



FOOTHILLS GATEWAY, INC.

BOARD OF DIRECTORS MEETING

January 16, 2018

Present

BJ Russell
Doris “Punkie” Whitely
Jim Disney
John Haley
Katie Fahrenbruch
Linda Drees
Mark Lapides
Mikel Zimmerman
Romie Tobin
Susie Trethewey
Tracy Katz

Excused

Mark Durand

Absent

Guests

Cari Brown
David Mullins - TransFort
Timothy Wilder - TransFort

Staff

Angela Woodall
Brandee Boice-Street
Carla Conrardy
Debbie Klein
Debbie Lapp
Erin Eulenfeld
Jan Irvin

President John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:05pm and welcomed guests.

OPEN FORUM:

John Haley invited guests to speak.

- No guests were present to speak.

PRESENTATIONS:

- **Prevocational Services** – Jan Irvine and Stacy Slack led a tour through the Prevocational Services Rooms.
- **TransFort/DAR Presentation** – David Mullins and Timothy Wilder gave a short presentation on TransFort services and invited questions. Tracy asked what the cost is to passengers using Paratransit. The cost for ParaTransit cannot be more than twice a fixed rate fare. Punkie asked if TransFort would consider restoring the previous Dial-a-Ride boundaries throughout the city for people with health issues. The Budget cycle and policy implications of changing TransFort services were discussed. Mark L asked how often routes are reevaluated for their service to the community. This is an ongoing process, major changes typically occur in January and August. It is difficult to pilot new routes as it generally takes two years for a route to mature. Additional requests from the public were discussed as were TransFort’s methods of establishing routes. John shared his experiences with trying to reach people who can make decisions about this process. There will be public outreach by TransFort to allow community input. TransFort would also be open to partnering with Foothills to provide specific services. This will be added to the agenda for the next Legislative Affairs Meeting.

The above minutes are tentative until voted on and approved at the following month’s board meeting.

CONSENT AGENDA:

- Approval of November 21, 2018 Board Meeting Minutes
- Strategic Plan Update (emailed)
- Chiller Replacement (\$130k – budgeted) ratified.

M-S-C (Disney/Zimmerman) Approve the consent agenda consisting of the November 21, 2018 Board Meeting Minutes, Strategic Plan Update and Chiller Replacement.

FINANCIAL REPORT:

Carla Conrardy presented the unaudited statement of financial position for the month ending December 31, 2017 along with the unaudited statement for the Second quarter of the financial year 2017/2018, noting financial highlights. Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.

M-S-C (Disney/Zimmerman) Accept and approve the preliminary financial report for the six months ending December 31, 2017.

OLD BUSINESS:

- Sunshine Law Meeting Postings – Debbie K read the Sunshine Law Meeting posting requirements and explained how Foothills Gateway complies with this Law.

NEW BUSINESS:

- **Private Pay Policy changes** – Erin read and explained the changes to the Private Pay Policy.

M-S-C (Zimmerman/Katz) Accept and approve the change to the Private Pay Services Policy as detailed.

- **Awareness Day Attendance – February 28, 2018** – Erin shared that Awareness Day would be held at the McNichol’s Center in Denver, This year Alliance has joined with two other agencies to host this event. The venue is smaller than previous locations, which limits the attendance possible. Erin shared who normally participates in this event and will keep the Board informed on how many slots will be available.

EXECUTIVE TEAM UPDATES:

- **Debbie K. –**
 - Debbie K shared that the Ascend Survey will be presented at the next Board Meeting.
 - Board Photo was taken
- **Debbie L. –**
 - PCT Training was held on January 8th and 9th. The PCT Coaches group is being expanded. The PCT Leaders meeting was held last Friday. A Time Management training was held prior to the Holiday break for all Case Management staff.

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- **Erin E. –**
 - Social Security Audit – Erin shared the positive results from the Social Security Audit that was completed recently. This audit focuses on the handling of rep-payees and is conducted every three or four years. There were no deficiencies found in this audit.

COMMITTEE REPORTS:

- A. Executive Committee** – John reported the committee met on January 5, 2018 and discussed the agenda for Board Meeting, the application of a new Board Member, the Executive Team Updates given above, the Business Continuity Plan and the Board Evaluation.
- B. Fiscal and Property Committee** - John reported the committee met prior to this meeting and reviewed the 990, December YTD Financial Statement summary and the Working Capital Proposals. John shared the recommendation from the Fiscal and Property Committee to the Board to allocate \$75,000 of Working Capital to the FSSP Waiting List (\$45,000) and State SLS (\$30,000)

M-S-C (Whitley/Zimmerman) Approve allocating \$75,000 of Working Capital to FSSP Waiting List (\$45,000) and State SLS (\$30,000)

- C. Legislative Affairs Committee** – Jim reported the committee met on January 9, 2018 and discussed the December Joint Budget Committee Hearings, January Joint Budget Committee Hearings, the State’s Economic and Revenue Forecast, Proposed Bills on Aging Caregivers, Workforce Compensation and Host Home Safety, and EI funding. Jim also shared that the Legislative Affairs Committee agreed to meet on an as needed basis in future and will revert to the original meeting time of 7:30am.
- D. Joint Resource Committee** – Susie reported the Joint Resource Committee last met on November 19 2017 and discussed the Game Show Results, The Tree for All and upcoming 2018 Events.

OTHER:

- Board Membership - John H shared that he would be rotating out of his position as the Board President at the Annual Meeting and wanted to inform the other Board Members they should indicate if they are interested in the President or Vice President position.

ADJOURNMENT

M-S-C (Disney/Zimmerman) Adjourn the meeting at 9:00pm.

Respectfully submitted by,

Katie Fahrenbruch

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is February 20, 2018 at 7:00 pm.**

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