Foundation Board requested the meeting requested the first Wednesday at 4pm.

ADJOURNMENT

M-S-C (Fahrenbruch/Haley) Adjourn the meeting at 8:16 pm.

Respectfully submitted by,

Tracy Katz
Tracy Katz, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is October 16, 2018 at 7:00 pm.**

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