



**FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
November 18, 2014**

Present

Jim Disney
Katie Fahrenbruch
John Haley
Tracy Katz
BJ Russell
Gregg Seebohm
Romie Tobin
Susie Trethewey
Doris "Punkie" Whitely

Excused

Kendra Kettler

Absent

Guests

Staff

Sharon Courtney
Erin Eulenfeld
Diana Foland
Debbie Lapp
Jamie Martin
Tim O'Neill

Gregg Seebohm called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:15p.m.

OPEN FORUM:

There were no comments.

CONSENT AGENDA:

The Board reviewed items on the consent agenda. Gregg Seebohm called for approval of the consent agenda.

- ❖ Approval of October 21, 2014 Board Meeting Minutes;
- ❖ December meeting decision;
- ❖ 2015 Board Meeting Schedule;
- ❖ Holiday Breakfast Invite; and,
- ❖ Holiday Giving Tree.

M-S-C (Disney-Whitely) Approved the consent agenda consisting of the October 21, 2014 Board Meeting Minutes, the cancellation of the December 2014 Board meeting (unless an urgent matter arises requiring a meeting), and approval of the 2015 board meeting schedule.

FINANCIAL REPORT:

Sharon Courtney presented the preliminary statement of financial position for the 4 months of fiscal year 2014-2015 ending October 31, 2014 noting financial highlights.

M-S-C (Disney-Russell) Accept and approved the financial report for the 4 months of fiscal year 2014-2015 ending October 31, 2014.

The above minutes are tentative until voted on and approved at the following month's board meeting.

OLD BUSINESS:

A. Conflict Free Case Management Consultation Update

Gregg Seebohm informed the Board that Debbie Strickland from the state of Georgia met with several Board Members on November 6th to discuss the conflict free case management system in Georgia. John Haley explained that Georgia implemented conflict free case management in 1999 and Georgia is again looking to make system changes. John Haley conveyed that Foothills Gateway needs to be prepared to move forward with changes when needed.

Tim O'Neill informed the Board that Debbie Strickland conveyed some positives with Georgia's conflict free case management system as well as some negatives. Tim also informed the Board that during a national conference he recently attended, it was acknowledged that the entire system self polices and is therefore conflicted throughout. It is unknown how the state of Colorado will change the system to implement conflict free case management. Tim O'Neill and John Haley will be meeting with the Sate Director for Intellectual and Developmental Disabilities to deliver a document containing work that would be required to separate case management at the agency level. Tim and John will convey that separating case management would create a loss in economies of scale.

Katie Fahrenbruch informed the Board that Debbie Strickland was very impressed with Foothills Gateway and had no hesitation about conflict of interest during her tour and meeting.

NEW BUSINESS:

A. Memorandum of Understanding Review

The Board reviewed the memorandum of understanding that is active with the Foundation Board. Diana Foland informed the Board that the Foundation Board also recently reviewed the memorandum of understanding and conveyed that the 4% contribution may need to be adjusted due to financial limitations.

B. Board Self Evaluation Survey

Gregg Seebohm informed the Board that the Executive Committee reviewed the board self evaluation survey for 2014. The Committee recommends that the survey be launched December 1st and end on December 19th. Each Board Member and Management Team Member will receive an e-mail link to participate in the survey. If a Board or Management Team member would prefer to complete the survey on paper, please contact Jamie Martin for this accommodation. All Board Members and Management Team Members were encouraged to participate in the survey. The Board agreed to the recommended survey dates.

C. 2014 Annual Policy Review and Approval

The Board reviewed the annual policy statement review and reviewed a request to change the Eligibility Committee policy to the Developmental Disability Determination Committee.

M-S-C (Disney - Katz) Approve to revise the Eligibility Committee policy to be a Developmental Disability Determination Committee policy reflecting statute.

The Board reviewed and discussed the Section 8 Waiting List policy listed within the policy statement review document and discussed. The policy does not currently reflect that the Section 8 Waiting List has times when it is "open" and "closed". Debbie Lapp will work to address concern with this policy for future approval.

M-S-C (Disney – Katz) Approved Foothills Gateway's list of policy statements as written.

COMMITTEE REPORTS:

A. Executive Committee:

Gregg Seebohm informed the Board that the Executive Committee met and discussed the Board agenda, the conflict free case management consultation with Debbie Strickland, Foothills Gateway's Conflict of Interest Task Force, Executive Director job description and goals review, the board self evaluation survey, and the possibility of utilizing Mountain States Employers Council and/or Colorado State University's Ascend program for the succession planning development process. Gregg informed the Board that the Executive Committee recommends being a pilot partner with Colorado State University's Ascend program to utilize their succession planning services. The cost for this membership is \$500 per year.

M-S-C (Disney – Whitely) Approved Foothills Gateway's membership for Colorado State University's Ascend program.

Gregg also informed the Board that the Executive Committee will meet twice in December (December 12th and 19th) to further discuss the Executive Director's job description and goals and will report to the Board in January.

B. Fiscal & Property Committee:

Tracy Katz informed the Board that the Fiscal & Property Committee did not meet.

C. Legislative Strategy Committee:

John Haley reported that the Legislative Strategy Committee met and discussed the Joint Budget Committee's briefing, the .5% rate increase in the Governor's budget, the end the waiting list report, the independent contractor report, the consultation with Debbie Strickland, and election outcomes. The Committee also discussed a letter received from Council Member Gerry Horak informing Foothills Gateway that the City of Fort Collins budget will be amended to provide services to Foothills Gateway. Erin Eulenfeld informed the Board that this service will be 2 shuttles to Foothills Gateway per day and will serve approximately 28 people. This is a good start to restoring services.

E. Joint Resource Committee:

Jim Disney reported that the Joint Resource Committee met and discussed the Joint Board Retreat agenda, Bonanza Auction update and ideas to improve, planned giving information sheets, and a possible marketing budget for the Foundation.

ADJOURNMENT

M-S-C (Russell - Trethewey) Adjourn the meeting at 7:58pm

Respectfully submitted by,
Punkie Whitely
Punkie Whitely, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is January 20, 2015.**