



FOOTHILLS GATEWAY, INC.

BOARD OF DIRECTORS MEETING

June 20, 2017

Present

John Haley
Jim Disney
Tracy Katz
Gregg Seebohm
Mark Durand
Susie Trethewey
Linda Drees
BJ Russell
Mikel Zimmerman
Romie Tobin

Excused

Katie Fahrenbruch
Doris "Punkie" Whitely

Absent

Guests

Staff

Erin Eulenfeld
Diana Foland
Debbie Lapp
Carla Conrardy
Debbie Klein
Amy Baca
Brandee Boice-Street
Jan Irvin
Devon McCarty

John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed guests.

OPEN FORUM:

John Haley invited guests to speak.

- No guests were present to speak.

PRESENTATIONS:

- **Intake and Eligibility and Waiting List** – *Amy Baca, Placement Coordinator*. Amy gave a presentation on the Intake Department and its functions and answered various questions..

CONSENT AGENDA:

- Approval of May 16, 2017 Board Meeting Minutes

M-S-C (Disney/Durand) Approve the consent agenda consisting of the May 16, 2017 Board Meeting minutes.

FINANCIAL REPORT:

Carla Conrardy presented the statement of financial position for the 11 months ending May 31, 2017, noting financial highlights. Romie asked if staff expenses are less than projected because FGI has unfilled positions. Carla confirmed that there are several positions open in both DCSS and DCM.

M-S-C (Disney/Durand) Accept and approve the preliminary financial report for the 11 months ending May 31, 2017.

OLD BUSINESS:

The above minutes are tentative until voted on and approved at the following month's board meeting.

- **Executive Team Evaluations Update** – *Mark Durand*. Mark reported that the Executive Committee spent time with each of the Executive Team members discussing their performance, goals and the result of the 360 reviews. The Board was very pleased with the results and will be working with the Executive Team to set goals and tracking them throughout the coming year.
- **CFCM Update** – *Erin Eulenfeld* – Erin shared that a letter was received from HCPF after the CFCM Bill was passed. The letter officially confirmed the four operational options that are open to CCB's going forward. Erin also shared that frontier or rural counties can apply for Rural Exemption and have two weeks to do so. Jim asked if we have heard anything regarding Federal rules, no new information has been received.
- **State Billing/PASA Loans Update** – Carla reported all the loans given to PASA's to help them get through the change in the State Billing process are now paid off.

NEW BUSINESS:

- **FY 17-18 Budget Approval:** Carla shared the draft budget that was presented in the Special Property Finance Meeting on June 12 and explained the various components. Mark shared that the budget was discussed in depth in that meeting with the attendees going through all the line items one by one and the Property and Finance Committee recommends the approval of this budget.

M-S-C (Katz/Durand) Accept and approve the FY 17-18 Budget.

EXECUTIVE TEAM UPDATES:

- **Erin Eulenfeld** – Erin reported that a second GAP Crisis Audit has been completed. The audit was performed over a period of three days, and went well overall. HCPF is putting together information from the audit results to present to the Legislature on July 1. After that, it will be available for FGI to read. The auditing entity was Tri-West, and the auditors themselves are from Fort Collins. Erin also shared details of the number of people served through the pilot to date.
- **Diana Foland** – Diana reported that the Executive Team attended the Service League Spring Celebration and received a donation of \$32,000. Diana shared that Alliance has announced there will be no change in annual dues until July of 2018 but there are other proposed changes in the Alliance Board structure..
- **Debbie Lapp** – Debbie L shared the proposed change in Alliance's Board, and shared that she chaired the nominating committee for Alliance's Board this year. Debbie also shared that Alliance wants to provide subscriptions to non-members. PCT – Debbie L shared that Julie Malette was unable to enter the country for the previously scheduled PCT training. Julie is working on getting a work Visa, and this training will be rescheduled in the fall. Pat, Marla and Stacy are all interested in becoming mentor trainers. Pat and Marla are also looking at becoming PCT person centered review trainers.

COMMITTEE REPORTS:

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- A. **Executive Committee** – John Haley reported the committee met on June 9th, 2017 and discussed the agenda for Board Meeting, the Executive Team Updates given above and performed the ET personnel evaluations.
- B. **Fiscal and Property Committee** - Mark Durand reported the committee met on June 12th and reviewed the proposed FY 17-18 Budget.
- C. **Legislative Affairs Committee** – Jim Disney reported the committee did not meet this month.
- D. **Joint Resource Committee** – Susie reported the committee did not meet this month but gave an update on the Tree for All and Taste of Loveland results. Susie also shared that Glow Golf team slots and sponsorships are still available.

OTHER:

- John shared that work is being done to schedule the YMCA camp in September. John also shared that the Board is pursuing a new Board Member.

ADJOURNMENT

M-S-C (Haley/Disney) Adjourn the meeting at 8:22pm.

Respectfully submitted by,

Katie Fahrenbruch

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is July 18, 2017 at 7:00 pm.**

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