



FOOTHILLS GATEWAY, INC.

BOARD OF DIRECTORS MEETING

July 18, 2017

Present

John Haley
Jim Disney
Tracy Katz (By Phone)
Mark Durand
Susie Trethewey
Linda Drees
BJ Russell
Mikel Zimmerman
Doris "Punkie" Whitely
Katie Fahrenbruch

Excused

Romie Tobin

Absent

Guests

Jerry Shorma
Erin Mestas
Brad March

Staff

Erin Eulenfeld
Diana Foland
Debbie Lapp
Carla Conrardy
Stacy Hill
Laura Veradt
Brandee Boice-Street
Madeleine Engelbrecht
Jan Irvin

John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed guests.

OPEN FORUM:

John Haley invited guests to speak.

- No guests chose to speak.

PRESENTATIONS:

- **Early Intervention – Laura Veradt.** Laura gave a presentation on the Early Intervention Program and its functions and answered questions. Following her presentation Laura invited Erin Mestas who was in attendance with her daughter, Tatum, to speak to the Board. Erin shared her family's personal experience with Early Intervention and was available to answer questions.

CONSENT AGENDA:

- Approval of June 20, 2017 Board Meeting Minutes

M-S-C (Disney/Zimmerman) Approve the consent agenda consisting of the June 20, 2017 Board Meeting minutes.

FINANCIAL REPORT:

Carla Conrardy presented the unaudited statement of financial position for the last 12 months ending, June 30, 2017, noting financial highlights. Mark commended the entire organization for its planning and execution regarding last year's budget.

M-S-C (Disney/Durand) Accept and approve the preliminary financial report for the 12 months ending June 30, 2017.

The above minutes are tentative until voted on and approved at the following month's board meeting.

OLD BUSINESS:

- **Strategic Plan** – Erin shared version four of the revised Strategic Plan with the Board. Erin noted that the plan presented is much shorter and concise in response to previous feedback. Erin asked the Board for input related to the format. Mark requested the plan indicate priority on items and action plans for each year in the plan. Linda suggested retracting actual business entity names where relevant. Erin will present an updated version of the Strategic Plan at the next Board Meeting.

NEW BUSINESS:

- John reported that Gregg Seebom reported to the Executive Committee that he is resigning from his seat on the board effective immediately. Gregg wants to devote more time to his work with mobility issues with the county Office on Aging group.

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld** – Erin informed the Board of a situation in Boulder County with an Individual who receives Case Management services from Foothills Gateway, but residential services through a Host Home Provider with another agency. Erin noted that Boulder County has been very cooperative and appreciative to Foothills Gateway staff with regard to this situation. Erin also noted the gratitude of staff regarding the efforts undertaken to improve the salaries of the lowest paid employees. Finally, Erin explained that while the statewide GAP Crisis Pilot was over budget; FGI's portion of the Pilot came in under budget.
- **Diana Foland** – Diana announced the Foundation Board has elected new officers, and that the Board is still looking to add a few new members. Diana also shared information of the Foundation's upcoming fundraiser, Glow Golf. Diana noted that several outreach presentations have been scheduled. Diana further noted that Foothills Gateway has been named as the Charity of the Month at Kansas City Kitty; a portion of their sales during the month of July will be donated to Foothills Gateway. In addition, Diana presented information about a charity night at Fort Fun, which will be held on August 2nd. Finally, Diana noted that Foothills Gateway Foundation was the recipient of a donation courtesy of a bourbon-tasting event put on by Wilbur's and The Moot House.
- **Debbie Lapp** – Debbie L presented an update on Person Centered Thinking activities. Pat Carney, Stacy Hill, and Dan Moulton will be attending a PCT Gathering in Portland with PCT leaders from around the globe. Julie Malette will be coming in September since she was unable to attend in May. Debbie L noted that Gregg had asked if there was a PCT certification process for organizations such as FGI. Debbie L stated there was nothing like that at the present moment, but that Michael Smull is working to develop it. Debbie L noted that FGI has two, two-day PCT trainings scheduled for August 29th and 30th, and January 8th and 9th. Debbie L noted the possibility of conducting PCT trainings offsite in order to gain more interest. Debbie L also noted the No Wrong Door pilot project contract with HCPF would be signed in the next week or so.

COMMITTEE REPORTS:

- A. **Executive Committee** – John Haley reported the committee met on July 7th, 2017 and discussed the agenda for Board Meeting, the Executive Team Updates given above, discussed the interest of a potential board member, and Diana Foland's retirement announcement.

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- B. Fiscal and Property Committee** - Mark Durand reported the committee met on July 18th and discussed donated funds designation, the upcoming audit, working capital, and changing investments regarding FGI's working capital. .
- C. Legislative Affairs Committee** – Jim Disney reported the committee did not meet this month.
- D. Joint Resource Committee** – Susie Trethewey reported the committee met on June 28th and discussed Social Media Advertising presented by Chrissi Gillispie, the upcoming Glow Golf event, the upcoming Game Show Spectacular event, and the Taste of Loveland event.

OTHER:

EXECUTIVE SESSION:

M-S-C (Haley - Disney) Unanimously approved convening an Executive Session to discuss a personnel matter pursuant to section 24-6-402, C.R.S. of the open meetings statute at 7:58 pm.

The board unanimously voted to convene in executive session for discussions with the board's attorney to discuss opinions related to personnel and legal matters.

M-S-C (Haley/Disney) Unanimously approved adjourning the Executive Session and to reconvene Regular Board Meeting at 9:55pm.

ADJOURNMENT

M-S-C (Haley/Disney) Adjourn the meeting at 9:55pm.

Respectfully submitted by,

Katie Fahrenbruch

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is August 15, 2017 at 7:00 pm.**

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