



*We believe in a life of opportunity, of choice, and of dignity
for every individual, regardless of age or ability.*

*The Mission of Foothills Gateway, Inc. is to advocate for and empower
individuals with disabilities to lead lives of their choice.*

**Board of Director's
Agenda
July 21, 2015
7:00 pm**

MEETING CALLED TO ORDER

Open Forum-Please limit presentations to 10 minutes

CONSENT AGENDA

Approval of Minutes – 6/16/15 Board Meeting

FINANCIAL REPORT

OLD BUSINESS

Parents Letter / Forum
"Alliance on the Road" Meeting

NEW BUSINESS

Policy Review – Section 8 Waiting List to Housing Choice Voucher Waiting List
Alliance / CFCM / Waiver Redesign

COMMITTEE REPORTS

Executive Committee -
Legislative Affairs -
Prop/Finance -
Joint Resource -

ADJOURNMENT

FOOTHILLS GATEWAY, INC.

Preliminary Financial Reports
for the 12 months ending June 30, 2015

MONTHLY FINANCIAL HIGHLIGHTS

- * Revenues are 5.2% under YTD Budget
- * Expenses are 6.6% under YTD Budget
- * Net Gain is \$349,927 more than YTD Budgeted Net Loss

<u>Financial Status</u>	at June 30, 2014	at June 30, 2015	Incr (Decr)
Total Assets	\$11,937,465	\$12,238,005	\$300,540
Total Liabilities	\$1,844,071	\$1,863,340	\$19,269
Net Assets (Fund Balances)	\$10,093,394	\$10,374,665	\$281,271
Working Capital	\$5,234,720	\$5,857,617	\$622,897

Current Year Financial Performance at 12 months / 100.0% of annual revenue and expense

	Actual Year to Date	YTD Budget	% Actual to YTD Budget	Annual Budget	% Actual to Annual Budget
Revenues					
State/Medicaid Funds	\$18,794,142	\$19,930,765	94.3%	\$19,930,765	94.3%
Vocational Income	386,783	330,804	116.9%	330,804	116.9%
Public Support	318,969	241,520	132.1%	241,520	132.1%
Larimer County Mill Levy	3,071,759	3,227,095	95.2%	3,227,095	95.2%
Other	449,898	552,268	81.5%	552,268	81.5%
Total Revenue	\$23,021,551	\$24,282,452	94.8%	\$24,282,452	94.8%
Expenses					
Salaries, Taxes & Benefits - Staff	\$10,104,741	\$11,035,059	91.6%	\$11,035,059	91.6%
Salaries, Taxes & Ben - Individuals in Svcs	292,940	231,324	126.6%	231,324	126.6%
Vocational/Contract Supplies	39,966	35,460	112.7%	35,460	112.7%
Supplies, Equipment & Building Expense	887,500	1,021,443	86.9%	1,021,443	86.9%
Vehicle Expense	493,335	562,853	87.6%	562,853	87.6%
Program Related Expense	2,411,416	2,953,707	81.6%	2,953,707	81.6%
Purchase of Service	8,159,074	8,094,295	100.8%	8,094,295	100.8%
Other	351,307	416,966	84.3%	416,966	84.3%
Total Expenses	\$22,740,280	\$24,351,107	93.4%	\$24,351,107	93.4%
Revenue Over (Under) Expense	\$281,271	(\$68,655)	-409.7%	(\$68,655)	-409.7%
Less: Other Capital Expenditures	-56,004	-364,127	15.4%	-364,127	15.4%
Less: (Purch)Sell Long Term Invstmts	121,367	0	0.0%	0	0.0%
Plus: Non-Cash Expenses	276,263	366,869	75.3%	366,869	75.3%
Change in Working Capital	\$622,897	(\$65,913)	-945.0%	(\$65,913)	-945.0%

Foothills Gateway
Statement of Financial Condition
 Tuesday, June 30, 2015
 Unaudited

ASSETS

Current Assets	
Cash	\$2,328,139.49
Certificates of deposit	65,867.45
Investments - Short Term	<u>2,474,496.84</u>
Sub Total Cash & Equivalents	4,868,503.78
Receivables	
Fees and grants from governmental agencies	2,723,960.89
Vocational contracts	37,378.10
Other	<u>42,286.82</u>
Sub Total Receivables	2,803,625.81
Inventory	797.39
Prepaid expense and other	<u>48,029.83</u>
Total Current Assets	7,720,956.81
Other Investments	2,475,081.41
Land, Building & Equipment, net	<u>2,041,966.76</u>
Total Assets	<u><u>12,238,004.98</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts Payable and Accrued Expense	1,760,470.74
Current portion of Long-Term Debt	
Deferred Revenue	<u>102,869.02</u>
Total Current Liabilities	1,863,339.76
Long Term Debt	
Notes Payable (less current portion)	
Total Liabilities	<u>1,863,339.76</u>

NET ASSETS (FUND BALANCES)

Unrestricted Funds	
Designated Memorial Funds	157,119.71
Capital Repair & Replacement	100,000.00
Net Investment in Land, Bldg & Equipment	2,041,966.76
Undesignated	<u>7,861,050.52</u>
Total Unrestricted Funds	10,160,136.99
Temporarily Restricted Funds	<u>214,528.23</u>
Total Net Assets (Fund Balances)	<u>10,374,665.22</u>
Total Liabilities and Fund Balances	<u><u>12,238,004.98</u></u>

Foothills Gateway, Inc.
Fund Detail
June 30, 2015

BOARD DESIGNATED:

Cash in Bank	99,817.26
Certificate of Deposit	65,867.45
Due From GF	(8,540.00)
Accounts Payable - CD	(25.00)
	<u>157,119.71</u>

FUND BALANCES:

Memorial Fund	91,277.26
Certificate of Deposit	65,842.45
<i>Total</i>	<u>157,119.71</u>

Foothills Gateway, Inc.
Fund Detail
June 30, 2015

DONOR DESIGNATED:

Cash in Bank	336,136.95
Accounts Payable	<u>(121,608.72)</u>
Total	<u><u>214,528.23</u></u>

FUND BALANCES:

Miscellaneous Restricted Donations		159,498.69
Applebee - Staff Training	1,000.00	
Cleaning Crew Bonus	71.47	
CMS - ACS House Repairs	3,000.00	
FGI Foundation - ACS Hse Respite Scholarships	10,000.00	
FGI Foundation - Clothing Fund	633.28	
FGI Foundation - Children and Family Needs	24,377.01	
FGI Foundation - Adult Consumer Needs	24,806.55	
FGI Foundation - Staff Training	1,000.00	
FGI Foundation - Person Centered Training	4,221.97	
FGI Foundation - Leadership Succession Training	6,231.85	
FGI Foundation - Integrated Playgroup	2,270.00	
High Country Beverage - Fundraising	4,000.00	
CLCI / United Way - Adult Respite	16,421.21	
CLCI / United Way - ACS Hse Respite Scholarships	6,862.09	
Hair Farmers Contest - Individual's Hygeine	806.70	
Voelkelt - Retirement	19.31	
Rossi - Intensive Supports	6.33	
D. Precht - Residential Holiday Fund	100.00	
Weiss Family - Basesite	8.23	
Weiss Family - Gift Cards Basesite	150.00	
FSS - Donations (not council)	17,135.00	
FSS - Prior years fundraisers	26,337.38	
FSS - Flying Pig 5k Run/Walk Current Year	10,040.31	
Foothills Service League		1,000.00
Residential Holiday Fund	1,000.00	
Fort Collins Service League		54,029.54
Adult Care Services - House Repairs	4,821.44	
ACS House Scholarships	15,474.30	
Personnel Training	5,000.00	
PCT Training	9,000.00	
Parent Training	2,500.00	
Discretionary	1,000.00	
Supported Employment	2,682.14	
Sensory Integration	1,262.98	
C/M - Guardianship	2,726.61	
Children/Family Needs	9,562.07	
Total		<u><u>214,528.23</u></u>

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2015

	Current Month Balance	Year to Date Balance	Budget FY14-15	Variance YTD Budget	Percent YTD Budget
REVENUES					
State General Fund					
4010...	10,064	914,555	838,439	76,116	109.1%
4040	(8,489)	524,796	516,515	8,281	101.6%
4050	74,643	342,148	330,951	11,197	103.4%
4060	32,378	334,731	271,019	63,712	123.5%
4071	30,439	340,572	321,240	19,332	106.0%
4062	397	1,588	930	658	170.7%
4067	250	9,735	4,763	4,972	204.4%
4063	370	323,514	277,700	45,814	116.5%
Total State General Fund	140,052	2,791,639	2,561,557	(230,082)	109.0%
ARRA					
Part C					
4090...	83,624	83,624	343,727	(260,103)	24.3%
4092	9,170	109,882	108,000	1,882	101.7%
4093	1,559	18,680	18,360	320	101.7%
4096	2,714	38,746	69,864	(31,118)	55.5%
4097	3,067	38,918	34,500	4,418	112.8%
4098	4,402	51,725	60,527	(8,802)	85.5%
Total Part C	104,536	341,575	634,978	(293,403)	53.8%
Medicaid Waiver					
4110	69,052	513,710	487,473	26,237	105.4%
4112	4,171	46,470	45,000	1,470	103.3%
4114	200,179	2,241,531	2,292,033	(50,502)	97.8%
4120	135,921	1,603,715	1,662,424	(58,709)	96.5%
4130	549,803	6,443,874	6,620,577	(176,703)	97.3%
4140	222,634	2,280,203	2,948,186	(667,983)	77.3%
4150	0	(330)		(330)	0.0%
4151	181	16,091		16,091	0.0%
4152	0	942		942	0.0%
4162	123,079	1,528,132	1,586,048	(57,916)	96.3%
4163	5,916	61,482	60,012	1,470	102.4%
4165	14,923	171,573	160,937	10,636	106.6%
4166	2,063	25,507	38,346	(12,839)	66.5%
4167	1,498	17,722	51,918	(34,196)	34.1%
4180	62,100	705,034	781,276	(76,242)	90.2%
4185	190	5,272		5,272	0.0%
Total Medicaid Waiver	1,391,709	15,660,928	16,734,230	(1,073,302)	93.6%
Other Service Related Revenue					
4215	3,960	86,957	93,456	(6,499)	93.0%
4225	689	14,344	17,136	(2,792)	83.7%
4230	0	2,683	4,800	(2,117)	55.9%
4245	8,262	124,416	108,108	16,308	115.1%
4250	513	5,878	4,956	922	118.6%
Total Other Service Related Revenue	13,423	234,278	228,456	5,822	102.5%
Other Gov't Fees & Grants					
4320	636,258	3,071,759	3,227,095	(155,336)	95.2%
4350	3,879	46,074	40,080	5,994	115.0%
4355	1,323	11,067	5,796	5,271	190.9%
4360	1,584	17,327	15,516	1,811	111.7%
Total Other Gov't Fees & Grants	643,044	3,146,227	3,288,487	(142,260)	95.7%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2015

	Current Month Balance	Year to Date Balance	Budget FY14-15	Variance YTD Budget	Percent YTD Budget	
Vocational Income						
4401	CIE - Federal Bldg Cleaning	9,968	118,813	117,288	1,525	101.3%
4402	CIE - Res & Comm'l Cleaning	3,482	47,160	51,600	(4,440)	91.4%
4404	CIE - Enclave	1,851	24,507	23,700	807	103.4%
4406	CIE - Other	1,041	17,451	18,216	(765)	95.8%
4410	Vocational Contracts	15,164	178,853	120,000	58,853	149.0%
	Total Vocational Income	31,505	386,783	330,804	55,979	116.9%
Public Support						
4510	United Way	0	5,172	8,520	(3,348)	60.7%
4530	Donor Restricted Contributions	155	137,133	77,500	59,633	176.9%
4560	Donations - Unrestricted	58,331	151,300	145,500	5,800	104.0%
4580	In Kind Revenue	7,236	25,364	10,000	15,364	253.6%
	Total Public Support	65,722	318,969	241,520	(77,449)	132.1%
Other Income						
4810	Rent Income	3,600	19,200	14,400	4,800	133.3%
4820	Grant Income	0	19,500	1,500	18,000	1,300.0%
4850	Interest Income	5,983	88,551	106,080	(17,529)	83.5%
4855	Change in Market Value	(36,690)	(12,250)	100,000	(112,250)	(12.2%)
4870	Dividend Income	63	374	4,800	(4,426)	7.8%
4880	Miscellaneous Income	527	6,505	25,800	(19,295)	25.2%
4896	(Gain)/Loss on Sale of Assets	0	19,273	9,840	9,433	195.9%
	Total Other Income	(26,518)	141,153	262,420	(121,267)	53.8%
	TOTAL REVENUE	2,363,472	23,021,551	24,282,452	(1,260,901)	94.8%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2015

	Current Month Balance	Year to Date Balance	Budget FY14-15	Variance YTD Budget	Percent YTD Budget
EXPENSES					
Salaries & Wages					
5010	555,007	6,678,371	7,313,547	635,177	91.3%
5011	61,479	882,806	1,054,307	171,500	83.7%
5012	92,760	105,941	5,000	(100,941)	2,118.8%
5015	5,647	59,563	89,690	30,127	66.4%
5016	580	15,119	13,492	(1,627)	112.1%
	715,473	7,741,800	8,476,036	734,236	91.3%
Wages - Individuals in Services					
5020	12,237	135,966	87,600	(48,366)	155.2%
5030	1,056	9,932	9,480	(452)	104.8%
5031	69	990	780	(210)	126.9%
5040	3,123	40,994	41,916	922	97.8%
5041	2,792	32,737	31,512	(1,225)	103.9%
5044	2,197	24,503	20,220	(4,283)	121.2%
5060	946	17,024	16,308	(716)	104.4%
	22,420	262,146	207,816	(54,330)	126.1%
Contract Wages					
5105	1,401	1,401	11,248	9,847	12.5%
5110	2,927	32,046	27,860	(4,186)	115.0%
5120	10,651	77,237	67,440	(9,797)	114.5%
	14,979	110,684	106,548	(4,136)	103.9%
Staff Payroll Taxes					
5310	69,300	590,424	630,488	40,064	93.6%
5315	12,110	164,561	168,171	3,610	97.9%
	81,410	754,986	798,659	43,674	94.5%
Payroll Taxes - Individuals in Svcs					
5320	1,254	10,717	6,696	(4,021)	160.1%
5325	439	4,974	3,216	(1,758)	154.7%
5330	102	784	720	(64)	108.9%
5331	8	78	60	(18)	130.5%
5335	33	359	348	(11)	103.3%
5336	3	37	24	(13)	152.1%
5340	317	3,257	3,204	(53)	101.6%
5341	306	2,599	2,412	(187)	107.8%
5344	221	1,945	1,548	(397)	125.7%
5345	99	1,508	1,536	28	98.1%
5346	100	1,673	1,152	(521)	145.2%
5349	69	895	744	(151)	120.3%
5360	92	1,340	1,248	(92)	107.4%
5365	29	628	600	(28)	104.6%
	3,072	30,794	23,508	(7,286)	131.0%
Staff Benefits					
5509	(13,234)	(11,844)	(9,920)	1,924	119.4%
5510	90,237	1,112,054	1,205,134	93,080	92.3%
5511	494	5,898	6,760	862	87.3%
5515	4,201	51,401	55,573	4,172	92.5%
5520	4,426	53,027	58,293	5,267	91.0%
5530	1,484	17,836	20,256	2,420	88.1%
5540	25,888	268,899	317,720	48,821	84.6%
	113,496	1,497,271	1,653,816	156,544	90.5%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2015

	Current Month Balance	Year to Date Balance	Budget FY14-15	Variance YTD Budget	Percent YTD Budget
Supplies					
5700 Office Supplies	6,610	58,199	58,431	232	99.6%
5720 Center Supplies	4,190	26,750	25,740	(1,010)	103.9%
5725 Nursing Supplies	390	6,720	4,704	(2,016)	142.9%
5730 Janitorial Supplies	457	4,024	6,360	2,336	63.3%
5740 Unit Supplies	826	12,296	10,790	(1,506)	114.0%
5745 Material Purchases - Resale			6,650	6,650	0.0%
5750 Postage	2,041	28,889	36,227	7,338	79.7%
Total Supplies	14,514	136,879	148,902	12,023	91.9%
Vocational/Contract Supplies					
5810 Contract Materials	16	3,206	1,680	(1,526)	190.8%
5815 Contract Postage	151	25,718	23,760	(1,958)	108.2%
5832 Federal Building Supplies	782	10,571	10,020	(551)	105.5%
5875 Bad Debt Expense	0	472		(472)	0.0%
Total Vocational/Contract Supplies	949	39,966	35,460	(4,506)	112.7%
Occupancy					
5900 Telephone	1,811	21,899	25,764	3,865	85.0%
5903 Cell / Digital Phones	2,398	30,838	33,087	2,249	93.2%
5910 Board & Liability Insurance	9,398	112,580	91,644	(20,936)	122.8%
5920 Building Maintenance	7,518	62,902	114,528	51,626	54.9%
5925 Grounds Maintenance	4,774	15,782	22,685	6,903	69.6%
5930 Taxes & Licenses	0	0	470	470	0.0%
5940 Depreciation	22,296	269,048	287,716	18,668	93.5%
5950 Security	815	7,853	10,800	2,947	72.7%
5960 Utilities	10,164	100,087	101,580	1,493	98.5%
5965 Refuse Collection	1,285	17,557	15,640	(1,917)	112.3%
5971 Rent	1,320	9,265	54,270	45,005	17.1%
Total Occupancy	61,779	647,810	758,184	110,374	85.4%
Equipment					
6100 Equip Maint & Repair	188	15,132	17,024	1,892	88.9%
6110 Equip under \$3000	9,855	70,438	82,933	12,495	84.9%
6125 Equipment Lease Expense	2,273	17,241	14,400	(2,841)	119.7%
Total Equipment	12,316	102,811	114,357	11,547	89.9%
Professional Growth					
6300 Travel	4,277	24,264	40,302	16,038	60.2%
6310 Meetings & Conferences	3,489	17,280	26,904	9,624	64.2%
6320 Dues & Publications	270	41,098	45,709	4,611	89.9%
6330 Staff Inservice	4,808	4,808	8,000	3,192	60.1%
6340 Staff Training	3,758	33,469	34,000	531	98.4%
6342 PCT Training	778	17,078	24,106	7,028	70.8%
6350 Employee Relations	473	6,627	8,000	1,374	82.8%
Total Professional Growth	17,853	144,623	187,021	42,398	77.3%
Vehicle Expense					
6410 Mileage Reimbursement Expense	8,213	65,322	63,055	(2,267)	103.6%
6420 Fuel & Oil Expense	7,074	94,113	129,735	35,622	72.5%
6430 Vehicle Repair & Maintenance	5,572	75,347	70,580	(4,767)	106.8%
6450 Vehicle Insurance Expense	5,516	67,936	78,564	10,628	86.5%
6460 Vehicle Licensing Expense	688	6,467	5,992	(475)	107.9%
6465 Vehicle Depreciation	14,934	188,389	214,927	26,538	87.7%
6480 Veh Repair Reimb by Insurance	0	(4,239)		4,239	0.0%
Total Vehicle Expense	41,998	493,335	562,853	69,518	87.6%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2015

	Current Month Balance	Year to Date Balance	Budget FY14-15	Variance YTD Budget	Percent YTD Budget	
Other Expense						
6605	Board Expense	33	14,363	21,860	7,497	65.7%
6610	Public Relations	683	11,358	9,062	(2,296)	125.3%
6612	Newsletter			11,600	11,600	0.0%
6616	Misc Fees & Expenses	978	10,934	12,245	1,311	89.3%
6625	Advertising	583	9,210	14,272	5,062	64.5%
6650	Data Processing	1,477	27,701	35,300	7,599	78.5%
6660	Mill Levy - County Admin Fees	13,277	64,224	65,698	1,474	97.8%
6670	Staff Medical Supplies	400	3,195	480	(2,715)	665.6%
6680	Staff Hep B Shots	139	1,598	1,520	(78)	105.1%
6681	CBI Checks	394	5,331	4,308	(1,023)	123.7%
6682	MVR	(5)	16		(16)	0.0%
6689	In-kind Donations Expense	7,236	24,690	9,600	(15,090)	257.2%
6690	Contribution	100	20,064	24,000	3,936	83.6%
6695	Grants	0	14,000	20,000	6,000	70.0%
	Total Other Expense	25,294	206,684	229,945	23,261	89.9%
Direct Exp - Individuals in Svcs						
7010	Supplies	2,674	34,778	30,525	(4,253)	113.9%
7017	Household Supplies	178	1,510	1,200	(310)	125.8%
7020	Telephone	81	2,178	2,400	222	90.7%
7025	Cleaning	5,889	59,021	53,734	(5,287)	109.8%
7040	Recreational Services	879	14,888	12,780	(2,108)	116.5%
7045	Food & Personal Needs	1,423	16,721	14,220	(2,501)	117.6%
7046	Medical Supplies	90	1,703	2,160	457	78.9%
7048	Clothing Allowance			300	300	0.0%
7056	Personal Assist - IC's	0	23,790	233,981	210,191	10.2%
7057	Personal Assist - HHA's	711	16,537	25,436	8,899	65.0%
7060	Transportation	883	11,871	31,916	20,045	37.2%
7070	Family Direct Pmts	87,856	371,140	371,020	(120)	100.0%
7072	Family Training	0	125		(125)	0.0%
7075	Direct Service Payments	92,316	1,023,732	1,292,202	268,470	79.2%
7078	Home Modification	12,830	23,378		(23,378)	0.0%
7079	Assistive Technology	3,887	80,300	92,123	11,823	87.2%
7081	Therapies	23,189	212,736	172,419	(40,317)	123.4%
7082	Medical Prof Services - Other	26,770	271,779	334,664	62,885	81.2%
7085	Craft Supplies	134	683	1,152	469	59.3%
7086	Women's Group	34	(817)	300	1,117	(272.2%)
7087	Men's Group	23	97	300	203	32.5%
7089	In-kind Donations Expense	0	120		(120)	0.0%
	Total Direct Exp - Indiv in Svcs	259,846	2,166,270	2,672,832	506,562	81.0%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2015

	Current Month Balance	Year to Date Balance	Budget FY14-15	Variance YTD Budget	Percent YTD Budget
Room & Board Expense					
7205	103	2,048	4,032	1,984	50.8%
7210	1,491	25,534	24,996	(538)	102.2%
7215	764	5,078	6,840	1,762	74.2%
7220	771	13,292	14,100	808	94.3%
7225	119	2,619	2,220	(399)	118.0%
7230	375	1,527	1,860	333	82.1%
7235	413	1,766		(1,766)	0.0%
7240	164	4,507	5,220	713	86.3%
7247	0	974	840	(134)	115.9%
7250	595	9,293	14,880	5,587	62.5%
7255	1,324	19,109	21,480	2,371	89.0%
7260	397	12,024	17,412	5,388	69.1%
7270	0	3,380		(3,380)	0.0%
7285	0	4,365	2,100	(2,265)	207.9%
7289	0	554	400	(154)	138.4%
7295	0	749		(749)	0.0%
Total Room & Board Expense	6,515	106,817	116,380	9,563	91.8%
Unallowable Expenses					
7310	(200)	62,601	66,366	3,765	94.3%
7314	5,109	27,720	43,984	16,264	63.0%
7315	0	1,058	1,463	405	72.3%
7316	0	1,371		(1,371)	0.0%
7318	0	513		(513)	0.0%
7320	126	602	2,641	2,039	22.8%
7321	0	636	2,026	1,390	31.4%
7337	41	185		(185)	0.0%
7339	2,944	24,726	33,215	8,489	74.4%
Total Unallowable Ex	8,020	119,411	149,695	30,284	79.8%
Other Program Related Expense					
7440	0	2,683	4,800	2,117	55.9%
7450	1,450	9,490		(9,490)	0.0%
7460	0	6,745	10,000	3,255	67.4%
Total Other Program Related Expense	1,450	18,918	14,800	(4,118)	127.8%

Foothills Gateway
Statement of Revenue and Expense
Preliminary - UNAUDITED
Consolidated
For the Twelve Months Ending Tuesday, June 30, 2015

	Current Month Balance	Year to Date Balance	Budget FY14-15	Variance YTD Budget	Percent YTD Budget
Purchase of Service					
7510 P/S Transportation Other	14,768	137,451	142,748	5,297	96.3%
7533 ABACUS Services	12,512	190,946	206,917	15,971	92.3%
7534 Ability in Motion, LLC.	28,358	175,724	112,895	(62,829)	155.7%
7535 ALTRA Services	105,617	1,238,414	1,197,758	(40,656)	103.4%
7537 Bethesda Lutheran Comm	14,619	199,641	331,896	132,255	60.2%
7545 Carmel	59	2,231	3,231	1,000	69.1%
7524 Chill, LLC	32,473	287,394	243,862	(43,532)	117.9%
7544 Nicol Colicchio, Psy.D	3,166	19,482	6,226	(13,256)	312.9%
7525 Colorado State University	4,142	48,479	44,818	(3,661)	108.2%
7540 Community Advantage	11,381	129,744	189,936	60,192	68.3%
7539 Considerate Care, LLC	4,613	54,380	62,050	7,670	87.6%
7546 Desert Springs, LLC.	2,325	23,230	30,895	7,665	75.2%
7548 Dungarvin Colo., LLC	949	14,223	19,362	5,139	73.5%
7551 Easter Seals	50,062	521,831	422,908	(98,923)	123.4%
7552 Elderhaus	6,988	82,217	86,295	4,079	95.3%
7553 Evergreen Service Providers	3,082	3,082		(3,082)	0.0%
7554 Imagine!	0	4,306		(4,306)	0.0%
7556 JRT Services, LLC	4,114	38,105	75,569	37,464	50.4%
7557 Little Acorn Respite, LLC	2,504	9,716		(9,716)	0.0%
7558 Lovell's Support and Respite	14,468	104,630	84,461	(20,169)	123.9%
7573 Matthew's Hope	7,126	83,547	83,235	(312)	100.4%
7575 Mosaic	409	64,392	105,636	41,244	61.0%
7561 Nick's Hope	13,699	162,713	150,210	(12,503)	108.3%
7563 Odyssey Support Services, LLC	3,014	39,571	46,130	6,559	85.8%
7562 Otero Corp	198,608	2,190,745	2,126,079	(64,666)	103.0%
7564 Peak Community Services	35,361	440,176	459,361	19,185	95.8%
7567 Shine, LLC	14,673	120,127	102,462	(17,665)	117.2%
7568 Smith St LLC	8,779	106,389	121,463	15,074	87.6%
7569 Spears Respite Services	3,853	49,190	73,184	23,994	67.2%
7570 Spectrum	1,895	22,115	10,514	(11,601)	210.3%
7574 Stellar Care and Svcs., LLC	2,816	21,321	2,883	(18,438)	739.6%
7572 Support, Inc.	3,332	33,470	21,998	(11,472)	152.2%
7578 Trailhead Support Svcs, LLC.	4,183	52,614	75,198	22,584	70.0%
7580 Tungland Corp	28,199	264,985	183,820	(81,165)	144.2%
7582 Variations for People with Disabilities LLC	635	6,117	10,295	4,178	59.4%
7590 Host Homes	108,933	1,216,378	1,260,000	43,622	96.5%
Total Purchase of Service.	751,713	8,159,074	8,094,295	(64,779)	100.8%
TOTAL EXPENSES	2,153,098	22,740,280	24,351,107	1,610,828	93.4%
REVENUE OVER (UNDER) EXP	210,374	281,271	(68,655)	349,927	(409.7%)



July 21, 2015

Dear Foothills Gateway Parents, Guardians and Family Members,

As parents of individuals receiving services for FGI and members of Foothills Gateway, Inc.'s (FGI) Board of Directors, we are sending you this letter to let you know that changes are coming that we think will have a negative impact on people receiving services through FGI. The anticipated changes are part of a State of Colorado plan to meet demands from the Federal Centers of Medicare and Medicaid Services (CMS) to institute Conflict Free Case Management (CFCM) as well as other cost efficiency measures.

The magnitude of the changes being considered by Colorado will be difficult to implement without major disruptions to current services. The State has indicated that the current system (i.e. Foothills Gateway and the other Community Centered Boards (CCBs) across the state) will have to be dismantled and new, multiple systems built to meet the goal of CFCM. Therefore, FGI would no longer exist as it does today and the service provider you have come to rely on over the years to provide exceptional services may be broken apart and possibly replaced by multiple agencies. CMS has given no guidelines of what a State's CFCM system should look like, so we do not even know if what the State ultimately decides as Colorado's model will even meet Federal muster.

FGI is doing all it can to identify and respond to these potential changes by the State. We would like your help in reaching out to members of the Colorado legislature and also members of Congress (US Representatives and Senators) to let them know that you oppose dismantling, redesigning or restructuring Colorado's Community Centered Boards. We hasten to point out that the majority of family members in Colorado do not feel that a conflict of interest has been an issue and the State has not documented ANY occurrence of a conflict of interest investigation concerning a CCB.

Colorado's CCBs have implemented extensive conflict of interest mitigation controls. We believe the State should place their emphasis on system reforms to focus on conducting more oversight and identifying problematic practices within agencies as a means to mitigate any potential conflict.

We are attaching a page with the addresses and other contact information for Northern Colorado members of the legislature and our members of Congress. We ask that you write or call them and add your voice to others across Colorado who opposes the breakup of CCBs (Foothills Gateway).

Foothills Gateway anticipates holding a forum in September (details to follow) to present our concerns and answer questions you may have about how these potential changes could affect the services we provide. Should you have questions that arise prior to the forum, feel free to contact April Rikhoff, Community Outreach Coordinator at Foothills Gateway, at 970.266.5379 or aprilr@foothillsgateway.org.

Yours truly,

John Haley
Board President

Susie Trethewey
Board Member

Linda Drees, Esq.
Past Board President

Romie Tobin, Ph.D.
Board Member

Katherine Vorlage, JD
Board Member

Foothills Gateway and Envision
Cordially Invite You to Join Us for . . .

Alliance on the Road

- Meet Alliance Staff and learn who they are and what they do.
- Hear a Legislative Overview and ideas for contacting your legislators.
- Hear a recap of the June Summit and the hot topics that were discussed.
- This event is open to all individuals and families in services, staff members, Board Members, Program Approved Service Agencies, and Community Leaders.

Wednesday, August 12, 2015

1:00 – 3:00pm

**Space is limited.
Please R.S.V.P to April at
aprilr@foothillsgateway.org
or call 970.266.5379
by Aug. 7th, 2015**

**Poudre Valley REA's
Community Room
7649 REA Pkwy
Fort Collins, 80528**

Policy Change Request Form

Name of Policy Requesting Change - *Section 8 Waiting list*

Current Policy Book Section (s) *Policies and Procedures\CCB\Case Management\section 8 Waiting list
Section 2\chapter 2*

What change is requested?(also, please attach old policy and requested policy)

Remove as a policy, Procedure only

Name change to Housing Choice Voucher from Section 8

Why is this Policy change necessary?

No need to have it as a policy

Outdated terminology

Submitted By

Bene Walker

FOOTHILLS GATEWAY, INC.

Housing Choice Voucher Waiting List

PROCEDURE:

- Foothills Gateway, Inc. will maintain an active waiting list for individuals in Larimer County who meet the disabled preference to assure decent, safe and sanitary housing.
- Foothills Gateway, Inc. will assure that all families have an equal opportunity to apply for and receive housing assistance, and will affirmatively further fair housing goals in the administration of the program.
- The waiting list will be opened and closed at the discretion of Foothills Gateway, Inc.
- Any family that wishes to receive Housing Choice Voucher assistance must apply for admission to the program.
- Foothills Gateway, Inc. will give at least a 30-day advanced notice of the opening of the waiting list by public notice in newspapers of general circulation, and also by placing a public posting at relevant agencies.
- The list will remain open for a time period long enough to achieve a waiting list adequate to cover projected turnover and new allocations of vouchers for 12-24 months.
- When an application is received, the Foothills Gateway, Inc. HUD Housing Coordinator will review the application for completeness. The document will be time-stamped, dated and initialed.
- A two-step process will be used when it is expected that a family will not be selected from the waiting list for at least 60 days from the date of application. Under the two-step application process, Foothills Gateway, Inc. will require families to complete a pre-application providing only the information needed to make an initial assessment of the family's eligibility. The family will be required to provide all of the information necessary to establish family eligibility and level of assistance when the family is selected from the waiting list.
- At the second phase of this process, an applicant who has reached the top of the waiting list must complete a full application and provide the following additional items which will be used to verify eligibility:
 - Verification of Income Sources
 - Verification of Social Security number
 - Citizenship/eligible immigrant information
 - Signed consents and release of information forms
 - Copy of federal or state issued picture ID card
 - Copy of birth certificate

- Foothills Gateway, Inc. will take steps to assure that the application process is accessible to those people who might have difficulty complying with the standard application process. This includes certain people with disabilities, as well as persons with limited English proficiency. Foothills Gateway, Inc. HUD Housing Coordinator will provide reasonable accommodation to the needs of individuals applying for the waiting list if requested.
- The Foothills Gateway, Inc. HUD Housing Coordinator will review each complete application received and make a preliminary assessment of the family's eligibility. Foothills Gateway, Inc. HUD Housing Coordinator will accept applications from families for whom the list is open unless there is good cause for not accepting the application (regulation 24 CRF 982.206(b) (2)). Where the family is determined to be ineligible, Foothills Gateway, Inc. HUD Housing Coordinator will send written notification via certified mail of the ineligibility determination within 30 business days of receiving a complete application. The notice will specify the reasons for ineligibility and will inform the family of its right to request an informal review. An explanation of the process will also be included.
- If the family is determined to be eligible, the family will be placed on a waiting list of applicants based on date and time of application. Foothills Gateway, Inc. HUD Housing Coordinator will send written notification of the preliminary eligibility determination within 30 business days of receiving a complete application.
- When an applicant's name reaches the top of the waiting list, Foothills Gateway, Inc. HUD Housing Coordinator will contact the applicant to arrange for an intake appointment. If the applicant passes the verification process and is deemed eligible, Foothills Gateway, Inc. HUD Housing Coordinator will issue a Housing Choice Voucher and the applicant may then begin their housing search.
- Foothills Gateway, Inc. will comply with all aspects of organizing and managing the waiting list as determined by the Division of Housing.

8/01 2/13; 2/14; 7/15

FOOTHILLS GATEWAY, INC.

Section 8 Waiting List

POLICY:

It is the policy of Foothills Gateway, Inc. to maintain an active waiting list for individuals in Larimer County who meet the Elderly/Disabled preference to assure decent, safe and sanitary housing. Foothills Gateway, Inc. will assure that all families have an equal opportunity to apply for and receive housing assistance, and will affirmatively further fair housing goals in the administration of the program.

PROCEDURE:

- Any family that wishes to receive Housing Choice Voucher assistance must apply for admission to the program.
- Foothills Gateway, Inc. will give at least a 30-day advanced notice of the opening of the waiting list by public notice in newspapers of general circulation, and also by placing a public posting at relevant agencies.
- The list will remain open for a time period long enough to achieve a waiting list adequate to cover projected turnover and new allocations of vouchers for 12-24 months.
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- At the second phase of this process, an applicant who has reached the top of the waiting list must complete a full application and provide the following additional items which will be used to verify eligibility:
 - Verification of Income Sources
 - Verification of Social Security number
 - Citizenship/eligible immigrant information
 - Signed consents and release of information forms
 - Copy of federal or state issued picture ID card
 - Copy of birth certificate
- Foothills Gateway, Inc. will take steps to assure that the application process is accessible to those people who might have difficulty complying with the normal,

standard application process. This includes certain people with disabilities, certain elderly individuals, as well as persons with limited English proficiency. Foothills Gateway, Inc. will provide reasonable accommodation to the needs of individuals applying for the waiting list if requested.

- Foothills Gateway, Inc. will review each complete application received and make a preliminary assessment of the family's eligibility. Foothills Gateway, Inc. will accept applications from families for whom the list is open unless there is good cause for not accepting the application (regulation 24 CFR 982.206(b) (2)). Where the family is determined to be ineligible, Foothills Gateway, Inc. will send written notification via certified mail of the ineligibility determination within 30 business days of receiving a complete application. The notice will specify the reasons for ineligibility and will inform the family of its right to request an informal review. An explanation of the process will also be included.
- If the family is determined to be eligible, the family will be placed on a waiting list of applicants based on date and time of application. Foothills Gateway, Inc. will send written notification of the preliminary eligibility determination within 30 business days of receiving a complete application.
- When an applicant's name reaches the top of the waiting list, Foothills Gateway, Inc. will contact the applicant to arrange for an intake appointment. If the applicant passes the verification process and is deemed eligible, Foothills Gateway, Inc. will issue a Housing Choice Voucher and the applicant may then begin their housing search.
- Foothills Gateway, Inc. will comply with all aspects of organizing and managing the waiting list as determined by the Division of Housing.

8/01..... 9/11; 2/13; 2/14

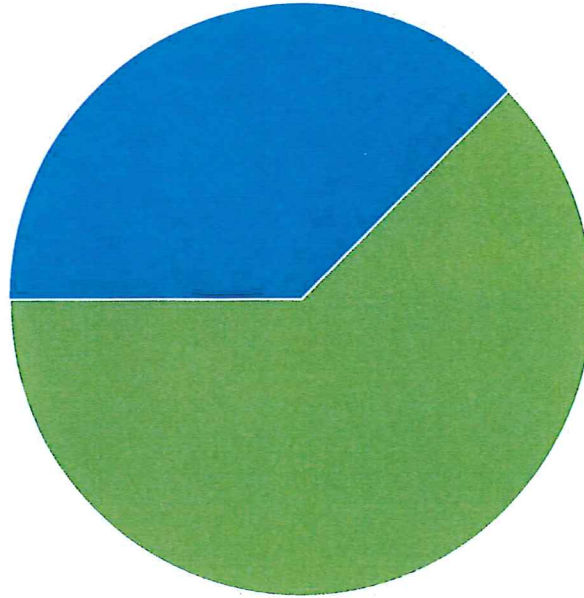
Adult Waiting List Data Effective

June 30, 2015

Total # on Adult Waiting List

601 **

Total # needing services immediately	226
Total # not needing services immediately	375



■ Total # needing services immediately
■ Total # not needing services immediately

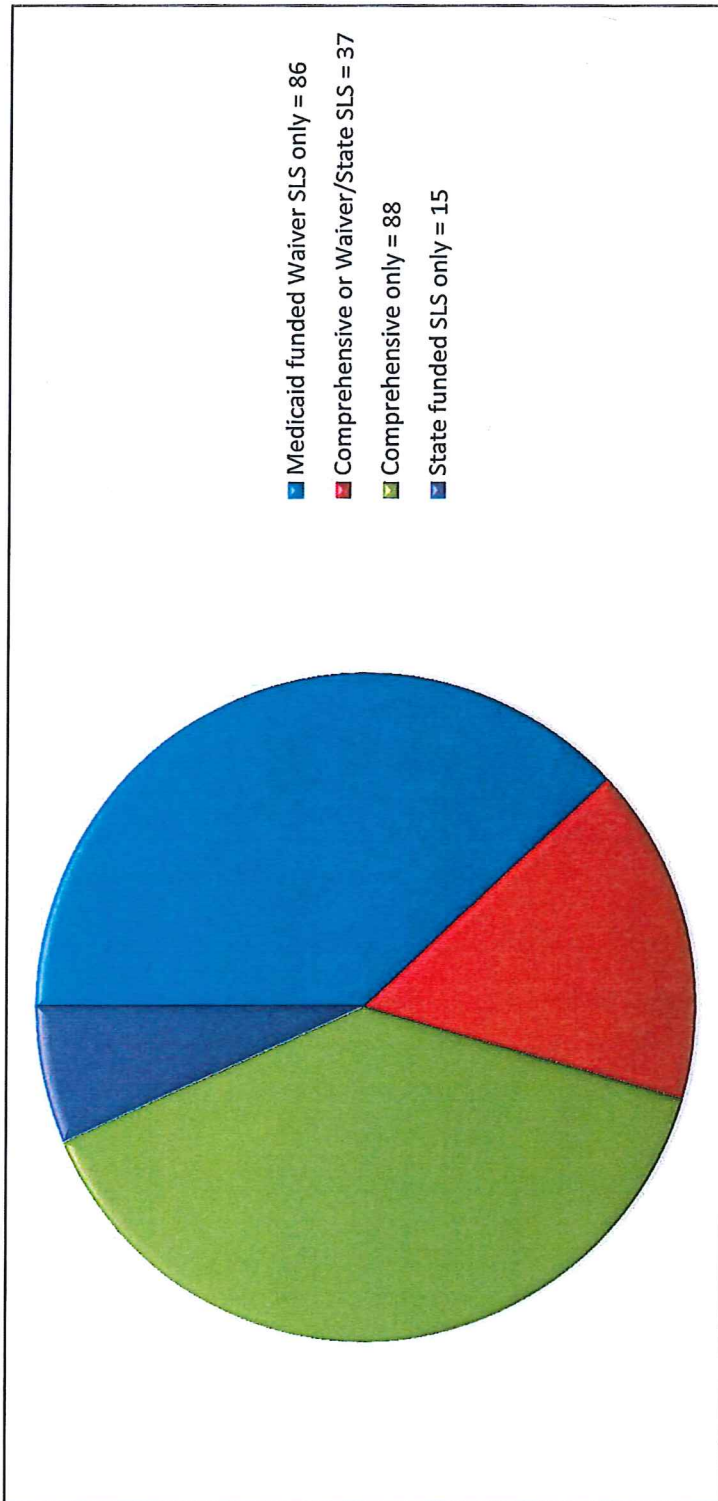
*****this number includes all adults (age 14 and older) waiting for Comprehensive services, Medicaid funded Supported Living Services (SLS) and State funded Supported Living Services (SSLS)****

Waiting List Data
Effective
June 30 2015

Immediate Need, or wanting services

As Soon As Available = 226 total *

Medicaid funded Waiver SLS only = 86	86
Comprehensive or Waiver/State SLS = 37	37
Comprehensive only = 88	88
State funded SLS only = 15	15



Waiting List Data Effective June 30, 2015

Non-Immediate Need = 375

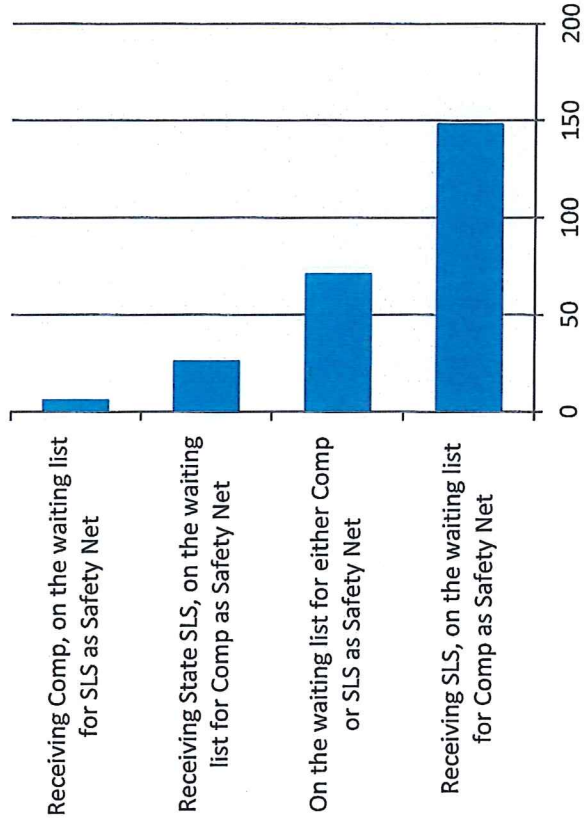
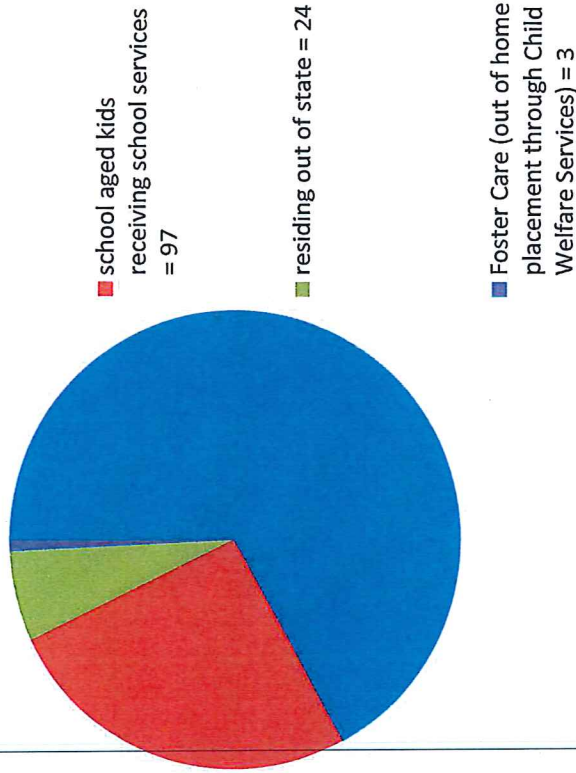
Safety Net = 251	251
school aged kids receiving school services = 97	97
residing out of state = 24	24
Foster Care (out of home placement through Child Welfare Services) = 3	3

----->

<u>Non-Immediate Need Safety Net break down</u>	<u>251</u>
Receiving SLS, on the waiting list for Comp as Safety Net	148
On the waiting list for either Comp or SLS as Safety Net	71
Receiving State SLS, on the waiting list for Comp as Safety Net	26
Receiving Comp, on the waiting list for SLS as Safety Net	6

***Safety Net - the individual does not want or need the service currently but will if current supports are lost or otherwise change, e.g., loss of primary caretaker, change in medical status. ***

■ Safety Net = 251

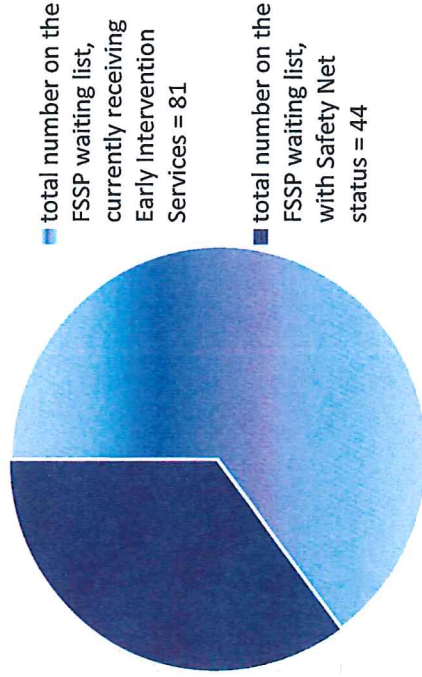
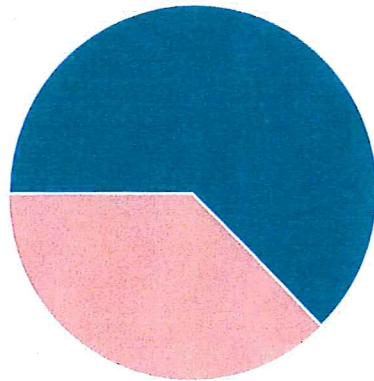


Family Support and Services Program (FSSP) waiting list data
Effective
June 30, 2015

Total # on Family Support and Services Program (FSSP) Waiting List

Total number FSSP immediate need, or As Soon As Available = 209	<u>336</u>	FSSP non-immediate need break down total number on the FSSP waiting list, currently receiving Early Intervention Services = 81	81
Total number FSSP non -immediate need, or safety net = 125	125	total number on the FSSP waiting list, with Safety Net status = 44	44

Safety Net - the individual does not want or need the service currently but will if current supports are lost or otherwise change, e.g., loss of primary caretaker, change in medical status.



Additional Information

Total Number of individuals age 14 and older waiting for both FSSP and Adult services = 72

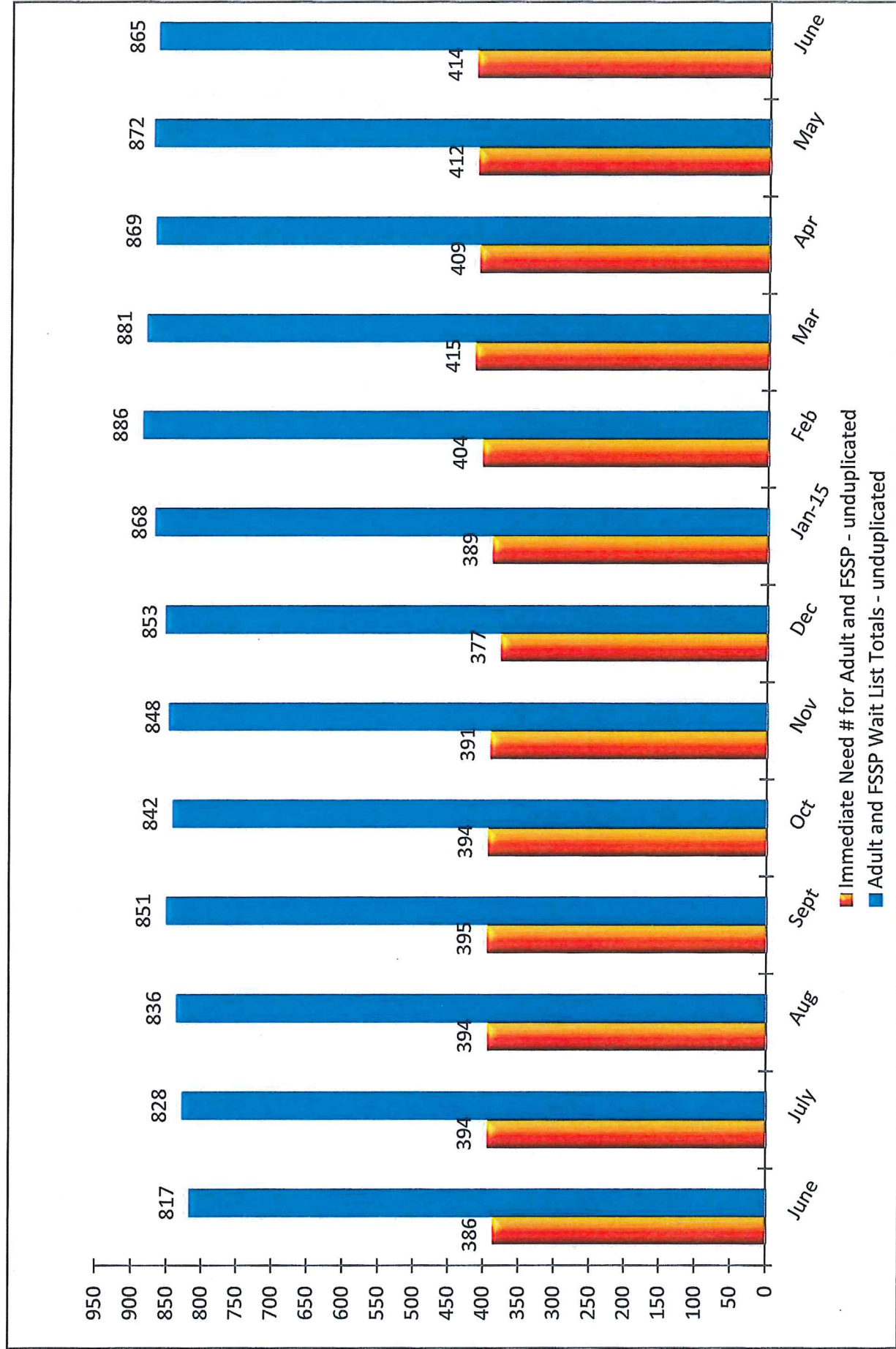
Immediate need for FSSP = 48

Non-Immediate need for FSSP, Safety Net status = 24

Of the 72 individuals on both waiting lists, 21 have an immediate need for adult services. This # is captured in the Adult list unduplicated total #, thus making the **unduplicated FSSP Immediate Need total 188.**

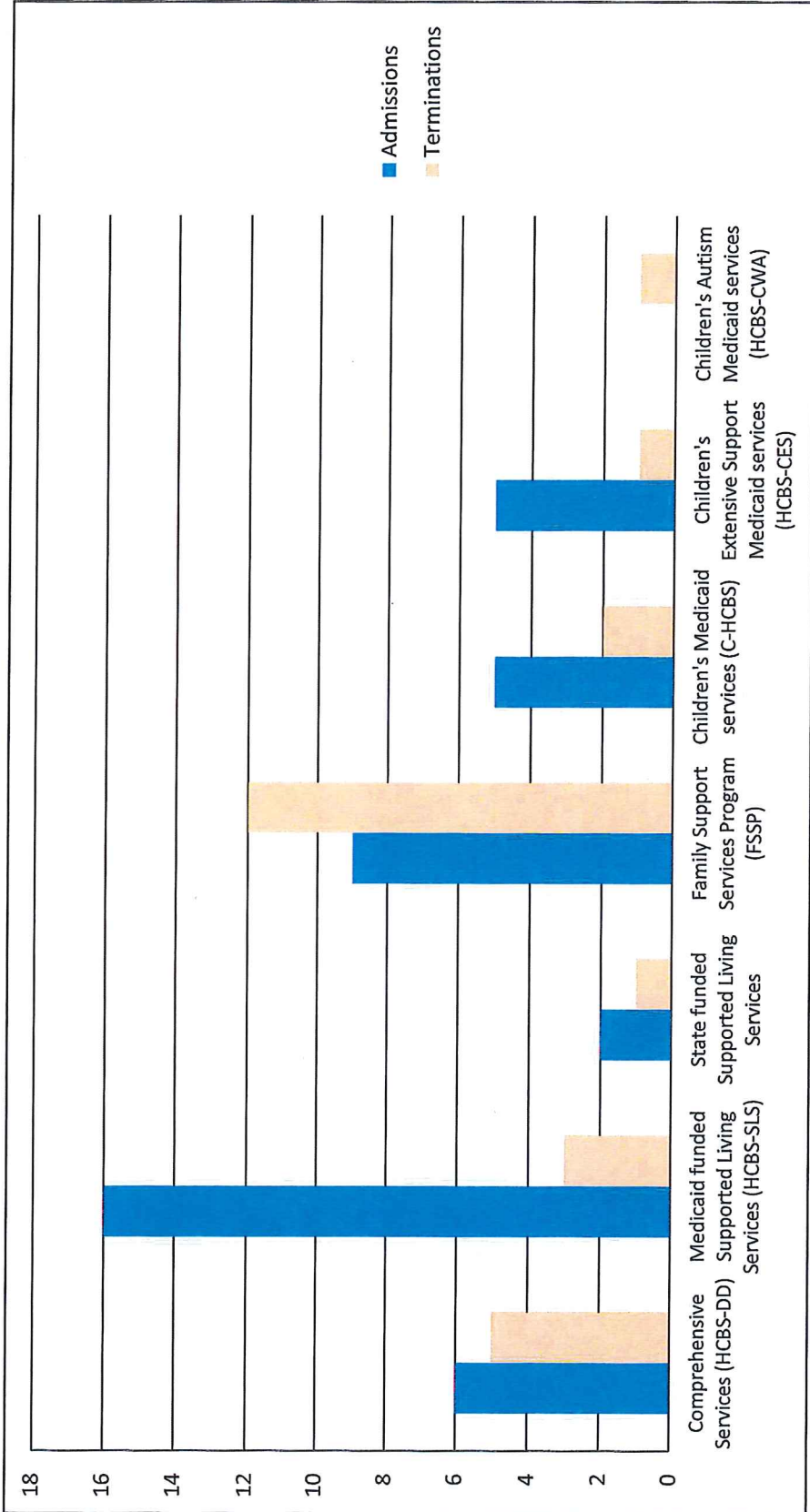
3 individuals are Safety Net on FSSP list due to being in Foster Care

FOOTHILLS STEWAY, INC
JUNE 2015
WAITING LIST REPORT



Admissions and Terminations

	Admissions	Terminations
Comprehensive Services (HCBS-DD)	6	5
Medicaid funded Supported Living Services (HCBS-SLS)	16	3
State funded Supported Living Services	2	1
Family Support Services Program (FSSP)	9	12
Children's Medicaid services (C-HCBS)	5	2
Children's Extensive Support Medicaid services (HCBS-CES)	5	1
Children's Autism Medicaid services (HCBS-CWA)	0	1



WAITING LIST BOARD REPORT
Fiscal Year 2014-2015 Fourth Quarter
Effective June 30, 2015

CHILDREN'S HCBS WAIVER (CHILDREN'S HCBS)

What is the primary purpose of this waiver?
To provide Medicaid benefits in the home or community for disabled children who would otherwise be ineligible for Medicaid due to excess parental income and/or resources
Children must be at risk of nursing facility or hospital placement.

What ages are served?
Birth through age 17

Who is served?
Disabled children in the home at risk of nursing facility or hospital placement.

What is the active enrollment cap on the program?
No cap – direct enrollment

What is the primary purpose of this waiver?
To provide Medicaid benefits in the home or community for children with a medical diagnosis of Autism who are most in need due to the severity of their disability.
Children must meet additional targeted criteria.

Who is served?
Children medically diagnosed with Autism with intensive behavioral needs that are at risk of institutionalization

What ages are served?
Birth through age 5

Who is served?
Children medically diagnosed with Autism with intensive behavioral needs that are at risk of institutionalization

What is the active enrollment cap on the program?
75 children statewide

What is the primary purpose of this waiver?
To provide Medicaid benefits in the home or community for children with developmental disabilities or delays, that are most in need due to the severity of their disability.
Children must meet additional targeted criteria.

What ages are served?
Birth through age 17

Who is served?
Children with intensive behavioral or medical needs who are at risk of institutionalization.
Children, birth through age 4, must have a developmental delay. Children, 5 through 17, must have a developmental disability.

What is the active enrollment cap on the program?
No cap – direct enrollment

CURRENT C-HCBS ENROLLMENT FIGURES AT Foothills Gateway

Number of Children enrolled in program - 79

Number of Children waiting to enroll - 1

HCBS – CHILDREN WITH AUTISM WAIVER (HCBS-CWA)*

CURRENT HCBS-CWA ENROLLMENT FIGURES AT Foothills Gateway

Number of Children enrolled in program - 2

Number of Children on the waiting list - 21

CHILDREN'S EXTENSIVE SUPPORT WAIVER (HCBS-CES)

CURRENT HCBS-CES ENROLLMENT FIGURES AT Foothills Gateway

Number of Children enrolled in program at Foothills Gateway - 62

Number of Children in process for direct enrollment - 11



Big Al's Burgers & Dogs at 140 W. Mountain Ave., Fort Collins
Open Sun.-Wed: 11am – 9pm, Thurs.-Sat.: 11am – 1am.

July 1st - 31st , 2015 – Big Al's "Big Change Jar"

Head to Big Al's Burgers & Dogs during the month of July to enjoy a delicious hamburger, hotdog or other wonderful treats and leave some change in the Big Change Jar to support Foothills Gateway! At Big Al's your small change can make a big difference! In place of having the traditional Tip Jar, Big Al's staff decided to make a positive impact in our community with the Big Change Jar. Each month the Big Al's team gets to choose a cause that is important to them and for July, 2015, they chose Foothills Gateway, in honor of a special friend, Barney. All money collected in the jar plus an additional donation from Big Al's will come to Foothills Gateway to help fund our community participation activities.