



FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS SPECIAL MEETING
August 1, 2017

Present

John Haley
Jim Disney
Tracy Katz
Katie Fahrenbruch
Linda Drees
BJ Russell
Mikel Zimmerman
Doris "Punkie" Whitely

Excused

Mark Durand
Susie Trethewey
Romie Tobin

Staff

Erin Eulenfeld
Diana Foland
Brandee Boice-Street
Anthony Bratina

Absent

Guests

John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed guests.

OPEN FORUM:

John Haley invited guests to speak.

- No guests were present to speak.

Policy and Procedures to fill the Chief Administrative Officer Position

John shared the draft of a Policy for review and discussion by Board Members and proposed that the Executive Committee discuss the draft policy in the regularly scheduled meeting on August 4.

MSC – (Katz/Zimmerman) - Approved tabling further discussion of the proposed policy until reviewed by the Executive Committee.

There was extensive discussion regarding the Chief Administrative Officer position and the ongoing Executive structure of Foothills Gateway following Diana's retirement. Suggestions were made and discussed.

MSC – (Disney/Zimmerman) - Motion to retain the three Executive Officer positions following the retirement of Diana Foland. John requested a show of hands to indicate vote and the motion carried.

The Board discussed how and where the available position should be posted.

MSC – (Fahrenbruch/Katz) - Agree to advertise the position of Chief Administrative Officer internally to all employees of Foothills Gateway.

Tracy, Mark and Punkie will be on the interview team with Erin and Debbie L. Erin shared the hiring process at Foothills Gateway and described the additional testing done by MSEC. The position will be posted on August 4, applications will be accepted for 14 days, and interviews of qualified candidates will begin the week of September 11. The proposed start date for the successful candidate is October 1.

The above minutes are tentative until voted on and approved at the following month's board meeting.

Jim requested periodic updates on applications via email.

ADJOURNMENT

M-S-C (Haley/Disney) Adjourn the meeting at 8:01pm.

Respectfully submitted by,

Katie Fahrenbruch

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is August 15, 2017 at 7:00 pm.**

The above minutes are tentative until voted on and approved at the following month's board meeting.