



**FOOTHILLS GATEWAY, INC.**  
**BOARD OF DIRECTORS MEETING**  
**April 15, 2014**

Present

Jim Disney  
Katie Fahrenbruch  
John Haley  
Tracy Katz  
Kendra Kettler  
BJ Russell  
Gregg Seebohm  
Romie Tobin  
Susie Trethewey

Excused

Derf Green

Absent

Doris "Punkie" Whitely

Guests

David Disney  
Linda Nelson  
Dee Nelson

Staff

Sharon Courtney  
Erin Eulenfeld  
Diana Foland  
Debbie Lapp  
Jamie Martin  
Tim O'Neill  
Renee Walker

Gregg Seebohm called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:07 p.m.

**OPEN FORUM:**

There were no open forum comments.

**PRESENTATION:**

**A. Race Across the West**

Jim Disney informed the Board that at the Joint Resource Committee meeting it was proposed that his son Dave Disney ride to fundraise for FGI in the Race Across the West. Jim introduced David Disney, local endurance bike racer, to inform the Board of this exciting opportunity. The race will take place June 10, 2014 – June 13, 2014 and will travel 860 miles. Dave informed the Board that he is excited to ride for Foothills Gateway and raise funds for the agency.

**B. Section 8/HUD**

Renee Walker, Foothills Gateway's HUD Housing Coordinator, provided the Board with information regarding services provided by Foothills Gateway's HUD Housing program including number of people utilizing the program, monthly funding received by people in the program, the current waiting list, current status, admission process, lease-up process, inspections performed, contracts, and special housing types. The Board asked questions regarding the city's project based subsidy program versus FGI's HUD voucher program, and the number of people who have received services through FGI's program on an annual basis. FGI has 113 people that are seen on a regular basis and an additional 150 follow-ups that need to be performed. There is no new HUD funding at this point and only turn-over vouchers are utilized to assist people on the housing waiting list. Renee works to educate people to get minimal subsidies reallocated to people that can utilize the vouchers in a more effective manner. The Foothills Gateway HUD Housing Program serves both people with disabilities and the elderly population.

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**CONSENT AGENDA:**

The Board reviewed items on the consent agenda.

- ❖ Approval of March 3, 2014 Board Meeting and Annual Meeting Minutes;
- ❖ 2014 Letter of Commitment, Conflict of Interest and Code of Ethics Signing;
- ❖ Policy Change Request – Supporting Persons with Challenging Behaviors; and,
- ❖ 2014-2015 Agency Calendar.

**M-S-C (Disney - Katz) Approved the consent agenda consisting of the March 3, 2014 Board and Annual Meeting Minutes, request to change the Supporting Persons with Challenging Behaviors Policy as presented, and the 2014-2015 Agency Calendar as presented.**

**FINANCIAL REPORT:**

Sharon Courtney presented the preliminary statement of financial position for the 9 months of fiscal year 2013-2014 ending March 31, 2014 noting financial highlights.

**M-S-C (Haley - Tobin) Accept and approved the financial report for the 9 months of fiscal year 2013-2014 ending March 31, 2014.**

**EXECUTIVE DIRECTOR'S REPORT:**

**A. New Resources & Legislative Session Wrap-up**

Tim O'Neill informed the Board that the long bill has been passed by the legislature which includes a 2.5% provider rate increase, 2040 resources to reduce/eliminate the Supported Living Services waiting list, and foster care transition resources. The budget was adjusted prior to the passing of the bill to reduce additional funding for the Family Support Program. This Legislative Session included some highs and lows including the growing revenues and marijuana tax revenues which have been unpredictable. There is discussion of state tax refunds taking place in the next fiscal year. Alliance has lobbied and had a successful year in the legislature. The legislature is also discussing a bill to, over the next 5 years, study the comprehensive waiting list to end the waiting list by 2020.

**OLD BUSINESS:**

**A. Person Centered Thinking Update**

Tim informed the Board that internally Foothills Gateway continues to work on training efforts and consistent person focused training and have created a Person Centered Thinking Council to continue efforts in this arena and to plan a Staff In-service day which will focus on Person Centered Thinking.

Statewide, Foothills Gateway has been asked to spearhead the Person Centered Thinking effort at the statewide Alliance Summit. Foothills Gateway will host 5 sessions on Person Centered Thinking during this 3 day summit to discuss utilization of skills, state implementation and inspiration to move in the direction of Person Centered Thinking.

**NEW BUSINESS:**

**A. 2014 Executive Director Evaluation Process**

Gregg Seebom informed the Board of the 2014 Executive Director Evaluation Survey matrix included in the board packets. Executive Committee plans to launch the survey in late May/early June. Gregg asked BOD to review the questions and give any suggested changes to Jamie Martin or Gregg Seebom for review at the May Executive Committee meeting.

**B. Soapbox Authorship**

Gregg Seebom informed the Board that it is desirous for a Board Member to write a positive soapbox on Foothills Gateway to be submitted to the local papers. Foothills Gateway has just

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finished a 40 year celebration, is seen as a leader in person centeredness, and has received some attention due to our questioning of the local tax increment financing process. It would be beneficial to announce partnerships within the city and county and that we are excited to invite the full participation from the community in housing, transportation and employment needs. Gregg asked for a volunteer to write such a message to the community through a/several soapbox(es). Romie Tobin and Katie Fahrenbruch volunteered to author the first draft for review by the entire Board.

**C. Donor Contacts**

Diana Foland informed the Board that the Joint Resource Committee has created a goal to contact the top donors to the agency on a personal, one on one, basis to thank donors for their continued support. There are a few openings on the list that have not been taken by Foundation Board Members and Operating Board Members were asked to review the list and sign-up to contact a donor. Jim Disney informed the Board of his experience as he recently contacted a donor on the list and had a very positive meeting.

**COMMITTEE REPORTS:**

**A. Community Relations Committee:**

Gregg Seebom informed the Board that the Community Relations Committee met and discussed upcoming events including the Kitchen Kaper and The Taste of Loveland. Susie Trethewey informed the Board of the Taste of Loveland and the exciting details of the event.

**B. Fiscal and Property Committee:**

Tracy Katz reported that the Committee met and discussed solar exchange, the request for proposal process of Health Insurance Benefit Broker, tax increment financing, and capacity challenges and possible solutions.

**C. Executive Committee:**

Gregg Seebom reported that the Committee met and discussed the agenda, succession planning, the tax increment financing recommendation, a complaint issue, Executive Director Evaluation and joint retreat. The Succession Planning Workgroup also met and discussed process and timelines for the succession planning process.

**D. Legislative Strategy Committee**

John Haley reported that the Committee did not meet. John also informed the Committee that House Bill 1051 which sets out a plan for Health Care Policy and Financing to create a plan to eliminate the waiting list by 2020 has passed and will be moving forward.

**E. Joint Resource Committee:**

Jim Disney reported that the Joint Resource Committee met and discussed the Race Across the West fundraiser that will be taking place in June.

**EXECUTIVE SESSION**

**M-S-C (Disney - Haley) Unanimously approved convening an Executive Session to discuss a legal matter pursuant to section 24-6-402, C.R.S. of the open meetings statute at 8:27 pm.**

The board unanimously voted to convene in executive session for discussions with the board's attorney to discuss state investigative matters and attorney research and opinions related to tax increment financing. Mr. March indicated that the law was not particularly clear whether Foothills Gateway, designated as the Community Centered Board for Larimer County, is a state public body or local public body as defined by the Colorado Open Records Act at **§ 24-6-402, C.R.S.** The act provides that a state public body may go into executive session at §3(a)(II) for conferences with an attorney representing the state public body for

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purposes of receiving legal advice on specific legal question. A local public body may likewise go into executive session under §4(b) for the same purposes. Pursuant to §2(d.5)(II)(A) the contemplated conferences with the attorney for the public body were for the purposes of receiving legal advice on specific legal questions and no record or electronic recording was required to be kept of the meeting.

**M-S-C (Tobin - Katz) Move to adjourn Executive Session and reconvene Regular Board Meeting at 9:25 pm.**

**ADJOURNMENT**

**M-S-C (Haley - Trethewey) Adjourn the meeting at 9:27 pm**

Respectfully submitted by,

*Gregg Seebohm*

Gregg Seebohm, President

**The next regularly scheduled meeting of the Foothills Gateway, Inc.  
Board of Directors is May 20, 2014.**