

STATE OF COLORADO



Colorado Department of Human Services

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TO: Community Centered Board Executive Directors
Family Support Services Program Directors
Case Management Directors

FROM: Sheila Peil, Children's Program Specialist

DATE: November 6, 2013

SUBJECT: COMMUNICATION BRIEF
Family Support Loan Fund Fiscal Year 2014

Purpose: The purpose of this agency letter is to request that Community Centered Boards (CCB) inform families eligible for the Family Support Services Program (FSSP) about the Family Support (FS) Loan fund and to provide families with copies of the enclosed loan flier and loan applications. The fliers may also be distributed to Family Support Councils, Service Coordinators and Case Managers.

Background: The Department of Human Services, Division for Developmental Disabilities (DDD) offers a FS Loan fund annually pursuant to C.R.S. 27-10.5-501-503.

Short term, low interest FS Loans are available to purchase services, supports or items that help maintain the family member with a developmental disability in the home. Families who have a family member with a developmental delay or disability, as determined by a Community Centered Board (CCB), living in their family home are eligible to apply for a FS Loan. Families may apply for a FS Loan if they are enrolled in or waiting for the FSSP.

FS Loans are available for a maximum of \$8,000 and up to 60 months. FS Loans cannot be repaid using funds from the FSSP. The interest rate is set annually by the State Treasurer's office and is based on the previous year's annual rate of return. The interest rate for Fiscal Year 14 is 1.07%.

Procedure or Information: CCBs will notify all FSSP eligible families in their service area of the availability of the FS Loan and provide applications to families upon request. Once the family completes the FS Loan application the family will return it to the CCB.

The CCB will verify that the family is eligible for FSSP by signing the back of the application in the applicable box. The CCB will submit all completed FS Loan applications to the DDD on or prior to January 31, 2014.

The DDD will accept complete FS Loan applications from December 15, 2013 until January 31, 2014. Complete FS Loan applications must include: applicant's full name, address, social security number, date of birth and references. Incomplete applications will not be processed.

Contact Person: Sheila Peil, Family Support Services Program Coordinator

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