



FOOTHILLS GATEWAY, INC.
BOARD OF DIRECTORS MEETING
June 24, 2014

Present

Katie Fahrenbruch
Derf Green
John Haley
Tracy Katz
Kendra Kettler
BJ Russell
Gregg Seebohm
Romie Tobin
Susie Trethewey
Doris "Punkie" Whitely

Excused

Jim Disney

Absent

Guests

Keith Liddle

Staff

Sharon Courtney
Erin Eulenfeld
Diana Foland
Debbie Lapp
Jamie Martin
Tim O'Neill

Gregg Seebohm called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:02 p.m.

OPEN FORUM:

Keith Liddle addressed the Board regarding the Board's lack of correspondence after his request for information at the May Board meeting. Gregg informed Mr. Liddle that a report was received back from the state regarding his complaint, and a response was sent back to the state from the Board and Foothills Gateway's legal counsel on May 15, 2014. The Board was requested by the state to submit an additional response by July 30, 2014. Gregg also informed Mr. Liddle that legal counsel has advised the Board of Directors to not discuss this complaint as it is an ongoing investigation.

CONSENT AGENDA:

The Board reviewed items on the consent agenda.

- ❖ Approval of May 20, 2014 Board Meeting Minutes.

M-S-C (Haley - Whitely) Approved the consent agenda consisting of the May 20, 2014 Board Meeting Minutes.

FINANCIAL REPORT:

Sharon Courtney presented the preliminary statement of financial position for the 11 months of fiscal year 2013-2014 ending May 31, 2014 noting financial highlights. Sharon noted that funds received to expand capacity have not yet been expended, showing an over revenue and under expense. Sharon also informed the Board that the county will be performing the Mill Levy assessment on June 30th to project mill levy for the next fiscal year.

The above minutes are tentative until voted on and approved at the following month's board meeting.

M-S-C (Whitely - Russell) Accept and approved the financial report for the 11 months of fiscal year 2013-2014 ending May 31, 2014.

EXECUTIVE DIRECTOR'S REPORT:

A. Alliance Update

Tim O'Neill informed the Board that Alliance (the association of Colorado Community Centered Boards and Program Approved Service Agencies) hosted their annual membership Summit last week. Foothills Gateway was prominently represented throughout the Summit which was designed to forward the philosophy of person centered thinking.

Romie Tobin informed the Board that she attended a transition education conference and informed the attendees of the conference of the person centered philosophy. Many attendees had noticed that their community centered board is forwarding this philosophy as well.

OLD BUSINESS:

A. 2014 Executive Director Evaluation

Jamie Martin informed the Board that the executive director evaluation survey has been completed and results will be compiled and reviewed by Executive Committee in July prior to being presented to the full Board. This year's evaluation was sent to six groups of people (Operating Board, Foundation Board, Management Team, Service Agencies, Professional Partners, and staff). A high number of responses from all groups was received.

B. Special Meeting Request

Gregg Seebom informed the Board that a special meeting is being requested. The purpose for this special meeting includes the Board's review of the fiscal year 2014-2015 budget proposal for approval and the review of the investigative response due to the state by July 30th. The Board scheduled an additional meeting for Tuesday, July 1st at 7:00pm. In addition, the Fiscal and Property Committee scheduled to meet at 6:00pm on July 1st.

NEW BUSINESS:

A. Policy Change Request

Erin Eulenfeld presented a policy change request on behalf of the agency for Medication Administration. The changes being requested in this policy are due to recent state changes moving the Division for Developmental Disabilities from the Department of Human Services to Health Care Policy and Financing. Additionally, the Division for Developmental Disabilities has realized a name change to Division for Intellectual and Developmental Disabilities. As these two state changes will impact verbiage in several of Foothills Gateway's policies, Management Team is requesting a broad approval from the Board to allow for the reflection of these changes to be made without submission of each policy change to the Board. Any changes not referring to these two state changes would still be submitted to the Board for approval.

M-S-C (Katz - Haley) Approved to grant Management Team the authority to change language contained in policies over the next year referencing " Colorado Department of Human Services (CDHS)" and "Division for Developmental Disabilities (DDD)" to the correct oversight department/division without bringing the policy to the Board for approval.

B. PCT Staff Survey Results

Jamie Martin informed the Board of a person centered organization survey staff completed and results of the survey. Overall, the survey showed that very positive steps are being taken to move Foothills Gateway toward becoming a person organization. The survey also directs the agency to areas where additional work can be performed in this area. The Board briefly reviewed the survey results.

C. July Board Meeting

Gregg Seebohm informed the Board that due to a training taking place, Tim O'Neill and Jamie Martin will be unable to attend the July Board meeting.

D. Board Presentations

Jamie Martin informed the Board that the last cycle of program presentations has been completed and asked if there are any desires from the Board for different types of presentations. This has been brought to 2 committees and ideas from those committees included presentations from Program Approved Service Agencies, an overview of the request for proposal process, a road map to services refresher, presentations from agencies with whom Foothills Gateway collaborates, and a desire to have a "call to action" portion from each presenter letting Board Members know how they can be of assistance. The Board also expressed an interest in a future update on Supported Living Services intakes.

OLD BUSINESS CONT.:

A. Soapbox article

Romie Tobin informed the Board that Katie Fahrenbruch and herself are still working to submit a soapbox article on Foothills Gateway's services. Romie and Katie are hoping to have this completed very soon.

COMMITTEE REPORTS:

A. Community Relations Committee:

Punkie Whitely informed the Board that the Community Relations Committee met and discussed an application for Family Support Services Council Membership. The Committee recommends that Diana Tillman be accepted as a new member of the Council. Tim O'Neill informed the Board of the history and purpose of the Family Support Services Council.

M-S-C (Tobin - Haley) Approved the application and membership of Diana Tillman for Family Support Services.

B. Fiscal and Property Committee:

Tracy Katz reported that the Committee did not meet and will be meeting on July 1, 2014 at 6:00pm.

C. Executive Committee:

Gregg Seebohm reported that the Committee met and discussed the June board agenda, a complaint response, Executive Director Character Qualities Survey, Executive Director Evaluation, Board Presentations, and the July Board meeting.

B. Legislative Strategy Committee

John Haley reported that the Committee did not meet and will not be meeting for the months of June, July and August as the legislature is out of session. John also informed the Board that House Bill 14-1375 - URA Fairness Act was vetoed by the Governor and was the only bill vetoed by the Governor this session.

C. Joint Resource Committee:

Diana Foland reported that the Joint Resource Committee did not meet.

OTHER

John Haley inquired as to whether or not there is any plan to contact Mr. Liddle regarding his complaint on behalf of the Board of Directors. Derf Green provided the board with an understanding of the mediation process. This issue will be further discussed at the July 1, 2014 Board meeting.

ADJOURNMENT

M-S-C (Kettler - Trethewey) Adjourn the meeting at 8:04pm.

Respectfully submitted by,

Doris Whitely

Doris Whitely, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is July 15, 2014.**