



## FOOTHILLS GATEWAY, INC.

### BOARD OF DIRECTORS MEETING

October 17, 2017

#### Present

John Haley  
Tracy Katz  
Susie Trethewey  
Mark Durand  
Doris "Punkie" Whitely  
BJ Russell  
Mikel Zimmerman  
Jim Disney

#### Excused

Katie Fahrenbruch  
Romie Tobin  
Linda Drees

#### Absent

Guests  
Cal Logan

#### Staff

Diana Foland  
Debbie Lapp  
Debbie Klein  
Carla Conrardy  
Katie Smith  
Brandee Boice-Street

President John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed guests.

#### **OPEN FORUM:**

John Haley invited guests to speak.

- No guests were present to speak.

#### **PRESENTATIONS:**

- **2016-2017 Audit Report – Cal Logan:** Cal reported that the audit was complete and shared details from the report. Cal also explained some new Accounting practices that will be coming into effect beginning 2019 and explained how his firm will be assisting Foothills Gateway with implementing the newly required practices.

#### **CONSENT AGENDA:**

- Approval of September 19, 2017 Board Meeting Minutes
- Medication Discontinuation Policy Removal

**M-S-C (Disney/Zimmerman) Approve the consent agenda consisting of the September 19, 2017 Board Meeting Minutes and Medication Discontinuation Policy Removal.**

#### **FINANCIAL REPORT:**

Carla Conrardy presented the unaudited statement of financial position for the month ending September 30, 2017 along with the unaudited statement for the first quarter of the financial year 2017/2018, noting financial highlights. Detailed financial information can be found in the Board Meeting packets, which are posted to the Foothills Gateway website.

**M-S-C (Disney/Durand) Accept and approve the preliminary financial report for the three months ending September 30, 2017.**

The above minutes are tentative until voted on and approved at the following month's board meeting.

**OLD BUSINESS:**

- There was no old business to discuss.

**NEW BUSINESS:**

- Mikel requested discussion on a possible YMCA Camp reunion. John explained that there were funds left over from YMCA camp in 2016, which allowed for the reunion in the spring of 2017. Carla shared that once the final numbers are in from the 2017 YMCA camp this can be reviewed.
- John asked if a letter had been received from CMS and Debbie L reported that there has been no new news but it will be likely discussed at the next Alliance meeting.

**EXECUTIVE TEAM UPDATES:**

- **Diana Foland** –
  - Diana welcomed Debbie Klein to the Board meeting and Debbie reported that we have hit 50% participation on the Ascend survey. There are still a few days to get to the 75% participation we would like to have. The final results are anticipated to be available by the next Board Meeting.
  - Diana reported on the performance audit that will begin in 2018. The initial audit will be a high-level audit of all the CCBs, followed by more specific review of individual CCBs if needed.
  - Diana also reported on the visit to FGI by Robin Smart who is the new Principal Legislative Analyst of the developmental disabilities system for the Joint Budget Committee. Robin was given a tour of FGI and met with the Executive Team.
  - Finally, Diana shared that the Legislative Forum is scheduled for tomorrow morning at the Aztlan Center.
- **Debbie Lapp** – Debbie shared information from the Alliance meeting in September regarding the reorganization of HCPF and shared information on the Better Business Bureau's "Torch Award" application.

**COMMITTEE REPORTS:**

- Executive Committee** – John reported the committee met on October 6, 2017 and discussed the agenda for Board Meeting, the Executive Team Updates given above, and the removal of the Policy on Medication Discontinuation.
- Fiscal and Property Committee** - Mark Durand reported the committee did not meet this month.
- Legislative Affairs Committee** – Jim reported the committee did not meet this month. The next Legislative Affairs Committee Meeting will be held in November.
- Joint Resource Committee** – Susie reported the committee met on September 27<sup>th</sup> and discussed the update on the Game Show Spectacular plans and Community Outreach activities

**OTHER:**

- John discussed Board Recruitment in the light of recent changes to the Board Membership and potential retirement of other Board Members. Tracy asked and Diana explained how recruitment is usually advertised.

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**ADJOURNMENT**

**M-S-C (Haley/Disney) Adjourn the meeting at 7:58pm.**

Respectfully submitted by,

*Katie Fahrenbruch*

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors is November 21, 2017 at 7:00 pm.**

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