

# STATE OF COLORADO



Colorado Department of Human Services

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VETERANS AND DISABILITY SERVICES  
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## ADVISORY MEMORANDUM

**TO:** CCB Executive Directors  
CCB Finance Directors  
CCB Case Management Directors  
Program Approved Service Agencies

**FROM:** Jay Kauffman, Medicaid Program Administrator  
Barbara Ramsey, Deputy Director

**SUBJECT:** Implementation of Service Plan Authorization Limits and Other Service Limits

**DATE:** August 21, 2009

**PURPOSE:** To provide clarification regarding when the Service Plan Authorization Limit (SPAL) shall be implemented and when it is necessary to submit an amendment to the Service Plan.

### INFORMATION:

#### Application of the SPAL to Services Plans:

The SPAL shall be implemented at the time of the Continued Stay Review (CSR).

For individuals whose Services Plans may have already been adjusted to come into compliance with the SPAL prior to their CSR date, the DDD will allow the re-submission of requests for a needed service. Service Plans shall be in compliance with the SPAL at the CSR.

Amendments to Service Plans prior to the CSR: Service Plan and Individualized Plan Cover Sheets (IPCS) are to be amended and submitted under the following conditions:

1. When new services are added to the Service Plan.
2. When services are being increased, decreased or deleted from the Service Plan.

Note: This includes services being deleted because they are no longer available (Supported Living Consultation) or changed because of limitations imposed by the waiver (Mentorship).

Amendments to the IPCS are not required when the total number of units are not changing and the individual is receiving the same service but under different titles (i.e. personal assistance, personal care, home maker, etc.) The provider will submit the claim utilizing the correct procedure codes for the service.

Mentorship Unit Limit: The unit limit of 192 per Service Plan year is effective July 1, 2009. This means that regardless of how many units of Mentorship may have been provided prior to July 1, 2009, the individual's Service Plan may have an additional 192 units beginning July 1, 2009 through the end of their Service Plan year.

Parent Education Limit: The unit limit of 1,000 per Service Plan year is effective July 1, 2009. This means that regardless of how many units of Parent Education may have been provided prior to July 1, 2009, the individual's Service Plan may have an additional 1,000 units beginning July 1, 2009 through the end of their Service Plan year.

Should you have any questions concerning this memorandum please contact me at (303) 866-7455 or by email at [jay.Kauffman@state.co.us](mailto:jay.Kauffman@state.co.us).

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