



## FOOTHILLS GATEWAY, INC.

### BOARD OF DIRECTORS MEETING

May 16, 2017

#### Present

John Haley  
Jim Disney  
Tracy Katz  
Katie Fahrenbruch  
Mark Durand  
Kate Vorlage  
Linda Drees  
Doris "Punkie" Whitely  
Mikel Zimmerman

#### Excused

Romie Tobin  
Susie Trethewey  
Gregg Seebohm  
BJ Russell

#### Absent

#### Guests

#### Staff

Erin Eulenfeld  
Diana Foland  
Debbie Lapp  
Carla Conrardy  
Pat Carney  
Debbie Klein  
Anthony Bratina  
Brandee Boice-Street

John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed guests.

#### **OPEN FORUM:**

John Haley invited guests to speak.

- No guests were present to speak.

#### **PRESENTATIONS:**

- **Family Support Services Program (FSSP) - Pat Carney, Support Services Case Management Director.** Pat gave a presentation on the Family Support Services Program (FSSP) detailing funding sources, what services the program offers and the number of families being served. Tracy asked what it would take to eliminate the waiting list. Pat shared that to serve the current number of families supported by the FSSP and serve the families currently on the waiting list the funding would have to double. Katie pointed out doing the math indicates that not everyone is getting the maximum reimbursement per month and asked how the reimbursement per person is determined? Pat explained how individual assessments create cap amounts for reimbursement. Jim asked that given the rules change, how much input has this program had. Pat responded that he is part of a focus group that is working on a response to the proposed changes. John inquired about the funding level for this program. Pat shared that the program experienced a cut four or five years ago but the funding levels have gradually returned to the previous level.

#### **CONSENT AGENDA:**

- Approval of April 18, 2017 Board Meeting Minutes

**M-S-C (Disney/Zimmerman) Approve the consent agenda consisting of the April 18, 2017 Board Meeting minutes.**

The above minutes are tentative until voted on and approved at the following month's board meeting.

### **FINANCIAL REPORT:**

Carla Conrardy presented the statement of financial position for the 10 months ending April 30, 2017, noting financial highlights. Carla also explained that the amended budget numbers take into account the changes following FGI becoming a billing agent for PASA's rather than an OHCDs.

**M-S-C (Disney/Durand) Accept and approve the preliminary financial report for the 10 months ending April 30, 2017.**

### **OLD BUSINESS:**

- **Executive Team Evaluations Update – Debbie Klein** – Debbie K. thanked everyone who has completed the survey and shared that the deadline for completion has been extended. Debbie K. also shared that a reminder has been sent to the home email addresses of anyone who has not completed the survey yet. Debbie K. asked how the results should be disseminated. Diana shared that the Board Executive Committee discussed this at their meeting. The Committee plans to review the Survey results on June 9<sup>th</sup>. This will be followed by a Special Committee meeting tentatively scheduled for Monday June 12<sup>th</sup>. At this Special Meeting, the Executive Team evaluations and potential compensation increases will be discussed along with the 17/18 preliminary budget review.
- **CFCM Update – Erin Eulenfeld** – Erin gave a presentation detailing the progress and content of the Conflict Free Case Management Bill and answered questions. John asked if Case Management is Medicaid billed, Erin confirmed that it is. Jim asked if there were any updates from Squire Patton Boggs (SPB). It was reported that SPB is going back to Washington in June to provide more education along with the CCB coalition to the Health & Human Services staff. Jim requested the cost implications of the transition be provided to SPB and to Legislators. Mark commented that our organization needs to think of the impact to FGI, i.e.: where do we want to be when all the changes come about once the CFCM bill is passed and we know what options are available to us.
- **State Billing/PASA Loans Update** – Carla reported that to date \$88,857 has been loaned to five PASA's – none of the loans have been paid back yet, and there have been no new requests. There continue to be issues with the system and FGI staff are assisting PASAs navigate the new system whenever possible. Loan repayment is due by the end of May. Any loans not paid back at that time will start to accrue interest. Diana expressed leniency will be the tone if the PASA's are still not being paid at that time but the overarching concern is that the loans should not cross the fiscal year. Any extension of loan payment past May 31<sup>st</sup> will include a payment plan. Jim asked if any other CCBs are assisting PASA's with loans, the Executive Team replied that we are not aware of any efforts being made on the part of other CCBs. Jim asked if HCPF is helping PASAs with funding. It was discussed that HCPF has helped a few PASA's but not across the board. Erin shared that there have been a few news articles and letters regarding this issue, Erin will share these with the Board.

### **NEW BUSINESS:**

- **YMCA Camp – Mikel Zimmerman:** Mikel spoke about the benefits of camp and what activities the attendees enjoy there. John shared that FGI has historically made a donation towards scholarships and pays staff to go with Individuals. The camp has not been scheduled yet this year; this will be discussed at the reunion pizza party coming up.

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**M-S-C (Disney/Durand) Accept and approve the allocation of money towards scholarships for the YMCA Camp.**

**EXECUTIVE TEAM UPDATES:**

- **Erin Eulenfeld** – There is another GAP crisis audit scheduled for the end of May. HCPF contracted with Tri-West who will interview Individuals and their team. HCPF staff working on the pilot will be taking information to the Legislature and have asked FGI for stories and outcomes. Last week Erin received two surveys from HCPF – Day Services / Supported Employment and Residential to evaluate the rates that are being paid. The Day survey was due on May 15th and the Residential survey is due June 1st. Tracy asked why the deadlines were so short and Erin shared that she requested extensions due to this being the end of our fiscal year, but that was declined.
- **Diana Foland** – Foothills Gateway’s application for CCB Designation for FY17-18 has been approved. Pig Run did very well raising between \$16-17k. Numbers are up from the Taste, but we do not have specific information yet. Good things are being said about the new website and there is a form on the website for contacting FGI that is being used. Diana has authorized advertising in the Facebook realm and since that decision; there have been 100 new likes of the FGI page. Trainings have been done for the Fort Collins Police. Diana also shared we have received an invitation to MaryLu Walton’s reception in honor of her retirement on May 30<sup>th</sup> at the Envision offices. Jim suggested FGI send flowers and a card.
- **Debbie Lapp** – Debbie reported that Julie Malette was unable to enter the country to do the PCT Coaches and Leaders training, she is working on getting a work visa and this will be rescheduled. There is a PCT Two-Day training at FGI scheduled for May 23<sup>rd</sup> & 24<sup>th</sup>. Debbie L reported that the PCT Council will be discussing their Action Plans in a PCT Council Meeting, this would have been done in the meetings with Julie M. Debbie also reported that DHS will be signing the contract for the No Wrong Door pilot before the end of May, and that FGI will be one of the partners. During the pilot, calls will go into a central hub and come back out to partners involved. One of the requirements for the No Wrong Door council was that they must have PCT Training. Everyone already is PCT trained but HCPF has requested everyone be retrained with the PCT training HCPF does. The No Wrong Door pilot will be a two-year pilot. Debbie also reported on attending a Project Search meeting. Pat Carney and Amy Baca will do a parent focus group for the parents who will be involved in Project Search next year.

**COMMITTEE REPORTS:**

- Executive Committee** – John Haley reported the committee met on May 5<sup>th</sup>, 2017 and discussed the agenda for Board Meeting, CFCM Bill and the Executive Team Updates given above.
- Fiscal and Property Committee** - Mark Durand reported the committee did not meet this month.
- Legislative Affairs Committee** – Jim Disney reported the committee met on May 9<sup>th</sup>, 2017 and discussed the CFCM Bill update, status of other State Legislation, the Long Bill update, the Federal update regarding AHCA status and the Legislative Session ending date, which was May 10<sup>th</sup> 2017. Due to the Session ending, the Legislative Affairs Committee will be going to quarterly meetings. The meetings scheduled for June 13<sup>th</sup> and July 11<sup>th</sup> will be cancelled, the next Committee meeting will be held on August 8<sup>th</sup> at noon.

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D. **Joint Resource Committee** – Diana reported the committee did not meet this month.

**OTHER:**

- **John Haley – Strategic Plan:** John asked if anyone else has reviewed the Strategic Plan. John also shared that he thought the plan was well constructed; he encouraged Board Members to review it and send their feedback to the Executive Team. Erin shared that the Management Team has been working on creating a simplified version.
- **Mark Durand - Waitlist report:** There was extensive discussion on the construction of the Waitlist Report (included in the Board packet) Debbie L shared that this has been a topic of discussion internally and asked what information the Board wanted regarding the Waiting List in future. John suggested the numbers be broken down by category and show how many people have been taken off, it was suggested that this report could be shared quarterly rather than monthly.
- **John Haley – Kate Vorlage:** John shared that Kate is leaving the Board due to her relocation to Denver.
- **John Haley -** also shared that Mikel Z's Birthday is tomorrow.

**ADJOURNMENT**

**M-S-C (Haley/Disney) Adjourn the meeting at 8:45pm.**

Respectfully submitted by,

*Katie Fahrenbruch*

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors is June 20, 2017 at 7:00 pm.**

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