



## FOOTHILLS GATEWAY, INC.

### BOARD OF DIRECTORS MEETING

April 18, 2017

#### Present

John Haley  
Jim Disney  
Tracy Katz  
Katie Fahrenbruch  
Mark Durand  
BJ Russell  
Linda Drees  
Mikel Zimmerman  
Doris "Punkie" Whitely  
Gregg Seebohm  
Romie Tobin

#### Excused

Kate Vorlage  
Susie Trethewey

#### Absent

#### Guests

Brad March

#### Staff

Erin Eulenfeld  
Diana Foland  
Debbie Lapp  
Marla Maxey  
Anthony Bratina  
Debbie Klein  
Brandee Boice-Street

John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed guests.

#### **OPEN FORUM:**

John Haley invited guests to speak.

- No guests were present to speak.

#### **PRESENTATIONS:**

- No presentation were scheduled.

#### **CONSENT AGENDA:**

- Approval of March 6, 2017 Board Meeting Minutes
- Approval of March 6, 2017 Annual Meeting Minutes
- Agency Calendar for FY 17-18
- Change to Staff In-Service date in June 2017

**M-S-C (Disney/Zimmerman) Approve the consent agenda consisting of the March 6, 2017 Board Meeting minutes, the March 6, 2017 Annual Meeting Minutes, the Agency Calendar for FY 17/18 and the change to the Staff In-Service date in June 2017.**

#### **FINANCIAL REPORT:**

Diana presented the statement of financial position for the 8 months ending March 31, 2017, noting financial highlights.

**M-S-C (Disney/Durand) Accept and approve the preliminary financial report for the 8 months ending March 31, 2017.**

The above minutes are tentative until voted on and approved at the following month's board meeting.

**OLD BUSINESS:**

- **Ratifying email vote on PASA loans** – Diana explained the vote taken by email agreeing to provide interest free loans to PASA’s who are not being paid as a result of the delay in their payments. John explained the change in PASA revalidation and state billing that resulted in PASA’s needing loans to cover operating costs until they could receive payment.

**M-S-C (Disney/Zimmerman) Agree to ratify the vote taken by email on March 23, 2017 of the following motion - “FGI Board moves to approve making short-term loans to Program Approved Service Agencies in its catchment area for a cumulative total of not more than \$120,000 to cover payments for February services.”**

- **Executive Team Evaluations Update** - Jim reported the evaluation sub-committee has met and they are in the final stages of completing the questions for the surveys, which should be emailed out within the next week. Mark clarified that the Board members would be receiving three emails – one for each Executive Team member and requests that each be completed as soon as possible on receipt. Jim noted that the sub-committee would also be looking at the job descriptions for each Executive Team member and requesting they submit their goals. Following the evaluations, a salary review will also take place.
- **Strategic Plan Update** - Erin explained the process the Strategic Plan has gone through and suggested the Board take the updated document home to review and bring questions back to the next Board Meeting. Mark requested that a key be added that explains the met/ongoing, etc. Linda asked how questions should be submitted for discussion – these should be sent to the Executive Team and copied to other Board Members. Gregg asked that information on the versions, their dates and quarter being reported on be included in future documents.

**NEW BUSINESS:**

- **Policy Change Request – Re-Admission to Program Services**  
Erin explained the background of the Policy and how the system has changed to make this Policy no longer applicable.

**M-S-C (Disney/Zimmerman) Accept and approve the removal of the policy “Re-Admission to Program Services.**

**COMMITTEE REPORTS:**

- Executive Committee** – John Haley reported the committee met on April 6, 2017 and discussed the agenda for Board Meeting, the 17/18 proposed calendar, change to June 2017 Staff In-Service Day, the MOU with the Foundation, Strategic Plan review and the Executive Team evaluations.
- Fiscal and Property Committee** - Mark reported the committee met prior to the Board meeting and discussed FY 17-18 Budget Considerations.
- Legislative Affairs Committee** – Jim Disney reported the committee met on April 11, 2017 and discussed the State Budget Update and State Legislative Updates.

The above minutes are tentative until voted on and approved at the following month’s board meeting.

- D. **Joint Resource Committee** – Diana reported the committee met on March 22<sup>nd</sup> and discussed the website update, the event planner for the Foundation, the Flying Pig and the Taste of Loveland events, and the Foundation Board Membership.

**OTHER:**

John reported that Kate will be leaving the Board due to a move to Denver and requested suggestions for potential Board Members.

**ADJOURNMENT**

**M-S-C (Haley/Disney) Adjourn the meeting at 8:01pm.**

Respectfully submitted by,

*Katie Fahrenbruch*

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors is May 16, 2017 at 7:00 pm.**

The above minutes are tentative until voted on and approved at the following month's board meeting.