



## FOOTHILLS GATEWAY, INC.

### BOARD OF DIRECTORS MEETING

April 17, 2018

Present

BJ Russell  
Mark Durand  
Tracy Katz  
Susie Trethewey  
John Haley  
Katie Fahrenbruch  
Linda Drees  
Romie Tobin  
Mikel Zimmerman

Excused

Absent

Guests

Alan Nicodemus

Staff

Debbie Klein  
Debbie Lapp  
Erin Eulenfeld  
Carla Conrardy  
Brandee Boice-Street  
Pat Carney  
Cynthia Hansford  
Paul Liptak  
Jan Irvin

President Katie Fahrenbruch called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:06pm and welcomed guests.

**OPEN FORUM:**

Katie Fahrenbruch invited guests to speak.

- No guests present wished to speak.

**PRESENTATIONS:**

- **SLS/Children’s Case Management – Pat Carney** gave a presentation sharing the daily life of a Children’s Case Manager and invited questions.

**CONSENT AGENDA:**

- Approval of Board Meeting Minutes – March 5, 2018
- Approval of Annual Meeting Minutes – March 5, 2018
- Agency Calendar for FY 18-19

**M-S-C (Russell/Durand) Approve the consent agenda consisting of the March 5, 2018 Board Minutes, Annual Meeting Minutes and Agency Calendar for FY 18-19.**

**FINANCIAL REPORT:**

Carla Conrardy presented the unaudited statement of financial position for the nine months ending March 31, 2018 as well as the quarterly report noting financial highlights. Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.

**M-S-C (Zimmerman/Russell) Accept and approve the preliminary financial report for the nine months ending March 31, 2018.**

The above minutes are tentative until voted on and approved at the following month’s board meeting.

### **OLD BUSINESS:**

- **YMCA Camp** – BJ and Mikel each spoke briefly about the YMCA camp last year and requested the Board’s support in funding camp again this year. Mikel suggested that this be rescheduled to August instead of September and that rooms be booked closer to each other if possible. The financial commitment and number of attendees were discussed.

**M-S-C (Durand/Haley) Approve allocating \$7,500 to fund YMCA Camp scholarships and staff to attend.**

### **NEW BUSINESS:**

- **Board Survey** – Paul briefly described the process for completing the Board Survey and walked through the Survey Results. The Board discussed the survey results and agreed to add them as a discussion item on the May Executive Committee meeting agenda.

### **EXECUTIVE TEAM UPDATES:**

- **Debbie K.** – Debbie shared information on Jared Polis’ visit for a tour and meeting with the Executive Team. Debbie also shared that Mark Lapides has recommended a Board Member to replace him. Last week the CCB application was completed and sent to the State.
- **Debbie L.** – Debbie shared that the No Wrong Door pilot has developed a universal referral form and random time surveys are being conducted. PCT leaders will be meeting on April 20. Debbie also shared that an additional Case Manager has been hired for Family Support to enable extending the number of people served to 230 people which represents the increase of 30 agreed upon by the Board.
- **Erin E.** – Erin reported that the Daniels Fund Grant is being worked on. Erin shared that an HCPF audit for the Crisis Program was recently completed, the results of that audit will be shared when it is available. Erin also shared follow-up from the Coloradoan article, Adam Tucker (HCPF) has committed to trying to work with DVR to get flexibility in the system to prevent recurrence of the type of situation that resulted in the unavoidable loss of the contract at the Fed building. Erin also shared the background that resulted in the loss of that contract and the steps Foothills Gateway took to appeal the decision. A meeting will be arranged between State DVR, Supported Employment and Case Management staff to try and prevent other programs being affected in the same way. Erin further shared that when this decision was made, it was never added to the waiver, it could be added as the waiver is being rewritten or it may not. This will be added to the Legislative Affairs Agenda for discussion and action. Erin further reported that although CARF accreditation has historically been approved by HCPF as a replacement for the State Program Quality Survey, this is no longer the case. The Board will need to decide if they wish to continue pursuing CARF accreditation.

### **COMMITTEE REPORTS:**

- A. **Executive Committee** – Katie reported the committee met on April 6, 2018 and discussed the agenda for Board Meeting, the Board Survey, the Elected Official of the Year award and the Executive Team Updates given above. The Committee then went into Executive Session.

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- B. **Fiscal and Property Committee** - Mark reported the committee met prior to this meeting and discussed the presentation by first National Bank and Investment Strategy, the Financial Statement and the Solar project.
- C. **Legislative Affairs Committee** – John reported the committee met on April 10, 2018 and discussed the Expansion of Transportation Services/Communication with Transfort, Senator Polis’ Visit and Tour, Colorado Legislative Bill Status and WIOA/AbilityOne/HCPF Follow up.
- D. **Joint Resource Committee** – Debbie K reported the Joint Resource Committee met on March 28<sup>th</sup> and discussed upcoming events. Debbie Also invited Board Members to join the Joint Resource Committee as the previous members have retired from the Board.

**EXECUTIVE SESSION**

**M-S-C (Haley/Durand) Unanimously approved convening an Executive Session to discuss a matter pursuant to section 25.5-10-209 2 (b)(IV) (detailed below) of the open meetings statute at 8:22 pm.**

*Open Records Act at 25.5-10-209 2 (b)(IV)*

*(A) the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest;*

*(C ) Matters required to be kept confidential by federal and state law or rules;*

*(G) Personnel Matters.*

**M-S-C (Haley/Durand) Move to adjourn Executive Session and reconvene Regular Board Meeting at 9:04 pm.**

**ADJOURNMENT**

**M-S-C (Haley/Durand) Adjourn the meeting at 9:04 pm.**

Respectfully submitted by,

*Tracy Katz*

Tracy Katz, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors is May 15, 2018 at 7:00 pm.**

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